

Town Board Meeting Memo

From: Max Imholte, TA

Date: August 12, 2025

Re: Agenda Items

- **Public Works:** NA

- Committees:

- Planning and Zoning:**

- Appoint new member to Zoning Board of Appeals.
ZA Compensation and Hours. *Closed Session*

- **Town Hall Administration:**

- Approve special event permit for 2026 Marathon, May 16, 2026.

- Emergency Services:

- A. Ambulance:** Approve new part time position for Sarah Schram (Part-time Ambulance Director/EMT). In the 2026 budget this will be proposed as a full-time position. Hire Sarah Schram for this new position.

- Approve setting up a separate bank account for ACH and direct deposit reimbursement transactions. This is to minimize security risks associated with our main checking account.

Lawsuits

Ashland County Tax Levy: Waiting for TAC decision.

Sargent Claim: Nothing new.

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July 2025 MRF Report

July is our peak month in terms of traffic and revenue. Along with our busiest month, it was also our best month in terms of sending materials off to be recycled. Woodstock received new shoes and we also had to do a quick repair as well to keep the truck on the road. As we move into August, we will start to see things slow down and we can look forward to working on the 2026 budget and do car recycling that we didn't get to in the spring.

Micheal and Woodstock have continued to do an excellent job of moving material out of the MRF. In July they did 13 hauls to Ashland which included 5 demo, 4 solid waste/trash, 1 scrap metal, 1 aluminum cans, 1 appliances with freon, and 1 cardboard. The most exciting of the hauls is the aluminum cans haul. This load weighed in at 3.4 tons and produced \$4,964.00 in recycling revenue. Out of all the recycling hauls that we do in which we receive income, this is the only one that actually makes money after transportation costs. After labor, truck time, and ferry, this load was in the black at \$0.62 per pound, where scrap metal is in the red at (\$0.01) per pound and cardboard is (\$0.04) per pound. It takes 15 bales to produce enough for a load, so we can expect another load of aluminum sometime in winter/early spring.

July was purging month. After months of sorting and preparing, we have finally emptied out the buildings as much as they can be. We had our clean sweep on July 23rd. For the Veolia team, this was a very slow event for them, since they are used to dealing with a county wide event. The important part was that we were able to send out the 13 gaylords of hazardous materials we had on hand. Veolia will take these down the Milwaukee area where they will be processed for proper disposal at their facility. Matt H hauled a full load of electronics in the towns 5500 Dodge truck to the electronics clean sweep in Washburn WI on the 31st of July. By taking our electronics here, we saved a little over \$1,000 in recycling fees that we would normally pay if we went to our Ashland vendor. Thank you, Matt, for waiting in the 5-block line! Lastly, we had Como oil come over to remove waste oil from the MRF building, Town Shop, and Nelson Construction. Its great to have so much space for activities!

Some people have mentioned that they missed the clean sweep event, but they have materials to dispose of. Here at the MRF, we take materials such as paint, fluorescent lights, waste oil, antifreeze, batteries, and electrons every day we are open. Items that we do not except moving forward, per the DNRs stern suggestion during our inspection last fall, are pool chemicals, cleaning chemicals, pesticides, acids, and several other toxic items. We do not have the education or training to understand what chemicals can and cannot be kept together. If you have these items, please watch for the Ashland and Bayfield County annual clean sweeps and bring the above items to the professionals.

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JUL 28 2025

initials dg

Woodstock, our hauling truck, had some upgrades and repairs done over the month. Because we came in under budget with the new compactor project, we used the remaining money to put 8 new tires on Woodstock. Woodstock needed new tires for two reasons. First reason being that the tires were close to the minimum tread depth per DOT regulations. The second was that multiple tires had multiple nails and plugs from nails in them. In 2025 we budgeted \$34,000 in line item 100-00-57431-000-SOLID WASTE EQUIPMENT for the replacement of the older trash compactor. The bid we received for this project came in at \$29,265.00. The cost of the 8 tires came in at \$3,702.00, making it possible for the MRF to afford this purchase without looking for assistance from the Public Works budget.

Woodstock did have another breakdown this month. Both main lifting hydraulic rams (roughly 9 feet long and 6 inches in diameter) for the “hooklift” (the part of the truck that lifts boxes on and off the truck frame) had seals fail. We have only hydraulic ram as a spare, and we borrowed one from the backup truck “the Beast” to make Woodstock functional again. Thank you, Matt, for the quick repair!!! Matt is currently looking for a hydraulic repair shop for us to bring the rams to so that we can get them repaired.

Lastly it is the start of budget season. I have spent some time working on the Public Works budget workbook in excel that we used last year. Some improvements in it from last year were, cleaning up some of the formulas for calculating payroll, making it easier to work with, breaking numbers down for the different Public Works departments, and some formulas added to show comparison to what the 2025 request was to the 2026 request. Public Works payroll calculation is somewhat difficult, since we work between all the departments throughout the Town. It’s a thing of beauty when all the formulas are working together and the spreadsheet is fully functioning. I am looking forward to working with Pete, Ray, Max and Liz to come up with an accurate 2026 budget for the board.

Now to get through the 100 days of August

Respectfully submitted,

Evan R Erickson

Financial Information:**July:**

Gross Sales: \$31,595.81

MRF card discounts: (\$4,508.50)

MRF card sales: \$16,818.58

Total Revenue: \$43,905.89

Fees: (\$292.42)

Net Total: \$43,613.47

Year to Date:

Gross Sales: \$107,703.84

MRF card discounts: (\$13,745.25)

MRF card sales: \$58,493.83

Total Revenue: \$152,452.42

Fees: (\$1,012.12)

Net Total: \$151,440.30

Outstanding invoices through Square: \$5,532.22

Outstanding MRF card balance: \$16,727.38

Recycling tracking:

See attached spreadsheets for hauling recycling data

Cardboard bailed: July/YTD: 14,682lbs/42,670lbs

Aluminum bailed: June/YTD: 2,554lbs/6,938lbs

Tin bailed: June/YTD: 838lbs/2,458lbs

Hauling:

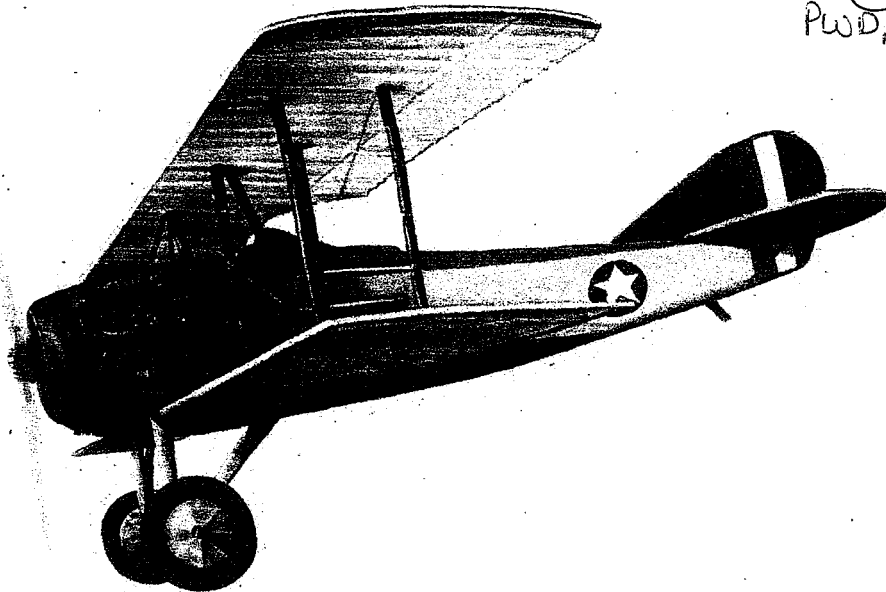
14 loads hauled (98.55 tons) during the month of June. 4 solid waste, 5 Demo, 1 scrap metal, 1 Refrigerators, 1 cardboard, 1 aluminum, 1 electronics.

