

**TOWN OF LA POINTE**  
**Board of Harbor Commissioners**  
**THURSDAY July 3<sup>rd</sup>, 2025**  
**9a.m. at Town Hall and Live via YouTube**  
**Approved Minutes**

**Commissioners Present:** Michael Collins, Zach Montagne, Glenn Carlson, Evan Erickson Jr., Jay Wiltz, Susan Widmar, Mary Ross (via Zoom)

**Staff Present:** Lauren Burtaux, Harbor Commission Secretary, Katie Kisner, Chief Administrative Officer

**Public Present:** Cal Linehan (via Zoom), Robin Russell (via Zoom), Paul Brummer

1. Call to Order: Meeting called to order at 9am by Z. Montagne.
2. Roll Call: All members, staff and public present as listed above.
3. Public Comment A\*:
  - a. Paul Brummer asked if the Commission would have another evening meeting.
  - b. Evan Erickson wished the crew good luck for the 4<sup>th</sup> of July holiday.
4. Minutes – 6/12/25 & 6/26/25: Motion by M. Collins to approve both sets of minutes as presented, seconded by E. Erickson, M. Ross abstained from 6/12/25 minutes due to her absence, all in favor, motion carried. Minutes approved as presented.
5. Chief Administrative Officer Report – Katie Kisner: UPS parcel hauling revenue is not included in budget reports. Discussion on the fire suppression system that was accidentally set off by a crew member. Motion by Z. Montagne to place the CAO report on file, seconded by S. Widmar, all in favor, motion carried.
6. Big Top Chautauqua Late Boat Update: There was a late boat request for a couple of Big Top shows. Motion by Z. Montagne to reject requests, seconded by M. Collins, discussion that it does not fit in the budget, all in favor, motion carried.
7. Harbor Assistance Program Project Updates: A question on who and when dredging will happen for the project. Cal Linehan stated not until the fall.
8. Announce Bid Winner for Boat Ramp Improvements Bid: Motion by E. Erickson to award the bid to Janke General Contracting for up to \$393,007.50, seconded by M. Ross, all in favor, motion carried.
9. MIFL On Call Employee Benefits: Motion by G. Carlson to approve the increase in on call pay to \$50/captains and \$35/deckhands and no trailer benefits currently. Discussion on trailer benefits and if they are subject to income tax. E. Erickson abstains, M. Ross opposes, 5 ayes, motion carries.
10. Spring Auction Updates: E. Erickson stated the auction was disappointing as the fridge truck did not get high bids. He suggests using the fridge truck for other town purposes such as hauling items at the MRF.

11. School Student Transportation Summer Protocol: Discussion on how to go about students who do not have their pass on them. There was a student and parent who refused to pay for a ticket because the student didn't have their pass on them. They were not kind to the deckhands/MIFL staff in the process. Consensus to let the students present a photo of themselves with their ferry pass so this does not happen again. MIFL will draft a letter to be sent to families to explain protocol.
12. Approval of Bills: Motion by G. Carlson to approve the bills in the amount of \$348,627.16 and \$500.00, seconded by J. Wiltz, all in favor, motion carried.
13. Future Agenda Items: Pay off the line of credit or town loan, legal counsel, Herring Shed repair quotes, trailer benefits for MIFL staff, letter for student summer transport.
14. Meeting Dates: Monday, July 14<sup>th</sup> at 4:30pm at Town Hall.
15. Public Comment B\*\*: Paul Brummer commented on the price of the fridge truck.
16. Review of MIFL Management Contract: Motion by G. Carlson to go into closed session, seconded by Z. Montagne, roll call vote, 7 ayes, motion carried. Meeting in closed session at 10:06am.

Motion by G. Carlson to go back into open session, seconded by M. Collins, all in favor, motion carried. Meeting in open session at 10:14am.

This meeting may, upon duly made motion, be convened in closed session under State Statute 19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. If the Commission goes into closed session; it will reconvene in open session before adjourning.

17. Adjourn: Motion by E. Erickson to adjourn, seconded by Z. Montagne, all in favor, motion carried. Meeting adjourned at 10:15am.

Respectfully submitted by Lauren Burtaux, Harbor Commission Secretary.  
Minutes approved as presented on Monday, July 14<sup>th</sup>, 2025, L. Burtaux.