

TOWN OF LA POINTE
Board of Harbor Commissioners
THURSDAY June 13th, 2024
9:00 a.m. at Town Hall and via Zoom
Approved Minutes

Commissioners Present: Michael Collins, Zach Montagne, Susan Widmar, Glenn Carlson, Pete Ross, Jay Wiltz

Commissioners Absent: Evan Erickson Jr.

Public Present: John Neilsen

Staff Present: Lauren Burtaux, Harbor Commission Secretary, Katie Kisner, Chief Administrative Officer; Michael Kuchta, Town Administrator

1. Call to Order: Meeting called to order at 9am by Z. Montagne.
2. Roll Call: All members, staff and public present as listed above.
3. Public Comment: None.
4. Harbor Assistance Program – Mike Halsted: Mr. Halsted was unable to attend this meeting and will reach out to the Harbor Commission to set a different date.
5. Minutes – 6/6/24: Motion by M. Collins to approve the minutes from 6/6/24, seconded by G. Carlson, all in favor, four ayes, P. Ross and J. Wiltz abstain, motion carried.
6. Committees – Updates
 - a. President: None.
 - b. Communications: The Otto Bremer Trust did not award the Harbor Commission with any funds.
 - c. Incoming Public Communications: Discussion on incoming from various public. Conclusion to allow the blood drive volunteers and workers to ride the ferry for free as in the past. Consensus to get a suggestion box on the Bayfield ferry dock and to purchase smaller carts for carrying things on/off the boats.
 - d. Other: None.
7. Chief Administrative Officer Report – Katie Kisner: Motion by Z. Montagne to put the chief administrative officer report on file, seconded by S. Widmar, all in favor, motion carried.
8. MIFL LLC Communications and Budget Matters: Discussion on how and when to set up meeting dates and how frequent.
9. Big Top Chautauqua Conversation: Consensus to have K. Kisner and Z. Montagne discuss the final schedule with MIFL based on Big Top's request.

10. Discussion of Harbor Commission Attorney: Discussion on different reasons to need an attorney. Consensus to search for a maritime lawyer for specific harbor commission needs and to use the town's lawyer for contractual needs that relate to both the town and Harbor Commission.
11. School District Contract: Motion by Z. Montagne to include teachers, field trips and chaperones in the contract, seconded by G. Carlson, all in favor, motion carried.
12. Parking Ordinance Review: Consensus that signage is needed at the Bayfield terminal to signify parking regulations and restrictions.
13. Approval of Bills: Motion by G. Carlson to approve the bill from Baker Tilly for \$3,200, seconded by M. Collins, all in favor, motion carried.
14. Future Agenda Items: Discussion on later boats for after school activities for the 24/25 season, travel policy for MIFL staff, potential new attorney contract, MIFL budget.
15. Meeting Dates: Thursday, June 20th, 2024, at 9am.
16. Adjourn: Motion by G. Carlson to adjourn, seconded by M. Collins, all in favor, motion carried. Meeting adjourned at 10:10am.

Respectfully submitted by Lauren Burtaux, Harbor Commission Secretary.
Minutes approved as presented on Thursday, June 20th, 2024, L. Burtaux.