Date	Vehicle	Material	Category	Employee	Destination	Number of Equipment	Hours	Cost	Labor Cost	Tons	Cost per Ton	Price per Ton	Tipping Fees	Recycling Income	Ferry Fees	Fuel	Other Fees	Total Cost/Revenue	Cost/Revenue	per pound		
7/2/2025	Woodstock	Demo	Waste	Michael Haben	Republic, Ashland	3.5		272.16	124.11	5.18	\$ 88.20		466.86		\$ 278.00			\$	(1,313.15)	\$	(0.11)	
7/15/2025	Woodstock	Demo	Waste	Michael Haben	Republic, Ashland	5		388.80	177.30	7.21	\$ 88.20		633.92		\$ 283.00			\$	(1,485.02)	\$	(0.10)	
11/7/2025	Woodstock	Solid Waste	Waste	Michael Haben	Republic, Ashland	4.5		349.92	159.57	9	\$ 88.20		793.80		\$ 307.00			\$	(1,764.72)	\$	(0.10)	
1/20/2025	Woodstock	Demo	Waste	Michael Haben	Republic, Ashland	4		311.04	141.84	6.03	\$ 88.20		531.85		\$ 291.00			\$	(1,275.73)	\$	(0.11)	
1/22/2025	Woodstock	Demo	Waste	Michael Haben	Republic, Ashland	5		388.80	177.30	7.26	\$ 88.20		646.15		\$ 283.00			\$	(1,486.29)	\$	(0.10)	
1/23/2025	Woodstock	Scrap Metal	Recycling	Michael Haben	Chicago Iron, Ashland	5.5		427.68	195.03	7.92		\$ 100.00		782.00		\$ 283.00		\$ 171.11	\$	(294.82)	\$	(0.02)
1/29/2025	Woodstock	Cardboard	Recycling	Michael Haben	Chicago Iron, Ashland	4		311.04	141.84	8.04		\$ 80.00		643.20		\$ 295.00			\$	(1,04.68)	\$	(0.01)
2/10/2025	Woodstock	Solid Waste	Waste	Michael Haben	Republic, Ashland	5		398.80	177.30	4.48	\$ 88.20		366.14		\$ 247.00			\$	(1,282.24)	\$	(0.13)	
2/13/2025	Woodstock	Demo	Waste	Michael Haben	Republic, Ashland	6		466.56	212.76	2.77	\$ 77.09		213.54		\$ 235.00			\$	(1,353.53)	\$	(0.10)	
2/13/2025	Woodstock	Paper/Plastic	Recycling	Michael Haben	Republic, Ashland	4		66.32	148.40	0.015		\$ 7,300.00				\$ 116.80		\$ 1.35	\$	(1,127.86)	\$	(0.20)
3/11/2025	21 HHW		Recycling	Evan Erickson	Recycle Technologies, Duluth	1.625		26.94	60.29	0.015		\$ 7,300.00				\$ 10.35		\$ 0.07	\$	19.22	\$	0.60
3/18/2025	WRF pickup	Copper	Recycling	Evan Erickson	Chicago Iron, Ashland	1.625		26.94	60.29	0.544		\$ 320.00				\$ 174.08			\$	76.50	\$	0.07
3/18/2025	WRF pickup	Batteries	Recycling	Evan Erickson	Springfield Savage, Ashland	3.25		53.89	120.58	0.19955	\$ 1,000.00		419.95		\$ -				\$	(615.11)	\$	(0.73)
3/18/2025	WRF pickup	Electronics	Recycling	Evan Erickson	Springfield Savage, Ashland	3.25		505.44	230.49	6.45	\$ 88.20		568.89		\$ -				\$	(2,652.33)	\$	(0.21)
3/20/2025	Woodstock	Demo	Waste	Michael Haben	Republic, Ashland	4.5		349.92	159.57	8.32	\$ 88.20		733.82		\$ 283.00			\$	(1,506.31)	\$	(0.09)	
4/10/2025	Woodstock	Demo	Waste	Michael Haben	Republic, Ashland	3.5		272.16	124.11	8.06	\$ 88.20		710.89		\$ 295.00			\$	(1,402.16)	\$	(0.09)	
4/14/2025	Woodstock	Solid Waste	Waste	Michael Haben	Republic, Ashland	6		466.56	212.76	10.42	\$ 88.20		919.04		\$ 319.00			\$	(2,066.43)	\$	(0.10)	
4/22/2025	Woodstock	Demo	Waste	Michael Haben	Republic, Ashland	3.75		252.72	115.25	8.01	\$ 88.20		705.48		\$ 394.00			\$	(1,525.06)	\$	(0.10)	
5/2/2025	Woodstock	Solid Waste	Waste	Michael Haben	Republic, Ashland	4.5		349.92	159.57	7.97	\$ 88.20		702.95		\$ 394.00			\$	(1,464.92)	\$	(0.09)	
5/6/2025	Woodstock	Demo	Waste	Michael Haben	Republic, Ashland	3.5		272.16	124.11	5.94	\$ 88.20		623.91		\$ 323.00			\$	(1,565.56)	\$	(0.11)	
5/9/2025	Woodstock	Scrap Metal	Recycling	Michael Haben	Republic, Ashland	3.5		272.16	124.11	8.03		\$ 120.00		983.80		\$ 373.00			\$	194.33	\$	0.01
5/9/2025	Woodstock	Demo	Waste	Michael Haben	Republic, Ashland	4.5		349.92	159.57	7.89	\$ 88.20		695.90		\$ -				\$	(1,758.73)	\$	(0.11)
5/12/2025	Woodstock	Demo	Waste	Michael Haben	Republic, Ashland	4		311.04	141.84	10.5	\$ 88.20		925.10		\$ 401.00			\$	(1,779.99)	\$	(0.08)	
5/14/2025	Woodstock	Solid Waste	Waste	Michael Haben	Republic, Ashland	5		388.80	177.30	10.5	\$ 88.20		925.10		\$ 270.50			\$	(1,762.70)	\$	(0.08)	
5/20/2025	Woodstock	Solid Waste	Waste	Michael Haben	Republic, Ashland	4.5		349.92	159.57	6.25	\$ 88.20		551.25		\$ 345.00			\$	(1,405.74)	\$	(0.11)	
5/23/2025	Woodstock	Solid Waste	Recycling	Michael Haben	Republic, Ashland	4		311.04	141.84	7.61		\$ 74.88		559.80		\$ 359.00			\$	(384.86)	\$	(0.03)
5/23/2025	Woodstock	Thin and Cardboard	Recycling	Michael Haben	Republic, Ashland	3.5		272.16	124.11	6.36	\$ 88.20		560.95		\$ -				\$	(1,302.22)	\$	(0.10)
5/27/2025	Woodstock	Demo	Waste	Michael Haben	Republic, Ashland	3.25		252.72	115.25	6.02	\$ 88.20		530.96		\$ 345.00				\$	(1,243.93)	\$	(0.10)
5/27/2025	Woodstock	Demo	Waste	Michael Haben	Republic, Ashland	4		311.04	141.84	5.18		\$ 110.00		569.80		\$ 331.00			\$	(1,214.08)	\$	(0.10)
5/28/2025	Woodstock	Scrap Metal	Recycling	Michael Haben	Chicago Iron, Ashland	2.5		73.40	105.03	0.25		\$ 180.00				\$ 36.50			\$	(394.93)	\$	(0.79)
6/2/2025	22 Air Conditioners		Recycling	Ray Hakola	Chicago Iron, Ashland	4		311.04	141.84	11.01	\$ 88.20		971.08		\$ -				\$	(1,989.01)	\$	(0.09)
6/3/2025	Woodstock	Solid Waste	Waste	Michael Haben	Republic, Ashland	3.5		272.16	124.11	6.54	\$ 88.20		575.83		\$ 345.00				\$	(1,318.10)	\$	(0.10)
6/4/2025	Woodstock	Demo	Waste	Michael Haben	Republic, Ashland	3		233.28	106.38	8.37	\$ 88.20		728.23		\$ 373.00				\$	(1,450.89)	\$	(0.09)
6/5/2025	Woodstock	Paper/Plastic	Recycling	Michael Haben	Republic, Ashland	4.5		349.92	159.57	6.44	\$ 130.00		837.20		\$ -				\$	(1,501.69)	\$	(0.13)
6/11/2025	Woodstock	Demo	Waste	Michael Haben	Republic, Ashland	4.5		349.92	159.57	6.82	\$ 88.20		601.52		\$ 359.00				\$	(1,520.89)	\$	(0.11)
6/16/2025	Woodstock	Solid Waste	Waste	Michael Haben	Republic, Ashland	3.5		272.16	124.11	10.38	\$ 88.20		915.52		\$ -				\$	(1,712.79)	\$	(0.08)
6/17/2025	Woodstock	Demo	Waste	Michael Haben	Republic, Ashland	3		233.28	106.38	4.66	\$ 88.20		411.01		\$ 317.00				\$	(1,167.67)	\$	(0.11)
6/19/2025	Woodstock	Scrap Metal	Recycling	Michael Haben	Republic, Ashland	6		466.56	212.76	5.36		\$ 90.00		482.40		\$ 331.00			\$	(693.84)	\$	(0.06)
6/24/2025	Woodstock	Demo	Waste	Michael Haben	Republic, Ashland	3.5		272.16	124.11	5.09	\$ 88.20		440.06		\$ -				\$	(1,175.33)	\$	(0.12)
6/24/2025	Woodstock	Solid Waste	Waste	Michael Haben	Republic, Ashland	4.25		330.48	150.71	13	\$ 88.20		1,146.60		\$ -				\$	(2,070.79)	\$	(0.08)
6/30/2025	Woodstock	Solid Waste	Waste	Michael Haben	Republic, Ashland	3		233.28	106.38	9.68	\$ 88.20		853.78		\$ 387.00				\$	(1,580.44)	\$	(0.08)
7/7/2025	Woodstock	Solid Waste	Waste	Michael Haben	Republic, Ashland	3.5		272.16	124.11	12.75	\$ 88.20		1,124.55		\$ 429.00				\$	(1,948.82)	\$	(0.08)
7/14/2025	Woodstock	Solid Waste	Waste	Michael Haben	Republic, Ashland	4		311.04	141.84	10.51	\$ 88.20		925.98		\$ -				\$	(1,973.30)	\$	(0.09)
7/21/2025	Woodstock	Solid Waste	Waste	Michael Haben	Republic, Ashland	4		311.04	141.84	10.51	\$ 88.20		925.98		\$ -				\$	(1,973.30)	\$	(0.09)
7/28/2025	Woodstock	Solid Waste	Waste	Michael Haben	Republic, Ashland	3.25		252.72	115.25	14.08	\$ 88.20		1,241.86		\$ 457.00				\$	(2,352.17)	\$	(0.08)
7/29/2025	Woodstock	Scrap Metal	Recycling	Michael Haben	Chicago Iron, Ashland	3.5		272.16	124.11	6.32		\$ 90.00		558.80		\$ 345.00			\$	(1,172.47)	\$	(0.17)
7/29/2025	Woodstock	Refrigerators	Recycling	Michael Haben	Chicago Iron, Ashland	3.5		272.16	124.11	2						\$ 289.00			\$	(685.27)	\$	(0.17)
7/31/2025	Woodstock	Demo	Waste	Michael Haben	Republic, Ashland	3.5		272.16	124.11	5.24	\$ 88.20		462.17		\$ 331.00				\$	(1,357.47)	\$	(0.13)
7/3/2025	Woodstock	Demo	Waste	Michael Haben	Republic, Ashland	4		311.04	141.84	6.09	\$ 88.20		537.14		\$ 345.00				\$	(1,335.02)	\$	(0.11)
7/16/2025	Woodstock	Demo	Waste	Michael Haben	Republic, Ashland	3.5		272.16	124.11	5.69	\$ 88.20		589.18		\$ 387.00				\$	(1,330.45)	\$	(0.10)
7/22/2025	Woodstock	Demo	Waste	Michael Haben	Republic, Ashland	3		233.28	106.38	9.07	\$ 88.20		789.97		\$ 387.00				\$	(1,526.63)	\$	(0.08)
7/31/2025	Woodstock	Demo	Waste	Michael Haben	Republic, Ashland	4		311.04	141.84	4.57	\$ 88.20		403.07		\$ 317.00				\$	(1,172.99)	\$	(0.13)
7/19/2025	Woodstock	Cardboard	Recycling	Michael Haben	Republic, Ashland	4		311.04	141.84	8.16		\$ 45.00		387.20		\$ 373.00			\$	(4,208.12)	\$	0.62
7/17/2025	Woodstock	Aluminum Cans	Recycling	Michael Haben	Republic, Ashland	3.5		272.16	124.11	5.38	\$ 130.00		725.40		\$ 4,954.00				\$	(1,452.67)	\$	(0.13)
5/7/00	Woodstock	Paper/Plastic	Recycling	Michael Haben	Republic, Ashland	225.75		16,790.83	\$ 8,038.69	388.92		\$ 29,789.25		\$ 10,201.88		\$ 17,058.40		\$ 2,464.59	\$	2,357.16	\$	(69,734.34)

