

**TOWN OF LA POINTE**  
**REGULAR TOWN BOARD MEETING**  
**September 10th, 2024**  
**5:00PM at Town Hall**  
Minutes

**Town Board Members Present:** Town Chair Glenn Carlson, Supervisor Sue Brenna, Supervisor Mike Anderson, Supervisor Aimee Baxter, Supervisor Samantha Dobson

**Staff Present:** Public Works Director Ben Schram, Town Clerk Alex Smith

**Public Present:** Michael Childers, Charley Brummer, Steve McCue, Paul Brummer, John Carlson, Michael Collins, Mimi Smith, Dave Donkers, Lauren Schuppe (via zoom)

**Call to Order: 5:00pm**

**I. Public Comment A\*:**

Charley Brummer commented on the refund of the Zoning Map Text Change and suggested a refund of \$1,000 for the applicants. He also thanked Ben Schram for all of his hard dedicated work to the Town. Charley also submitted a letter to the Town Board stating his opposition to the Signs on Street Resolution.

Steve McCue made a statement in favor of the Signs on Street Resolution.

Michael Childers stated his opposition to the Street Signs Resolution.

Michael Collins also stated his opposition to the Street Signs Resolution and mentioned the rural character of the island and possibility of too many signs.

John Carlson mentioned the RFP for the Community Center Feasibility Study and stated that we already have a recreation center.

Paul Brummer commented on the RFP for the Community Center Feasibility Study and the costs with a lack of funds.

**II. Administrative Reports**

- A. Town Administrator's Report: No report at this time
- B. Public Works Director's Report: Prepared by Ben Schram.
- C. MRF Supervisor's Report: No report at this time.
- D. Airport Manager's Report & Checklist: Prepared by Paul Wilharm.
- E. Planning and Zoning Administrator's Report: Prepared by Ed Schaffer.
- F. Accounting Report: Prepared by Lauren Burtaux.
- G. Police Chief's Report: Prepared by William Defoe.
- H. Fire Chief's Report: No report at this time.
- I. Ambulance Director's Report: No report at this time.

Monthly reports placed on file by unanimous consent.

**III. Public Works**

A. Roads, Dock and Harbor

1. Contract with Midland for L.P Gas:

Motion to approve contract with Midland, G. Carlson/S. Brenna, motion withdrawn. Mike Anderson mentioned the Town needs to open this propane request for bids. Motion to defer, G. Carlson/S. Brenna, 5 Ayes, Motion Carried.

## B. Parks

### 1. Tent sites at Big Bay Town Park:

Motion to approve adding the 2-overflow campsite to the reservation system, S. Brenna/S. Dobson, 5 Ayes, Motion Carried.

### 2. Discuss termination of Memorial Bench Program:

Motion to terminate the Memorial Bench Program, A. Baxter/S. Dobson, 5 Ayes. Motion Carried.

## C. Materials Recovery Facility

### 1. Purchase Order for solid waste compactor repairs:

Motion to approve the purchase order for solid waste compactor repairs in the amount of \$2,294.95, S. Brenna/A. Baxter, 5 Ayes, Motion Carried.

### 2. MRF Supervisor leave of absence request:

Motion to approve the MRF Supervisor leave of absence from 10/1-11/4 (unpaid), S. Brenna/A. Baxter, 5 Ayes, Motion Carried.

## D. Airport

### 1. Revised Airport Hangar Leases:

#### a. Lot 9A

#### b. Lot 13B

Motion to approve revised airport hanger leases for Lot 9A and Lot 13B, S. Dobson/A. Baxter, 5 Ayes, Motion Carried.

## E. Greenwood Cemetery

### 1. Terminate 2024 Barany cleaning contract:

Motion to terminate chapel cleaning contract with Barany, A. Baxter/S. Dobson, 5 Ayes, Motion Carried.

### 2. Discussion about 2025 chapel cleaning:

The Town Board discussed possible cleaning options and will discuss more at the next meeting.

## IV. Committees

### A. Planning and Zoning

#### 1. Recommendation from TPC for Zoning Map Text Change:

Motion to approve the Zoning Map Text Change, A. Baxter/M. Anderson, 5 Ayes, Motion Carried.

#### a. Consider partial refund of fee:

Motion to refund applicants for the Zoning Map Text Change in the amount of \$1,000, A. Baxter/S. Dobson, 5 Ayes, Motion Carried.

#### 2. Recommendation from TPC on Direct Sellers Ordinance Language

Motion to approve the additional language to the Direct Sellers Ordinance, M. Anderson/A. Baxter, 5 Ayes, Motion Carried.

#### 3. Recommendation from TPC for Signs on Street Resolution:

The Town Board conducted a first reading of the Signs on Street Resolution. Motion to defer, S. Brenna/S. Dobson, 5 Ayes. Motion Carried.

### B. Winter Transportation

#### 1. Appoint Town Board Representative Member:

Motion to reappoint Glenn Carlson to the Winter Transportation Committee

with a term ending 9/9/27, M. Anderson/S. Dobson, 5 Ayes, Motion Carried.

#### **V. Town Hall Administration**

A. Opposition of National Park Proposal (Resolution #2024-0910):

Motion to approve Resolution #2024-0910, S. Brenna/S. Dobson, 5 Ayes, Motion Carried.

