

REGULAR LIBRARY BOARD MEETING
Tuesday May 21, 2024
5:00 PM Meeting Zoom
Minutes

Members present: Keith Ryskoski (President), Kerrey Andreas, Marilyn Hartig, Peggy Ross, Katie Sanders and Mary Whittaker
Members absent: Beth Papp
Staff present: Lauren Schuppe, Library Director

The Madeline Island Library Board meeting was called to order by Keith.

I. Public Comment

II. Minutes

A. Regular Library Board Meeting April 15, 2024

Motion by Peggy to approve the above minutes as presented, seconded by Mary, all ayes except Katie who abstained. Motion Carried.

III. Financials

A. Sign Directors Timesheet

Timesheet submitted for week ending 4/13/24, 4/27/24 and 5/11/24.

Motion by Mary to approve signing director's timesheets, seconded by Katie, all ayes. Motion Carried.

B. Approve Bills

Elan Financial Services	\$1,102.29
Capital One/Wal-Mart	152.35
CA Nelson & Son Dock	405.00
MIFL	1,000.00
New York Times	96.00
Norvado	187.34
Ron's Repair	835.22
Town of La Pointe – NMV	150.00

Motion by Katie to approve paying bills as presented, seconded by Kerrey, all ayes. Motion Carried.

IV. Ongoing Projects

A. FriendsCircle

1. Report from Board Liaison Kerrey Andreas

- Volunteers have worked setting up the sound garden area by removing buckthorn, making benches and spreading woodchips on walking paths.

- FriendsCircle hats have been ordered and donation signage is being made.
- Little Green Light is being set up to better track giving.
- An article will be put in the June Gazette to fundraise for OWL equipment.

B. Library Community Center RFP

Lauren will be working with Michael Kuchta, Town Administrator to revise the current RFP draft to focus more on shared use spaces. The information from this study will be useful for a referendum the Bayfield School District is working on. Lauren will have a draft to review at the June meeting.

C. Strategic Plan

Lauren met with Kellie Pederson from the UW Extension who is willing to facilitate. Lauren expects the process to be similar to the last time strategic planning was done. Kellie suggests meeting in November with approximately 4 extra meetings.

V. Contracts

A. Contract with Hippophile Farm

Lauren explained this contract covers 5 sessions for 10 children (over 8 yrs. old) at a cost of \$3750.

Motion by Katie to approve the Hippophile Farm contract with dates amended to 2024, seconded by Marilyn, all ayes. Motion carried.

B. Contract with James Everest

Lauren noted this contract is for \$6,450 which is for 1 week less programming than last year. Housing will be covered by the FriendsCircle.

Motion by Kerrey to approve the contract with James Everest, seconded by Mary, all ayes. Motion Carried.

C. Contract with Northwoods Forager

Lauren explained that Sam Dobson is launching a Nature Preschool for 4-5 yr. olds which will replace having to hire staff for this programming. She will hold programming Tue. & Thur. for the littles and a Wed. water day for all ages.

Motion by Mary to approve the contract with Northwoods Forager for \$10,000 with dates amended to 2024, seconded by Kerrey, all ayes. Motion Carried.

VI. Directors Report

- The designated fund report has been corrected by Angie. Lauren will focus on replenishing the Summer Rec Designated Fund so we can start next season with funds to cover the program.
- The first Summer Rec group meeting is set for next week. Programming for 6-11 yr. olds will be Wed. – Fri. and will start 6/12. The programming for 4-5 yr. olds will start on 6/11 with Northwoods Forager.

- Lauren plans to use the Afterschool Program app for summer red program sign-up and payment.
- Reminder that 3 Library Board terms end 6/30/24, please let Dorgene at Town Hall know if you are interested in serving another term.

VII. Personnel

A. Hire Heather Soderburg for Summer Recreation Assistant

Motion by Peggy to hire Heather Soderburg for Summer Recreation Assistant at \$18/hr. not to exceed 650 hrs. with a hire date of 5/22/24 and end date of 9/1/24, seconded by Katie, all ayes. Motion Carried.

B. Hire Tayamni Goodshield for Summer Recreation Director II

Motion by Katie to hire Tayamni Goodshield for Summer Recreation Director II at \$20/hr. not to exceed 650 hrs. with a hire date of 5/22/24 and end date of 9/1/24, seconded by Mary, all ayes. Motion Carried.

VIII. Future Agenda Items –

Adjourn:

Motion by Mary to adjourn, seconded by Peggy, all ayes. Motion Carried.

Minutes taken from recording and submitted by Dorgene Goetsch, Clerical Assistant.

Minutes approved as presented 6/18/24. D. Goetsch, Clerical Assistant