2025 Bailing numbers

Date	Material	Weight
1/15/2025	Cardboard	1,066
1/15/2025	Aluminum	514
1/27/2025	Cardboard	1,150
1/27/2025	Tin	776
2/10/2025	Cardboard	1,052
2/26/2025	Cardboard	1,152
2/27/2025	Aluminum	532
3/15/2025	Cardboard	1,098
3/24/2025	Cardboard	1,064
4/2/2025	Cardboard	1,078
4/2/2025	Aluminum	428
4/12/2025	Cardboard	1,036
4/23/2025	Cardboard	1,050
5/3/2025	Cardboard	1,076
5/3/2025	Tin	844
5/3/2025	Aluminum	486
5/7/2025	Cardboard	1,116
5/12/2025	Cardboard	1038
5/19/2025	Cardboard	1074
5/21/2025	Cardboard	1050
5/24/2025	Cardboard	1020
5/26/2025	Aluminum	430
5/28/2025	Cardboard	1064
5/29/2025	Shrink Wrap	1374
5/30/2025	Shrink Wrap	1572
5/31/2025	Shrink Wrap	334
5/31/2025	Cardboard	1008
6/4/2025	Cardboard	1052
6/7/2025	Aluminum	454
6/9/2025	Cardboard	1050
6/14/2025	Cardboard	1038
6/18/2025	Cardboard	1022
6/18/2025	Aluminum	500
6/23/2025	Cardboard	1090
6/25/2025	Cardboard	1102
6/28/2025	Cardboard	1190
6/28/2025	Aluminum	540
7/2/2025	Cardboard	1076
7/5/2025	Cardboard	1150
7/5/2025	Aluminum	500
7/7/2025	Cardboard	1212
7/9/2025	Cardboard	1038
7/9/2025	Tin	838
7/12/2025	Cardboard	1046
7/12/2025	Aluminum	540
7/14/2025	Cardboard	1214
7/16/2025	Cardboard	1212
7/19/2025	Aluminum	474
7/19/2025	Cardboard	1132
7/23/2025	Cardboard	1142
7/26/2025	Cardboard	1092
7/26/2025	Aluminum	520
7/26/2025	Cardboard	1054
7/30/2025	Cardboard	1252
7/30/2025	Cardboard	1062
7/30/2025	Aluminum	520
8/2/2025	Cardboard	1102
8/4/2025	Cardboard	1150
8/4/2025	Aluminum	500
Total		55,346

(5) TB, TA, H, Clerk, Airport,
PWD, Public



Major Gilbert Field (4R5)

To: Town Board

From: Paul Wilharm

Date: 08/05/2025

Re: Monthly report for July 2025

During the month of July our airport was issue free.

Drop box receipts:	\$475.00
Traffic, flight plan:	74
Traffic, sign in	47
NOTAMS	02

Traffic counts do not include touch and go and those who do not file and/or sign in which historically is many.

Attached are logs / checklists

Thanks !

