

**TOWN OF LA POINTE
REGULAR TOWN BOARD MEETING**

**October 22nd, 2024
5:00 PM AT TOWN HALL**

Approved Minutes

Town Board Members Present: Town Chair Glenn Carlson, Supervisor Sue Brenna, Supervisor Mike Anderson, Supervisor Aimee Baxter Supervisor Samantha Dobson

Staff Present: Town Clerk Alex Smith, Public Works Director Peter Wiggins

Public Present: Paul Brummer

Call to Order: 5:00pm

I. Public Comment A*: None.

II. Administrative Reports

A. Town Chair's Report:

Glenn Carlson gave an update that the Harbor Commission did not receive the grant for the electric ferry. The paperwork for the cell tower lease has been submitted and the town should be receiving the prepayment check of \$180,000 any day now. He also mentioned that Wisconsin Historical Society sent a letter that the Pretoria Shipwreck (near Madeline Island) is nominated for the Wisconsin State Register of Historic Places.

III. Public Works

A. Roads, Dock, Harbor

1. Purchase order for black top repair on Sunny Slope, Penny Lane, & South Shore:

Motion to approve the purchase order for black top repair in the amount of \$34,555.47, M. Anderson/A. Baxter, 5 Ayes, Motion Carried.

Motion to move Public Works III. Letter B and Town Administration V. Letter E to XIII., S. Brenna/S. Dobson, 5 Ayes, Motion Carried.

B. Materials Recovery Facility: Moved to XIII closed session.

1. MRF Supervisor CDL Training Compensation

The Town Board may go into closed session during the meeting for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility in which it is or is likely to become involved in accordance with to Wisconsin Statutes 19.85 (1)(c). After the completion of the closed session, the Board will come back into open session to act upon the discussion in the closed session or otherwise complete the business of the meeting before adjourning.

IV. Committees

A. Planning and Zoning

1. Recommendation from TPC for CSM (Parcel #014-00310-0100):

Motion to approve the CSM for parcel 014-00310-0100, A. Baxter/S. Dobson, 5 Ayes, Motion Carried.

2. Recommendation from TPC for CSM (Parcel #014-00394-0500):

Motion to approve the CSM for parcel 014-00394-0500, A. Baxter/S. Dobson, 5 Ayes, Motion Carried.

B. Community Awards Committee

1. Committee Appointments:

Motion to appoint Michael Collins as chair and Gwen Smith-Patterson as a member, S. Brenna/A. Baxter, 5 Ayes, Motion Carried.

C. Harbor Commission

1. Recommendation from Harbor Commission to consider the demolition of the 687 Middle Road Property:

The Town Board has decided to put a pause in demolition as the Fire Department may have interest in using the space for fire training.

2. Change to Disbursement Policy:

Motion to change the disbursement policy where the Harbor Commission can now pay expenses with their funds without need for Town Board approval & remove Harbor Vouchers from the agenda, M. Anderson/S. Dobson, 5 Ayes, Motion Carried.

D. Public Arts Committee

1. Appoint Committee Member:

Motion to appoint Marmie Jotter to the Public Arts Committee with and term ending 7/31/26, S. Dobson/A. Baxter, 5 Ayes, Motion Carried.

B. Committee Minutes:

The Town Board reviewed the presented committee minutes and placed them on file by unanimous consent.

V. Town Hall Administration

A. Budget Summary Report: No Budget Summary Report was presented.

B. Propane Bid Selection and Contract:

Motion to approve selecting La Pointe Gas & Septic for propane and approve contract with two additional sentences, M. Anderson/S. Dobson, 5 Ayes, Motion Carried.

C. Town Board Agenda Order Policy:

Motion to approve the amended Town Board Order Policy with the removal of Harbor Commission Vouchers, S. Brenna/A. Baxter, 5 Ayes, Motion Carried.

D. Compensation Resolution #2023-1212D Attachment C:

Motion to approve Compensation Resolution #2023-1212D Attachment C, M. Anderson/A. Baxter, 5 ayes, Motion Carried.

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E. Public Works Employee Letter: This item was moved to XIII closed session.

