

**REGULAR LIBRARY BOARD MEETING**

**Tuesday June 18, 2024**

**5:00 PM Meeting Zoom**

**Minutes**

**Members present:** Keith Ryskoski (President), Kerrey Andreas, Marilyn Hartig, Katie Sanders and Mary Whittaker

**Members absent:** Beth Papp and Peggy Ross,

**Staff present:** Lauren Schuppe, Library Director

The Madeline Island Library Board meeting was called to order by Keith at 5:07 pm.

**I. Public Comment**

**II. Minutes**

**A. Regular Library Board Meeting May 21, 2024**

Motion by Katie to approve the above minutes as presented, seconded by Marilyn, all ayes. Motion Carried.

**III. Financials**

**A. Sign Directors Timesheet**

Timesheet submitted for weeks ending 5/25/24 and 6/8/24.

Motion by Mary to approve signing director's timesheets as presented, seconded by Kerrey, all ayes. Motion Carried.

**B. Approve Bills**

Elan Financial Services	\$ 504.43
Capital One/Wal-Mart	230.35
Heart Graphics	862.50
Hippophile Farm	1,875.00
New York Times	48.00
Norvado	187.82
Minnesota Elevator (MEI)	495.66
Barb With	2,250.00

Motion by Mary to approve paying bills as presented, seconded by Marilyn, all ayes. Motion Carried.

**IV. Ongoing Projects**

**A. FriendsCircle**

**1. Report from Board Liaison Kerrey Andreas**

Kerry reported that the group will be meeting within the next week to discuss next projects. Another article highlighting upcoming projects and introducing the OWL equipment will be in the next Gazette.

Lauren noted that James Everest gave Lauren information on two authors that would complement our Native Authors Collection.

**B. Library Community Center RFP**

**1. Review and Approve New RFP**

Lauren gave an overview of the revisions made to the original Community Center RFP drafted in April 2023 including focusing on the Town's current comprehensive plan and shared use spaces. Lauren and Michael Kuchta, Town Administrator, have been attending the Bayfield School District Building & Grounds Committee meetings and are trying to focus gathering data to support a possible spring referendum on changes to the La Pointe school.

**C. Strategic Plan**

Will revisit in November after budget meetings.

**V. Library Board Members**

**A. Approve Mary Whitaker as Library Board Member term ending??**

Motion by Katie to recommend the Town Board appoint Mary Whitaker to a new term, seconded by Kerry, all ayes. Motion Carried.

**D. Approve Mike Peterson as a Library Board Member term ending??**

Motion by Mary to recommend the Town Board appoint Mike Peterson to a new term, seconded by Katie, all ayes. Motion Carried.

Discussion; Katie asked who Mike Peterson was, Lauren explained he is the Bayfield Elementary School Principal and was recommended by Beth Papp to replace her as the next School District Representative.

**E. Appoint Library Board Member term ending??**

Lauren explained that one application was received. Katie will not be seeking another term, she recruited Paula Wurst to fill this opening.

Motion by Katie to recommend the Town Board appoint Paula Wurst to the Library Board, seconded by Marilyn, all ayes. Motion Carried.

**VI. Directors Report**

- Summer Rec started last week. They had a good staff orientation with lots of new ideas discussed.
- Both vans have needed work recently. Pete Wiggins, Road Foreman, has done most of the work with one van being sent to the mainland for repairs.
- The library will be billing for summer rec again this year as Lauren has not found a program that will accept credit card payments.
- Lauren will be analyzing staff programming hours to aid looking at year-round rec staff possibilities.
- Lauren will be advertising for Wednesday night makerspace to encourage attendance.
- Lauren will be gathering sound garden attendance for reference.

**VII. Contracts**

**A. Approve rental contract with Barb With for Summer Rec Housing**

Katie noted that Michael Kuchta, Town Administrator, suggested the wording be changed to Long-Term Rental instead of Short-Term Rental per the Town's revised Rental Ordinance.

Motion by Mary to approve the rental contract with Barb With with changes noted above, seconded by Katie, all ayes. Motion Carried.

**VIII. Future Agenda Items –**

Katie noted this is her last meeting and asked that the Board look into more adult programming.

**Adjourn:**

Motion by Marilyn to adjourn, seconded by Mary, all ayes. Motion Carried. Meeting adjourned at 5:45 pm.

Minutes taken from recording and submitted by Dorgene Goetsch, Clerical Assistant.

Minutes approved as presented 7/16/24. D. Goetsch, Clerical Assistant