Paul
Cover + (7)

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total: dg

July 2025 Traffic count and revenue log / checklist

Drop box receipts \$ 475.00

The following filed flight plans:

7/1 N716PC	7/11 N192AF	7/20 N5037S
7/1 N102JS	7/11 N36ZQ	7/24 N346BA
7/1 N3452U	7/11 N192AF	7/24 N839RV
7/2 N192AF	7/13 N1732V	7/24 N455MK
7/2 N1743V	7/14 N616SK	7/25 N192AF
7/3 N1179C	7/14 N128PP	7/25 N618MJ
7/3 N1179C	7/17 N5674Q	7/25 N1145Y
7/3 N55RY	7/17 N873PA	7/25 N5038A
7/3 N1592L	7/17 N1912L	7/25 N307WG
7/3 N200NW	7/17 N1424G	7/25 N200NW
7/3 N346BA	7/17 N192AF	7/26 N79172
7/4 N79843	7/17 N200NW	7/26 N480ST
7/6 N86020	7/18 N72639	7/26 N6930S
7/6 N9289S	7/18 N4370N	7/26 N4886D
7/6 N4850J	7/18 N2898Y	7/26 N1972Q
7/6 N484V	7/18 N334SA	7/26 N68198
7/6 N3665C	7/18 N55RY	7/26 N348MK
7/7 N8085N	7/18 N79843	7/26 N79843
7/7 N54589	7/19 N9238K	7/27 N192AF
7/7 N283SR	7/19 N616SK	7/27 N7343X
7/8 N19RF	7/20 N235CP	7/28 N8KM
7/8 N7205	7/20 N638AK	7/29 N9506Y
7/9 N41265	7/20 N237DG	7/29 N839RV

Flight plans (1)

7/30 N79843

7/30 N1050V

7/30 N4771J

7/31 N229TA

7/31 N9235C

74

For additional traffic see sign in sheet(s)

Flight plans (2)

7-1		N3452A	4	"	KARV	
7-2		N1743V	2	Pleasure	21D	
7-3		N3223Y	2	Pleasure	KDVG	
7-3		N1179C	2	Pleasure	KMTW	
7/3		831FC	9	Pleasure	SCM	
7/4		N3199D	2	P	KEAU	
7-2/7-6		N2257TA	2	P	FBL	
7/6		N3714U	4	P	KLVN	
7/5/6		7286LS	2	P	FCM	

(15)

Sign in (1)

WELCOME TO 4R5						
DATE	PILOT'S NAME	N-NUMBER	NUMBER ABOARD	BUSINESS/ PLEASURE	FLIGHT ORIGIN	CONTACT
7/2/25		N6594E	2	P	KLVU	
7/4/25		N7510K	2	P	KASX	
7/7/25		N283SR	2	P	KLUM	
7/7/25		N230PA	2	P	KFCM	
7/8/25		N19RF	2	P	KSTP	
7/9/25		N5323R	1	P	KSAZ	
7-9-25		N752M	2	P	RAZ	
7-10-25		924EN	2	P	TPA	
7-10-25		N770S	4	P	KAPA	
7-11-25		N362Q	4	P	KCMX	
7-11-25		N6957V	2	P	KRHI	
7/12/25		NA03PL	2	P	KFCM	
7/13/25		N2789Y	2	P	KRZV	
7/15/25		N2349M	1	P	KTWM	
7/17/25		N9447M	1	P	KRNH	

Sign in (2)

7765

20

6

30

0

45

WELCOME TO 4R5						
DATE	PILOT'S NAME	N-NUMBER	NUMBER ABOARD	BUSINESS/ PLEASURE	FLIGHT ORIGIN	CONTACT
7-18	XXXXXXXXXX	XXXXXXXXXX	2	P	C35	
7-18	XXXXXXXXXX	N3345A	3	P	D6C	
7-19	XXXXXXXXXX	N1465D	①	P	D6H	
7-19	XXXXXXXXXX	N787CA	2	P	K6WR	
7-19	XXXXXXXXXX	N97238K	2	P	KPWC	
7-19	XXXXXXXXXX	N9450W	2	P	KAIT	
7-20	XXXXXXXXXX	N5037S	1	P	KUBE	
7-20	XXXXXXXXXX	N237P6	2	P	KTHU	
7-25	XXXXXXXXXX	N5038A	2	P	K050	
7-25	XXXXXXXXXX	418MD	2	P	KFBL	
7-25	XXXXXXXXXX	307W6	2	P	KSHR	
7-26	XXXXXXXXXX	7917Z	2	P	KLSE	
7-26	XXXXXXXXXX	N480ST	2	P	KSGS	
7-26	XXXXXXXXXX	8852M	2	P	CLT	
7-26	XXXXXXXXXX	N1972Q	2	P	2ID	

Sign in (3)

15 15 15 15 20 60 20 730

WELCOME TO 4R5						
DATE	PILOT'S NAME	N-NUMBER	NUMBER ABOARD	BUSINESS/ PLEASURE	FLIGHT ORIGIN	CONTACT
7/28		N1465D	2	P	KSHW	
7/29		N4209Q	1	P	KARV	
7-29		N3506 Y	1	P	21D	
8/1		N824F	1	P	KAME	
8/1		N597W	2	P	KMK	
7/26/8-2		N229TA	3	P	FBL	
8/2		N9486H	1	P	KRU	
7-31-85		N9235C	2	P	KMIC	

Sign in (4)

47
475

Run

Available Reports

Civil Airport Coordination Report

Civil Airport NOTAM Report

gAirportCounts

xMonthlyLogins

xUserEmails

Filter Name

Filter Value

Location

4R5

Status

Active,Cancelled,Expired

Keyword

Date Range (Start)

07/01/2025

Date Range (End)

08/31/2025

2 total records!

Reference...

NOTAM N...

NOTAM Text

Designator

Ri

77272078

07/189

!GRB 07/189 4R5 RWY 22 PAPI U/S 2507111603-2508111602

4R5

Pa

77499751

08/011

!GRB 08/011 4R5 RWY 04/22 WIP GRASS CUTTING ADJ 2508011527-2508012226

4R5

Pa

07/25 NOTAM

Accounting Manager Report July 2025

8/6/2025

1. Completed Items:

- a. 2024 Audit Journal Entries for the Town and the Harbor Commission funds.
- b. Second Quarter Report for Department Heads

2. Ongoing Items:

- a. Financial Working Group: Cash Flow Analysis working on forecasting cash flow out to 2026-2028.
- b. Ambulance Billing Issues: discussions with vendor, Cvikota, to improve quality of collection information.
- c. 2024 Audit with Baker Tilly.
- d. Kerber Rose Accounting Support: clean up reconciliation, and reviewed audit journal entries.
- e. Training Katey Abbott on Workhorse software and account codes.

3. Upcoming Items:

- a. Early 2026 Budget Planning Process.
- b. Final 2024 Audit completed.

Respectfully submitted,

Liz Brown

Accounting Manager

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Planning & Zoning Administrator

Town of La Pointe, Wisconsin

July 2025 Report

July completed my first full month in my new role having started with the Town of La Pointe on June 30th. It was a great month.

Coordination with New UDC Building Inspector

- In early July, I started coordinating, almost daily, with our new UDC Building Inspector. During the month, we worked together on developing our communication process making sure that we are working well together and sharing information.

Coordination with Contractors

- With a new ZA and UDC Inspector, it was critical to get to know as many contractors as quickly as possible. On July 14th, the new UDC Building Inspector and I conducted an Open House type format session at the Town Hall. Approximately 10 contractors attended and had an opportunity to meet us and ask questions. At the end of the busy season, I plan on conducting a Lessons Learned Open House type format for us to be able to share what we learned, but more importantly, to listen to their suggestions of how we can improve our service in the Town.

Coordination Started with our Zoning Administrator Partners in Ashland County

- July 8th – Met with Zoning Administrator and Assistant at the Courthouse in Ashland.
- July 29th – Started weekly 30-minute standing coordination Teams calls with the Ashland County Zoning Administrator's Assistant. These meetings will streamline our coordination efforts in an attempt keep projects moving on the Island.

Coordination Started with the Wisconsin Department of Natural Resources

Scheduled and participated in coordination efforts to streamline our coordination efforts when the needs arise.

- July 24th – Conducted a Telecon with Travis Holte (Water Resources Specialist)
- August 1st – In person meeting on the Island with McKenzie Slack (Wetlands Permitting) and Jenny Murphy (McKenzie's Supervisor) - Met at Town Hall and out in the field and tested soils in two different locations to learn about the different types of soils on the Island.
- Scheduled a Telecon on August 8th with William Roberts – Private Well Permitting

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Site Visits

Site visits are critical to our understanding of the potential issues that property owners face and help facilitate our review. These visits also allow me to better understand the property owner's goals and to be able to share information as I see it. Providing good customer service is important to me.