B. Approve 2025 Budget Timeline:

Motion to approve the 2025 Budget Timeline, A. Baxter/S. Brenna, 5 Ayes, Motion Carried.

C. Special Event Permit – Madeline Island Museum:

Motion to defer the special event permit for Treaty Day, S. Brenna/ S. Dobson, 5 Ayes. Motion Carried.

D. Extend Contract with Dahl Construction for Use of Lot S:

Motion to extend the contract with Dahl Construction, A. Baxter/S. Dobson, 5 Ayes. Motion Carried.

E. Request approval for credit card for the Facilities Manager:

Motion to approve the credit for the Facilities Manager considering the absence of Public Works Director, S. Dobson/S. Brenna, 5 Ayes, Motion Carried.

F. Sanitary District inquiry:

The Town Board conducted a first reading of the inquiry from the Sanitary District regarding the relocation of the RV dump station, engineering and cost sharing.

Motion to defer, S. Brenna/A. Baxter, 5 Ayes, Motion Carried.

G. Discussion of RFP for the Community Center Feasibility

The Town Board discussed with Lauren Schuppe, Library Director, about the two proposals received for the Community Center Feasibility Study. Lauren Schuppe is meeting with Baker Street Consulting later this week to discuss more details. Motion to defer, S. Brenna/S. Dobson, 5 Ayes, Motion Carried.

Motion to move items H, J, and I, to follow the vouchers, S. Brenna/A. Baxter, 5 Ayes, Motion Carried

#### **VI. Vouchers**

A. Town of La Pointe:

Motion to approve the town vouchers in the amount of \$51,425.75, M. Anderson/A. Baxter, 5 Ayes, Motion Carried.

B. Harbor Commission

1. Harbor Designated Fund

Motion to approve the Harbor Designated Fund vouchers in the amount of \$580.55, M. Anderson/A. Baxter, 5 Ayes, Motion Carried.

2. MIFL Utility

Motion to approve the MIFL Utility vouchers in the amount of \$201,359.47, M. Anderson/A. Baxter, 5 Ayes, Motion Carried.

#### **V. Town Hall Administration**

The Town Board may go into closed session during the meeting for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility in which it is or is likely to become involved in accordance with to Wisconsin Statutes 19.85 (1)(c). After the completion of the closed session, the Board will come back into open session to act upon the discussion in the closed session or otherwise complete the business of the meeting before adjourning.

Motion to go into closed session to discuss items H, I, and J, S. Brenna/S. Dobson, Roll Call Vote  
Roll Call Mike Anderson yes, Sue Brenna yes, Aimee Baxter yes, Samantha Dobson yes, Glenn  
Carlson yes, Motion Carried. 5:57PM

H. Public Administration Associates Town Administrator Candidates:

I. Exit Interview with Public Works Director:

J. Public Works Director Applicants/Interview Process/Possible Interim:

The Town Board discussed H, I and J in closed session.

Motion to go into open session, S. Brenna/A. Baxter, 5 Ayes, Motion Carried. 6:53PM

J. Public Works Director Applicants/Interview Process/Possible Interim:

Motion to hire Pete Wiggins as interim Public Works Director, M. Anderson/A.  
Baxter,

Discussion: The Town Board discussed an increase in wage for Pete Wiggins  
being promoted to interim Public Works Director and requested to amend their  
motion.

Amended motion to hire Pete Wiggins as interim at \$30/hr until Public Works  
Director is hired, A. Baxter/S. Brenna, 5 Ayes, Motion Carried.

## **VII. Minutes**

A. Regular Town Board Meeting – August 27<sup>th</sup>, 2024

B. Special Town Board Meeting – September 3<sup>rd</sup>, 2024

Motion to approve 8/27 and 9/3 town board meeting minutes as submitted, S.  
Brenna/S. Dobson, 5 Ayes, Motion Carried.

## **VIII. Emergency Services**

A. Police Department

1. Comment section from Police Survey:

Motion to approve the release of the police survey comments including  
redactions obtainable through public records, M. Anderson/A. Baxter, 5 Ayes,  
Motion Carried.

## **IX. Public Comment B\*\*:**

Paul Brummer mentioned the lack of funds for the Community Center Feasibility Study. He also recommended looking into possible a pest control company to assist with future chapel cleaning.

**X. Liquor & Operators' Licenses:** Nothing to report at this time.

## **XI. Lawsuits & Legal Issues**

The Town Board may go into closed session during the meeting for the purpose of conferring with legal counsel with respect to litigation in which it is or is likely to become involved in accordance with Wisconsin Statutes 19.85 (1)(g). After the completion of the closed session, the Board will come back into open session to act upon the discussion in the closed session or otherwise complete the business of the meeting before adjourning.

### **A. Petition with the Wisconsin Department of Revenue Regarding Ashland County:**

The Town Board did not go into closed session. Nothing new to report at this time.

## **XII. New Agenda Items for Future Meetings**

RFP for Propane

2025 Chapel Cleaning

Community Center Feasibility Study

Special Event Permit

Sanitary District Inquiry

PAA Town Administrator Candidates

Signs on Street Resolution

**XIII. Adjourn:** Motion to adjourn, S. Brenna/A. Baxter, 5 Ayes, Motion Carried. 7:04PM

**Submitted by Town Clerk, Alex Smith.**

**Approved as submitted, 10/8/24**