

**TOWN OF LA POINTE**  
**Board of Harbor Commissioners**  
**THURSDAY March 20<sup>th</sup>, 2025**  
**9:00 a.m. at Town Hall and Live via YouTube**  
**Approved Minutes**

**Commissioners Present:** Michael Collins, Zach Montagne, Glenn Carlson, Evan Erickson Jr. (via Zoom), Susan Widmar, Jay Wiltz

**Commissioners Absent:** Pete Ross

**Staff Present:** Lauren Burtaux, Harbor Commission Secretary (via Zoom), Katie Kisner, Chief Administrative Officer, Max Imholt, Town Administrator

**Public Present:** Cal Linehan (via Zoom), Robin Trinko Russell (via Zoom), John Carlson (left meeting after public comment A), Paul Brummer

1. Call to Order: Meeting called to order at 9am by Z. Montagne.
2. Roll Call: All members, staff and public present as listed above.
3. Public Comment A\*:
  - a. Robin Trinko-Russell gave a report on the school kids' transportation numbers and students traveling without their passes.
  - b. John Carlson commented on public comment laws in open meetings. He requested the 5pm ferry go back on the schedule.
  - c. Paul Brummer commented on the ferry schedule.
  - d. Z. Montagne read through two online public comments; one that suggested purchasing a passenger-only vessel. The second questioned why the 5pm ferry is no longer on the schedule.
  - e. E. Erickson thanked MIFL staff and crew for a tough breakout season with lots of ice, and great job getting the Island Queen back up and running.
4. Minutes – 3/6/25: Motion by M. Collins to approve the minutes as presented, seconded by E. Erickson, all in favor, motion carried.
5. Chief Administrative Officer Report – Katie Kisner: Discussion on loan payment and funds put aside in the various savings accounts for loan payments. Motion by E. Erickson to put the CAO report on file, seconded by S. Widmar, all in favor, motion carried.
6. Review of Increased Tariff Talking Points: This was developed for MIFL staff to respond to customers as needed.
7. Marine Insurance Policy Renewal: Discussion on policy increase at about 8%. Motion by G. Carlson to approve the policy renewal, seconded by M. Collins, all in favor, motion carried.
8. Harbor Assistance Program Grant Update: Cal Linehan informed the Commissioners of the publishing for request for proposals (RFPs) for the engineering preconstruction side studies and drawings and for the construction of the steel ramp. The bids will be

opened on March 31<sup>st</sup> at 2pm and 3pm, respectively. The bids will be awarded on Friday, April 4<sup>th</sup>. Question of whether the opening of the proposals and/or awards need to be done in an open meeting. L. Burtaux will verify with the Town Clerk, Alex Smith.

9. Consider Short Term Loan from Town: Motion by J. Wiltz to recommend the Town Board loan the Harbor Commission up to \$300,000, interest rate to established based on what the Town pays on their debt, seconded by M. Collins, all in favor, motion carried.
10. Authorize Draw on Bremer Line of Credit: Motion by G. Carlson to draw \$100,000 on the line of credit to be deposited into the MIFL Utility bank account, seconded by Z. Montagne, all in favor, motion carried.
11. Review of MIFL Management Contract: Motion by E. Erickson to go into closed session, seconded by S. Widmar, roll call vote, 6 ayes, motion carried. Meeting in closed session at 9:47am.

This meeting may, upon duly made motion, be convened in closed session under State Statute 19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. If the Commission goes into closed session; it will reconvene in open session before adjourning.

Motion by E. Erickson to go into open session, seconded by Z. Montagne, all in favor, motion carried. Meeting in open session at 10:13am.

12. Approval of Bills: Motion by G. Carlson to approve the bills in the amount of \$110,475.98, seconded by M. Collins, 4 ayes, 2 opposed, motion carried.
13. Future Agenda Items: Reserve loan payment transfer, possible opening bids or awarding bids for HAP grant project.
14. Meeting Dates: Friday, April 4<sup>th</sup>, depending on whether awarding the bids for the HAP project needs to be done in an open session. Time to be determined.
15. Public Comment B\*\*: None.
16. Adjourn: Motion by Z. Montagne to adjourn the meeting, seconded by G. Carlson, all in favor, motion carried. Meeting adjourned at 10:24am.

Respectfully submitted by Lauren Burtaux, Harbor Commission Secretary.  
Minutes approved as presented Thursday, April 4<sup>th</sup>, 2025, L. Burtaux.