Since starting on June 30th, I have participated in the following site visits:

July 1st – 2027 Benjamin Blvd and 2517 Spirit Lane

July 2nd – 526 Bay Hill Cottage Road, 1468 Middle Road, 3560 Big Bay Road

July 3rd – 1348 Big Bay Road

July 7th – 2715 North Shore Road

July 16th & July 23rd – 2008 North Shore Road

July 24th – Participated in UDC Commercial Inspection of 2027 Benjamin Blvd.

July 28th – 2912 Big Bay Road

Availability to Meet Property Owners/Developers

Property owners have been making appointments, phoning me and also dropping in, if they are near Town Hall. I appreciate all forms of communication as this provides us the opportunity to serve the public. These visits and calls have been on the permitting process, zoning code questions and 911/firestop questions, to name a few. I always try to return their voice messages within 24 hours, sooner if at all possible.

In addition, I have invested the necessary time to work with the developer, various Town Departments, the UDC Inspector and various contractors to ensure that we are making progress on a large project known as the proposed Expandable Condominium project. We met with the developer on July 14th and again on July 24th to ensure that we understood the plans and to develop a timeline and schedule that will allow the first four seasonal dwellings (3 new and the modification of 1) to start yet this summer. Emails, phone calls and status updates are provided on a regular basis so everyone is in the loop.

911/Firestop Development and Questions

During the month, I received 6 inquiries as to the status of resident's new signs. I regularly coordinate with the Public Works Director on inquiries that I am getting and report back to the residents with any updates. I also work with the installer on 9 issues of signs not matching the GIS maps. We currently have one lot that is being divided into 3 parcels and one that is being divided into 15 parcels. I routinely coordinate with Ashland County to ensure that we are assigning new 911/firestop numbers in a manner that is consistent with how the County approaches this task. These both are ongoing.

Zoning Ordinance Re-Write & Technical Memo #3 Update

During the month of July, not only did I become familiar and start to learn the existing documents, I started to pull together comments from the Town Plan Commission. On August 2nd, I completed incorporating all comments received into one document each, and provided a copy, using Track Changes, to each Team member for a final review. In early August, they will be made available in advance of a Public Hearing on September 3rd.

Permit Processing

Summer is the busy season on Madeline Island. During the month of July, I started working on 15 new requests for permits. Of the 15 submitted, I have been able to issue 5. One is for a privy, and is in process with Ashland County. For the others, I am either waiting on additional information from the property owner, or coordinating within La Pointe to ensure the proper determinations are being made.

July 2025 Permit Information/Status

DATE	SANITARY PERMIT	COUNTY PERMIT	LAND USE PERMIT	NAME OF PROPERTY OWNER	FIRE #	STREET NAME	Parcel number 014	PROJECT TYPE
7/1/2025			2025-21	Erik Nelson		639 Miller Farm Rd.	00202-0100	Dwelling
7/1/2025			2025-22	Mary Smith		1197 Big Bay Rd.	00136-0500	Land Disturbing
7/1/2025				Kevin Beitler		2507 Spirit Lane	00058-0200	Dwelling
7/3/2025			2025-23	Bob & Nancy Meents		3560 Big Bay Rd.	00022-0900	Dwelling & Accessory B
7/3/2025			2025-24	Mike North		1468 Middle Road	00464-0300	Pole Barn
7/14/2025				Ishmel Sweeney		Lot 10 Raspberry Tr.		Driveway, Shed
7/17/2025				Steve & Michelle Jerrard		2008 North Shore Rd.	01400-0701	Dwelling
7/21/2025				Kevin Beitler		2507 Spirit Lane	00058-0200	Privy
7/24/2025				Wright Living Trust		1632 North Shore Rd.	00099-0110	Dwelling & Accessory B
7/25/2025				Phil Myers		3756 Big Bay Rd.	00020-0400	Driveway
7/30/2025				Kenneth Myhre		900 Big Bay Rd.	00119-0400	Solar
7/31/2025		9491	2025-25	Arnie Nelson	Between 1035 & 1081	South Shore	00291-0400	Driveway/Firestop
7/31/2025				Bob Hartzell		Lot 10 Raspberry Tr.		Seasonal Dwelling
7/31/2025				Bob Hartzell		Lot 11 Raspberry Tr.		Seasonal Dwelling
7/31/2025				Bob Hartzell		Lot 13 Raspberry Tr.		Seasonal Dwelling

Conditional Use Permit – Approval

During July, I visited an art studio whose owner was requesting a Conditional Use Permit (CUP). I did a site visit (July 1st) and then worked with TPC, the Town Board and the UDC Building Inspector and attended the Commercial Building Inspection on July 24th.

Continuously Learning

I have been taking every opportunity to meet with other Town Hall employees to learn about what they do and how the work that we do at Town Hall interacts to ensure that I understand who I need to talk to when issues arise that I don't have an answer for. I look forward to working with everyone to solve any unique challenges that we face as we serve the public.

Public Works Director Report

July 2025

This July was one of the busiest I can ever remember. Businesses reported record breaking sales which means a record-breaking number of visitors to the Island.

I have received several complaints that the level of maintenance at some of the parks is not up to some people's standards, so I hope in writing this that residents and visitors may be a little more sympathetic towards the Town Crew being that we are so short staffed.

The Big Bay Town Park has been operating at max capacity for occupancy, which brings its own set of challenges. With our Parks staff being only Trevor and Ray, they are doing everything they can to keep the grounds mowed, facilities stocked and operating the best they can in addition to hauling the incredible amounts of trash being generated not only at the Town Park, but at Jonis Beach, White Fish Restrooms, Rec Center, Russel park, and Pocket Park next to Café Seiche. We also must mow and weed whip around the Airport, Airport Hangers and lounge, the Emergency Services Building, Winter Transportation Building, Library, Clinic, Town hall, and the town shop.

I am happy to report that Matt Herriott passed his CDL test on the 15th with flying colors. He has been applying dust control, watering gravel roads and hauling gravel to North Shore. Matt is a stellar employee and can now add this to the long list of skills that he brings to the Town.

Dust control was applied to North Shore Road, Benjamin Boulevard, School House Rd and Chippewa trail on July 1st, and a second application was made to School House Road on the 29th. Dust control was applied to Voyageur Ln, Herring St, Baraga, Sunny Slope, Miller Farm Raymond Road, Big Arns Rd and Brians road on the 29th.

On the topic of dust control, I have received several complaints the dust and how we try to mitigate it, so I will provide some history on how it was done when I started working here 8 years ago, and how it is done now.

In the past, the Town contracted with a trucking company that had a 4,200-gallon tanker trailer designed for hauling and spreading calcium chloride water mix. The nearest place to get this calcium chloride product was south of Chicago, and cost around \$35,000, plus

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APR 7 2025

Initial: dg

ferry costs, for six 4200-gallon loads that would cover approximately 16 of the 21 miles of gravel roads on the island.

When this company went out of business in 2018, we were lucky enough to find another company out of Milwaukee with the same tanker trailer to apply the same mix from south of Chicago for around \$37,000, again only covering about 2/3 of North Shore and School Hs Rd, in addition to Miller farm Rd and Snow Place Rd nothing else.

In 2019, we could not find anyone in our area to apply calcium chloride. We used ice melt, which is just rock salt, and the Ashland County Highway department was able to spare one of their tanker trucks to help us apply water while we spread the ice melt out of our dump truck equipped with a sand spreader. This system was untenable, and we began to explore other options.

In 2020 the dust abatement funding was cut from the budget during covid.

In 2021 we were unable to find anyone to supply calcium chloride and began looking for different options for dust control. We acquired a tank, thanks to Brian Nelson, from a decommissioned fire truck he had, and retro fitted it to a worn-out roll-off box that was headed to the scrap yard. We tried using a product on North Shore Road from VP Racing that is applied to dirt tracks in the racing world, but it was ultimately ineffective and extremely expensive.

That is when we discovered Chemical Industries, a Canadian company that manufactures magnesium chloride flake which is designed for dust control and ice melting. This product came in at \$31,000 delivered, for 40,000 lbs. which was big savings for the taxpayers, and we can apply it to all 21 miles of road as opposed to 16.

