

REGULAR LIBRARY BOARD MEETING

Tuesday July 16, 2024

5:00 PM Meeting Zoom

Minutes

Members present: Keith Ryskoski (President), Kerrey Andreas, Marilyn Hartig, Mary Whittaker and Paula Wurst

Members absent: Peggy Ross and Mike Peterson

Staff present: Lauren Schuppe, Library Director

The Madeline Island Library Board meeting was called to order by Keith at 5:09 pm.

I. Public Comment

II. Minutes

A. Regular Library Board Meeting June 18, 2024

Motion by Mary to approve the above minutes as presented, seconded by Marilyn, all ayes. Motion Carried.

III. Library Board Members

A. Welcome Paula Wurst and Mike Peterson as new Library Board Members

Welcome Paula!

- Lauren is trying to schedule an orientation meeting with Paula, Mike and any other board members who would like to participate.
- Paula shared that she is a retired English teacher with a masters degree as a reading specialist.

IV. Financials

A. Sign Directors Timesheet

Timesheet submitted for weeks ending 6/22/24 and 7/6/24.

Motion by Mary to approve signing director's timesheets as presented, seconded by Paula, all ayes. Motion Carried.

B. Approve Bills

Elan Financial Services	\$ 963.56
New York Times	48.00
Norvado	187.34
Ashwaybay Alliance	237.00
Demco	90.02
Dorgene Goetsch	575.00
Madeline Sanitary District	102.00

Motion by Paula to approve paying bills as presented, seconded by Marilyn, all ayes. Motion Carried.

V. Ongoing Projects

A. FriendsCircle

1. Report from Board Liaison Kerrey Andreas

- Little Green Light – reviewing payment processing and data utilization.
- Working on a newsletter to go out in August reviewing summer accomplishments and upcoming events.
- Library Garden Party (tentative 8/21) for summer recap and to showcase library equipment such as podcast equipment.
- Work has included building tables and stump stools for outdoor classroom, and they will be working with the kids to finish work benches that were started last year.

B. Library Community Center RFP

Lauren reported that the document is ready to publish. She will work with Alex Smith, Town Clerk to get it published. Lauren has found 4 firms so far to send the RFP to.

VI. Personnel

A. Hire Maquah Goodshield for Summer Rec Assistant

Lauren stated that the original Summer Rec Assistant, Haley was hired for only part of the season. Maquah is the brother of Tayamni who is the Summer Rec Director II.

Motion by Paula to hire Maquah Goodshield for Summer Rec Assistant for \$20/hr. from 7/17/24 – 9/1/24 not to exceed 200 hrs, seconded by Kerry, all ayes. Motion Carried.

VII. Directors Report

- Friends Circle Garden Party planning.
- Overall Rec budget review, researching whether a year round part-time rec director position is feasible.
- RFP research
- Library Director renewal coming up including getting continuing education credits completed.
- Stripe account set up for Little Green Light donations.

VIII. Contracts

A. Approve extended rental contract with Barb With for Summer Rec Housing

Lauren explained this is to provide housing for Maquah for the last 3 weeks of the Summer Rec Program.

Motion by Mary to approve the extended rental agreement with Barb With, seconded by Paula, all ayes. Motion Carried.

VIII. Future Agenda Items – budget review/discussion, elevator service review, review RFP submissions

Adjourn:

Motion by Marilyn to adjourn, seconded by Paula, all ayes. Motion Carried.

Minutes taken from recording and submitted by Dorgene Goetsch, Clerical Assistant.

Minutes approved as presented 8/27/24. D. Goetsch, Clerical Assistant