



Public Administration Associates, LLC

*1155 W. South Street
Whitewater, WI 53190
Phone: 262-903-9509
Email: kevin.brunner1013@gmail.com*

Position Announcement (New Posting with Higher Hiring Range)

Town Administrator

La Pointe, WI (Year-Round Population-425, Seasonal Population-3,000)

Located in beautiful Ashland County in northwestern Wisconsin, La Pointe Township encompasses Madeline Island along the south shore of Lake Superior (part of the Apostle Island National Lakeshore) about a 20-minute ferry ride from the mainland. It has a small year-round population that swells with the arrival of summer residents. La Pointe is a full-service municipality and self-sufficient due to its island location. La Pointe is a unique community and has a rich history and bright future. Five Board Members, including Town Chair, are elected on a non-partisan basis. \$3.5M total annual operating budget, approximately 75 employees (including elected officials, seasonal, part-time and volunteer firefighters/EMS members). Services provided include public works (including an airport and materials recovery facility), EMS, fire, library, parks and recreation (including a campground) and police. In the spirit of representative town government, future challenges for the next town administrator will include working collaboratively with the newly Town-acquired ferry line (operated by the Harbor Commission) that links Madeline Island to Bayfield on the mainland; Big Bay Town park improvements; staff leadership and development and housing development.

Requires an Associate's Degree in public or business administration or related field; prefer Bachelor's Degree with at least 3 years supervisory and/or municipal management experience. Significant managerial experience may substitute for desired education. Residency is encouraged but not required. Hiring salary up to \$110,000 DOQ plus excellent fringe benefit package and relocation assistance. Desire a strong background in budget development/management; human resources management; capital project management; grant writing/administration and organizational change and development. The successful candidate will have a very collaborative style in carrying out Town Board policies; be a team builder and a leader in addressing community issues; have open and positive communication skills; possess a high degree of emotional intelligence and be a person with a high level of both personal and professional integrity. For more information on La Pointe, visit the community website at www.townoflapointewi.gov or Chamber of Commerce website <http://www.madelineisland.com>.

Send cover letter, resume, salary history and five work-related references (one PDF) to Public Administration Associates, LLC, Attn: Kevin Brunner, President, 1155 W. South Street Whitewater WI 53190; e-mail kevin.brunner1013@gmail.com; phone 262-903-9509, by November 1, 2024. Confidentiality must be requested by applicant and cannot be guaranteed for finalists.