This product is designed to be used as follows; wet the road to point of nearly puddling and spread the magnesium chloride on the wet road surface. The drawback to this product is that it needs to be rehydrated regularly to keep working. Up until two years ago we were able to do this regularly when we had two hook lift trucks that were able to handle the retro fitted tanker. We now only have one truck which also serves the MRF for hauling roll-off garbage boxes, construction demolition and scrap metal containers. This truck is only available to the roads department when it is not being used for the MRF, and when the Road Crew isn't working on other projects.

We have looked at other products such as beet juice, which is an all-natural noncorrosive product, but at a cost of \$71,000 plus freight for 40,000 gallons which are needed to cover all the gravel roads.

Some people have suggested that we use fire trucks to spread water on the roads. I ran this idea by the fire department in 2021, but it was agreed that taking these trucks out of service from the Fire Department was not going to work, which led to us fabricating the water tank system we are using today.

So, in closing, we are doing the best we can with the funding, equipment and staff that we have.

Roads

- Completed shoulder mowing on Town roads
- Spread 16 tons of dust control on 90% of our gravel roads.
- Replaces a signpost on the corner of Old Fort Road that was struck by a vehicle
- Graded North Shore 4 times
- Graded Benjamin Blvd
- Spread 60 yards of gravel on stretches of North Shore
- Graded and spread 30 yards of gravel on Chippewa Trail
- Graded Old Fort, Miller Farm, Sunny Slope, Voyageur, Big Arns Rd, Raymond Rd and Snow Place Rd
- Filled a small wash out on Sunny Slope on the inlet of a culvert.
- Trimmed trees and cleared street signs on North Shore and School House RD

Parks

- Cleaned up two ash trees that broke in half at Joni's Beach. These trees are dying and will need to be removed this fall
- Plumbing issue at the Rec Center. Lost power to the well for one day due to a corroded wire. I will omit the details of the mess that created.....
- BBTP plumbing repairs are constant. Shower heads not working, damage to sinks and urinals, and leaky toilets are nonstop.
- Hauling trash happens at least once, sometimes twice a day at the Town Park. We will be looking at 2- or 3-yard dumpsters for the 2026 season to cut down on labor and equipment time.
- Trevor mows Joni's, Pocket Park, Russel Park and the Rec Center once a week
- Repaired broken playground equipment at the Rec Center

Facilities

- Northland Fire and Safety inspected and or replaced all Town fire extinguishers at the Town Shop, Big Bay Town Park, ESB, Clinic, Library, Town Hall, Airport, Winter Transportation Bldg, Rec Center and MRF
- Looked into a new water filtration system for Town Hall

Dock/Harbor

- Cleaned off the outer break water for the fireworks display, and checked break water lights

County H

- Cleaned up three downed trees
- Swept corners and intersections several times, but this seems to be a losing battle.
- Filled two settling black top patches the Ashland Cty Hwy Dept repaired last year with cold mix asphalt

Equipment

- Repaired 2001 1-ton GMC u-joints and center support bearing
- General maintenance to both riding lawn mowers
- General maintenance to 3 chain saws
- Replace 4 dry rotted tires on the 5-yard dump truck
- Repaired road compactor throttle linkage
- Repaired tip trailer wiring
- Oil changes and general maintenance to 04 Chevy 2500, 2016 Ram 5500, 98 GMC
- Replaced Radiator in 04 Chevy 2500
- Replace vehicle fire extinguisher mounts with DOT compliant mounts
- Repaired wiring in the 5-yard dump truck
- Trouble shoot intermittent loss of hydraulic front wheel drive in the grader

Airport

- Replaced broken rear window in the airport tractor. The rear mounted mower picked up a rock and sent into the back window
- General maintenance to the airport tractor mower before each time it is used
- Oil change on the airport tractor
- Mowed and weed whipped around runway, tie-down area, and hangers 4 times

Respectfully submitted by, Pete Wiggins, Public Works Director

original to clerk

SPECIAL EVENT PERMIT

FILE NUMBER

Organization/Sponsor(s) of Event: Madeline Island Marathon, Inc

Contact: Alyssa (First Name) Larsen (Last Name)

Address: 4144 meadow lane
Eau Claire (City) WI (State) 54701 (Zip Code) 715-209-2622 Phone:

E-mail address: madeline.island.marathon@gmail.com

Date(s) Requested: Saturday - May 16, 2026

Mapped route (if any): attached - marathon + half-marathon routes. Same as previous years.

Description of event: Marathon + Half marathon running races with post race festivities at Jonis Beach

I/We have read the attached \$347-12 Special Event Ordinance and agree to abide by said ordinance. I/We agree to pay for the cost incurred by the Town for the event (50% of anticipated costs due with permit application, remainder due after event once costs are totaled):

[Signature] Signature July 8, 2025 Date

50% estimated expenses paid: \$1200.00 check #1508 - O. Goetsch 7-10-25
Deposit Paid: \$100.00 check #1501 Received by: O. Goetsch Date: 7-10-25
Amount Paid: \$150.00 check #1502 Received by: O. Goetsch Date: 7-10-25
Amount Refunded: _____ Date: _____

THIS PERMIT WILL BE VALID ONLY FOR: 5-16-26 8:30 am TO 5-16-26 4 pm
(Start Date & Time) (End Date & Time)

Approved by Town Clerk: _____ (Signature of Town Clerk/Deputy Clerk) _____ (Date)

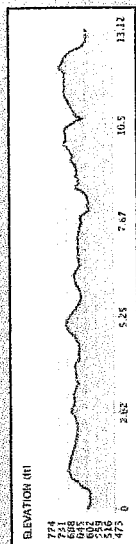
Check #1502 Check #1501
Permit: \$150.00 Deposit: \$100.00
(Please pay with 2 separate checks.)

Fees approved by Town Board December 19, 2024 for 2025

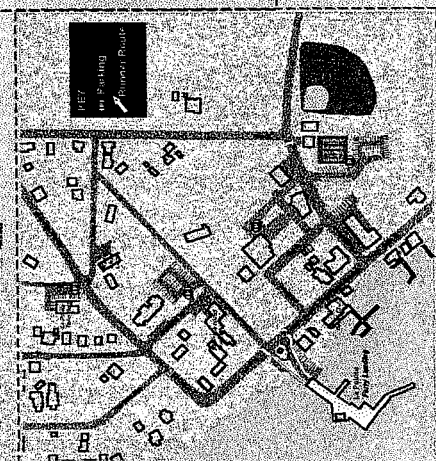
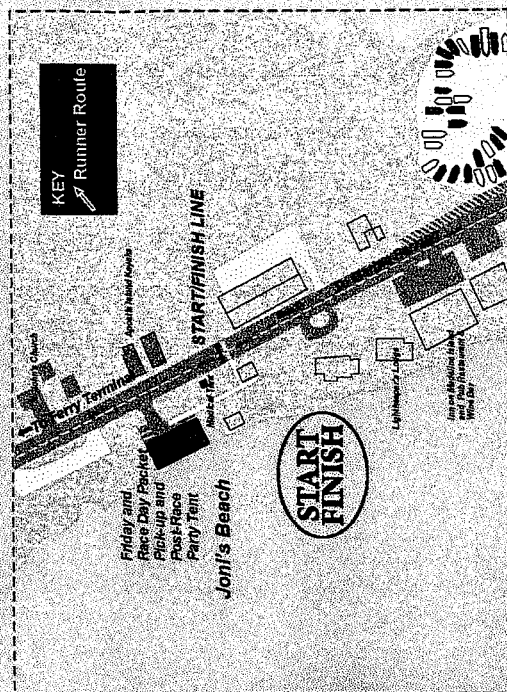
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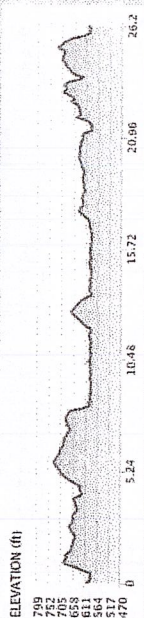
Half Marathon Course