VI. Vouchers

A. Town of La Pointe: Motion to approve the town vouchers in the amount of \$64,114.09, M. Anderson/S. Dobson, 5 Ayes, Motion Carried.

- B. Harbor Commission: The Town Board approved a change in disbursement policy allowing Harbor Commission to pay expenses without Town Board approval.
 - 1. Harbor Designated Fund
 - 2. MIFL Utility

VII. Alternative Claims

- A. Revised August Alternative Claims: Motion to approve the revised alternative claims in the amount of \$296,382.87, M. Anderson/S. Dobson, 5 Ayes, Motion Carried.
- B. September Alternative Claims: There were no September alternative claims presented.

VIII. Treasurer's Report

- A. August Report:
- B. September Report:
The August and September reports were not presented.

IX. Minutes

- A. Regular Town Board Meeting – October 8th, 2024
- B. Special Town Board Meeting – October 14th, 2024
- C. Special Town Board Meeting Budget Workshop – October 17th, 2024
Motion to approve the minutes from 10/8, 10/14, and 10/17 as submitted, S. Brenna/A. Baxter, 5 Ayes, Motion Carried.

X. Emergency Services

- A. Fire Department
 - 1. Purchase order for PWC (jet ski):
Motion to approve the purchase order for a jet ski, A. Baxter/M. Anderson
Discussion: The Town Board requested more information before approval. There was confusion with both the ambulance and the fire department using the same fund and there being a possible lack of funds.
Motion to table, G. Carlson/S. Brenna, 5 Ayes, Motion Carried.
- B. Ambulance
 - 1. Approve Deemed Resignation of Ambulance Director:
Motion to approve the resignation of Cynthia Dalzell, M. Anderson/S. Dobson, 5 Ayes, Motion Carried.
 - 2. Approve Ambulance Director Job Description:
Motion to approve the Ambulance Direction Job Description, S. Brenna/A. Baxter, 5 Ayes, Motion Carried.
 - 3. Appoint Ambulance Director:
Motion to appoint Sarah Schram as the Ambulance Director, M. Anderson/S. Brenna, 5 Ayes, Motion Carried.
 - 4. Purchase order for portable radios for expanding service:
Motion to table, S. Brenna/S. Dobson, 5 Ayes, Motion Carried.
See X. Letter A-1 for discussion about why the item was tabled.

XI. Public Comment B:** None.

XII. Liquor Licenses: Nothing to report.

XIII. Lawsuits & Legal Issues

Motion to go into closed session, S. Brenna/S. Dobson, Roll Call Mike Anderson yes, Aimee Baxter yes, Samantha Dobson yes, Sue Brenna yes, Glenn Carlson yes, Motion Carried: 5:32pm

The Town Board may go into closed session during the meeting for the purpose of conferring with legal counsel with respect to litigation in which it is or is likely to become involved in accordance with to Wisconsin Statutes 19.85 (1)(g). After the completion of the closed session, the Board will come back into open session to act upon the discussion in the closed session or otherwise complete the business of the meeting before adjourning.

A. Petition with Ashland County Circuit Court case Regarding Ashland County Tax Levy:
Nothing new to report.

B. Kane Claim Against the Town of La Pointe: Discussed in closed session.

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E. Public Works Employee Letter: Discussed in closed session.

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1. MRF Supervisor CDL Training Compensation: Discussed in closed session.

Motion to return to open session, S. Brenna/A. Baxter, 5 Ayes, Motion Carried. 5:57pm

Motion made in open session to deny the Kane Claim against the Town of La Pointe, A. Baxter/S. Brenna, 5 Ayes, Motion Carried.

XV. New Agenda Items for Future Meetings

PO for Fire Department jet ski

PO for Ambulance portable radios

Budget Summary Report

Treasurers Report

Community Awards Committee Appointment

Island Collaborative Update

Vouchers

XIV. Adjourn: Motion to adjourn, S. Brenna/A. Baxter, 5 Ayes, Motion Carried. 5:59pm

Submitted by Town Clerk, Alex Smith

Approved as submitted, 11/12/24