

TOWN ADMINSTRATOR REPORT

5/27/25

1. COMPLETED ITEMS:

Madeline Island Marathon. I've been debriefing with Alyssa Hogan and want to get more involved in the pre-planning for this event. This is a key spring event for bringing visitors to the town.

Insurance Coverage for new Rescue Jet Ski.

BCPL Loans for \$800,000 and \$500,000.

Meeting with Bremer Bank to discuss their merger with Old National Bank

2. ONGOING:

Financial Working Group- Cash Flow Analysis. We are continuing to tweak the 2025 forecast. This exercise is laying the groundwork to be able to advise the Town Board more accurately about financial matters. The Financial Working Group will be meeting monthly and we have now added a new volunteer member, Bryar Artis. The focus now is on debt service and capital expenditures in the years 2026-2028.

Rewrite Personnel Policy Manual with additional language addressing sexual abuse and misconduct in custodial situations.

Resurfacing Tennis Courts.

ESB Microgrid Project/Grant. I'm learning how to work within the framework of state and federal grant processes.

Working with the Horton Group to get an insurance bid on tank spill liability.

3. UPCOMING:

Early 2026 Budget Planning Process.

Procedural Documentation for all Town departments including procedures (what, who and when) and work instructions (how).

RECEIVED

MAY 23 2025

Initial: dg