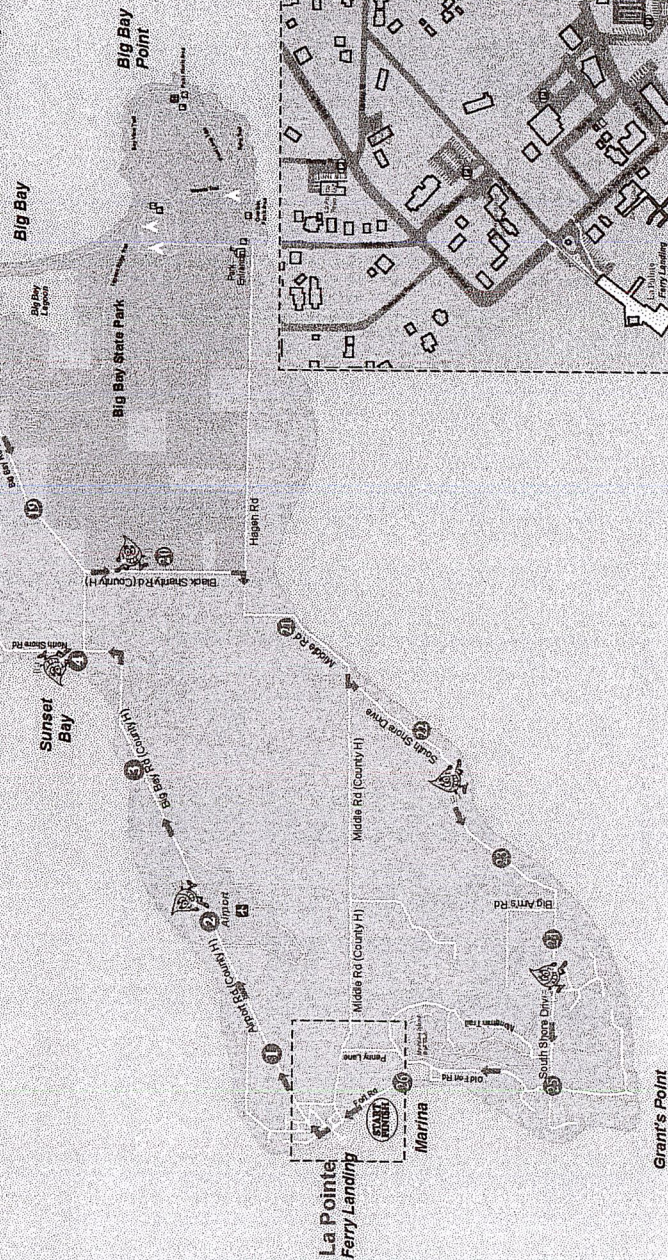
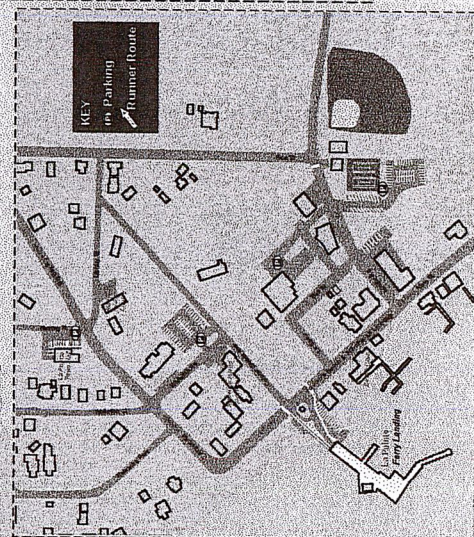
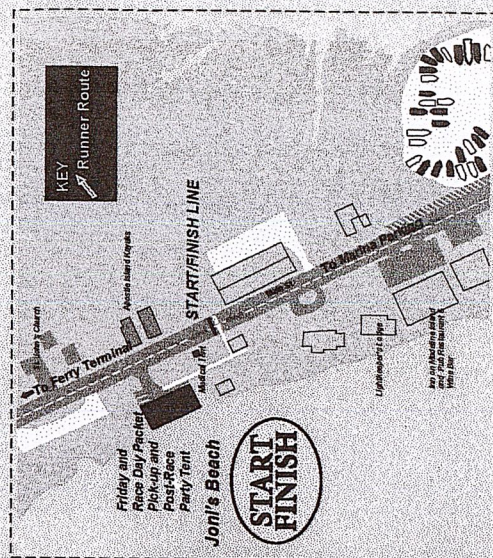
START ELEVATION: 801 ft. MAX ELEVATION: 720 ft. GAIN: 428 ft.



Grant's Point



START ELEVATION: 601 FT. MAX ELEVATION: 731 FT. GAIN: 648 FT.



Grant's Point

TIMELINE FOR 2026 LA POINTE BUDGET

DATES	ACTIVITIES
Thursday September 18, 2025	Department capital requests due to LB/MI, 9 a.m.
Friday September 26, 2025	Department budgets due to LB/MI, 9 a.m.
Friday October 10, 2025	Budget books will be available for the Town Board by 4 p.m.
Wednesday Oct. 15, 2025 (5 pm)	Town Board Round One budget workshop: Public Works (Roads, Parks, MRF, Airport, Dock, Cemetery), Harbor Commission
Thursday Oct. 16, 2025 (5 pm)	Town Board Round One budget workshop: Police, Ambulance, Fire, Library, Community Clinic
Tuesday, October 28, 2025 (5 pm)	Regular Town Board meeting
Wednesday Oct. 29, 2025 (5 pm)	Town Board Round One budget workshop: General Government, Committees (Affordable Housing Advisory Committee, Community Awards Committee, Energy Committee, Island Collaborative Task Force, Public Arts Committee, Town Plan Commission, Winter Transportation Committee)
Thursday Oct. 30, 2025 (5 pm)	Town Board Round One budget workshop: Follow-up conversations with departments, committees, commissions as necessary; final instructions to staff
Due End of October 2025	Deadline to receive tax levy from technical college
Due End of October 2025	Deadline to receive tax levy from sanitary district
Thursday November 6, 2025	Town Board Round Two budget workshop
Friday November 7, 2025 (5 pm)	Town Board Round Two budget workshop
Beginning of November 2025	Deadline to receive tax levy from school district
Tuesday Nov. 11, 2025 (5 pm)	Regular Town Board meeting & finalize budget.
Friday, November 14, 2025	Town Budget must be posted
Thursday Dec. 2, 2025	Public hearing on budget; Town Meeting to finalize levy
Tuesday Dec. 9, 2025 (5pm)	Regular Town Board meeting
Sunday, December 14 th , 2025	Deadline to submit Levy Limit Worksheet to DOR

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(5) TB, TA, A, Clerk Payroll,
Public

MOTION TO HIRE EMPLOYEE

TOWN BOARD MEETING DATE: August 12, 2025

Job Title Ambulance Director/EMT

Department Ambulance

I make a motion to hire Sarah Schram as Part Time Ambulance Director/EMT at \$30.00 per hour.

PART-TIME/SEASONAL

This position will not exceed 450 hours in total. The position is scheduled to begin on 9/3/2025 and is expected to end no later than 12/31/2025 unless an earlier date is otherwise determined by the Department Head.

NOTE: This form should be completed and distributed to the Town Board prior to each hire being on the Town Board agenda.

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TOWN ADMINSTRATOR REPORT

8/12/25

1. COMPLETED ITEMS:

UDC Inspector Contract.

Wellspring contract for Cemetery Chapel cleaning.

Initial department head 2026 budget meetings.

2. ONGOING:

Financial Working Group- Cash Flow Analysis.

Rewrite Personnel Policy Manual with additional language addressing sexual abuse and misconduct in custodial situations.

ESB Microgrid Project/Grant. Secure reimbursement for downpayment to Jolma Electric

Working with the Horton Group to get an insurance bid on tank spill liability.

Ambulance/EMT position.

Rieman Park property transfer transaction.

Prepare cost estimate for ADA compliant door openers for Town Hall and Library. We would need door openers and new electronic door latches.

3. UPCOMING:

The single biggest thing that we have coming up is developing the 2026 budget book.

Develop a Parks Master Plan to address the repeated cycle of unfilled seasonal parks positions and the complaints that result. Note that for 2026 we are considering a full-time hybrid Parks 1 and roads position as well as more outsourcing of park landscape maintenance.

Collaborate with the Chamber's "Refreshment of Downtown" initiative.

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Public Hearing on new Zoning Ordinance.

Financing BBTP ADA compliance. Note that the appropriation amount is \$1.5 million and the most recent estimate including a new bridge is approximately \$2.0 million to \$2.5 million.

Use Barb Nelson spreadsheets to create a master schedule of all government reporting requirements.

Develop a plan for digitizing Town records as of 1/1/2026.

**TOWN OF LA POINTE
REGULAR TOWN BOARD MEETING**

July 22nd, 2025

5:00PM at Town Hall

Draft Minutes

Town Board Members Present: Chair Glenn Carlson, Supervisor Aimée Baxter, Supervisor Mike Anderson, Supervisor Samantha Dobson, Supervisor Sue Brenna

Staff Present: Town Clerk Alex Smith, Public Works Director Pete Wiggins, MRF Interim Supervisor Evan Erickson (via zoom), Town Administrator Max Imholte, Zoning Administrator Rich Kula, Ambulance Director Sarah Schram (via zoom)

Public Present: Steve McHugh, Paul Brummer, Charley Brummer

Call to Order: 5:00 PM

I. Public Comment A*

Paul Brummer stated the library position health insurance would be roughly \$1,935 per month which would be \$23,223.00 per year.

Micaela Montagne submitted a letter regarding the library position and benefits that was read aloud by Glenn Carlson. Please see attached.

Glenn Carlson stated he heard from Senator Baldwin's office that the Senators Appropriations Bill included 1.5 million dollars for the Big Bay Town Park Accessibility Project, and it will now go to Congress for approval.

Pete Wiggins mention that Matt Herriott received his CDL on the 15th of July.

II. Administrative Reports

A. Town Administrator's Report:

Prepared by Max Imholte. Placed on file by unanimous consent.

III. Public Works

A. Material Recovery Facility (MRF)

1. Purchase Order for Trash Compactor Replacement (2025-17):

Motion to approve the purchase order for Trash Compactor Replacement in the amount of \$29,265.00, S. Brenna/S. Dobson, 5 Ayes, Motion Carried.

2. Purchase Order for 8 Tires on Woodstock (2025-18):

Motion to approve the purchase order for 8 tires on Woodstock truck in the amount of \$3,702.00, M. Anderson/S. Dobson, 5 Ayes, Motion Carried.

IV. Committees

A. Committee Minutes: Placed on file by unanimous consent.

B. Harbor Commission

1. Approve Extension of Harbor Commission Loan payback date to 8/15/25:

Motion to approve the extension for the Harbor Commission Loan payback date to be no later than August 15th, 2025, S. Brenna/A. Baxter, 5 Ayes, Motion Carried.

C. Planning and Zoning

1. Conditional Use Permit for McHugh:

The Town Board discussed the Town Plan Commission's recommendation of conditions for McHugh's CUP. The Town Board agreed on the following modifications to the conditions; limited to 2 (non-amplified) performing musicians at one time, limit music to one night a week, Monday being the night of week for music unless the owner provides written notice to the Zoning Administrator (At least 7 days in advance of a different night), no outdoor music, termination of CUP upon sale of property, repeated customer parking on Benjamin Boulevard will indicate that this condition has not been satisfied, in addition to the requirements of section 6.4 c. of the zoning ordinance.

Motion to approve CUP with revised conditions, G. Carlson/S. Brenna/5 Ayes, Motion Carried.

V. Town Hall Administration

A. Budget Summary Report:

Motion to approve the Budget Summary Report as submitted, M. Anderson/A. Baxter, 5 Ayes, Motion Carried.

B. Approve La Pointe Construction Contract:

Motion to approve the contract with La Pointe Construction for electrical services, M. Anderson/A. Baxter, 5 Ayes, Motion Carried.

C. Review and Approve Contract with Wellspring for Cemetery Cleaning:

Motion to approve the contract with Wellspring Landscapes for chapel cleaning, A. Baxter/S. Brenna, 5 Ayes, Motion Carried.

D. Hire Short Term Rental Administrator:

Motion to hire Katey Abbott as Short- Term Rental Administrator at \$25/hr not to exceed 600 hours, M. Anderson/S. Dobson, 5 Ayes, Motion Carried.

E. Authorize TA to negotiate terms for a one-year contract with interim UDC inspector:

Motion to authorize the Town Administrator to negotiate terms for a one-year contract with Steve Schraufnagel, M. Anderson/A. Baxter, 5 Ayes, Motion Carried.

F. Approve Health Insurance for Librarian Position:

Motion to approve health insurance in 2025 in the amount of \$10,590.00 for the library position, M. Anderson/S. Dobson, 5 Ayes, Motion Carried.

VI. Vouchers

A. Town of La Pointe:

Motion to approve the town vouchers in the amount of \$40,049.36, M. Anderson/S. Dobson, 5 Ayes, Motion Carried.

VII. Alternative Claims:

Motion to approve the alternative claims in the amount of \$5,456.95, M. Anderson/S. Dobson, 5 Ayes, Motion Carried.

VIII. Treasurer's Report:

Motion to approve the treasurer's report as submitted, A. Baxter/S. Dobson, 5 Ayes, Motion Carried.

IX. Minutes: No Town Board minutes presented for approval.

X. Emergency Services

A. Ambulance

1. Review Sarah Schram's Position Change to Parttime Ambulance Director/EMT

The Town Board reviewed the proposal from Sarah Schram. No action was taken.

XI. Public Comment B:**

Paul Brummer commented on the cost of the insurance for the library position, and possible future cuts.

Steve McHugh thanked the Town Board for approval of the Condition Use Permit for his home studio.

XII. Liquor Licenses

A. Non-Intoxicating Beverage License

1. MrBurtaux LLC/Firefly Cafe and Market:

Motion to approve the non-intoxicating beverage license, S, Brenna/A. Baxter, 5 Ayes, Motion Carried.

XIII. Lawsuits & Legal Issues

The Town Board may go into closed session during the meeting for the purpose of conferring with legal counsel with respect to litigation in which it is or is likely to become involved in accordance with to Wisconsin Statutes 19.85 (1)(g). After the completion of the closed session, the Board will come back into open session to act upon the discussion in the closed session or otherwise complete the business of the meeting before adjourning.

A. Petition with Ashland County Circuit Court case Regarding Ashland County Tax Levy

B. Sargent Claim vs Town of La Pointe

No new updates. No closed session.

XIV. New Agenda Items for Future Meetings

Minutes

Liquor License

Special Event Permit for Marathon

Ambulance Position Change Request

XV. Adjourn: Motion to adjourn, S. Brenna/S. Dobson, 5 Ayes, Motion Carried.

Submitted by Town Clerk, Alex Smith.



Public comment for tonight's TB meeting

From Micaela Montagne <micaelamontagne@gmail.com>

Date Tue 7/22/2025 10:39 AM

To Alex Smith <clerk@townoflapointewi.gov>

Alex,

Below is a public comment for the TB meeting tonight. Lauren Schuppe should be in attendance and read it, but I wanted you to have a copy as well just in case. Can you read it if there is a conflict and she can't be there? I have to teach yoga at the same time, so I can't be there.

Thank you much!

Micaela

July 22, 2025

Public Comment

Submitted by Micaela Montagne

Town Board,

For the last couple of years I have been working as a part time librarian and have learned so much stepping into the role. While in that part time position, it was difficult to plan projects and programs and see them through because of the limited hours etc. Now that I am closer to full time, we have already seen a great increase in both passive and in person programming. For instance, last week during one of the rainy days, we had at least 75 people come through the library, all able to enjoy not only books and work space, but crafts and activities to keep them entertained and build life-long memories and interest in the library.

As my position continues to grow, I plan on not only managing the day to day requirements, but also increasing programming for youth as well as adults. As you know, the Madeline Island Public Library is much more than a library, it's a community gathering space and a place for learners of all ages. A full time librarian is the best way to see things through and build relationships with all patrons. Thank you for considering the approval of the full-time librarian benefits.

Thank you for your time,

Micaela

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JUL 22 2025

Initial dg



TOWN OF LA POINTE
PO Box 270
LA POINTE, WISCONSIN 54850
715-747-6913

PO# 2025-19

Purchase Order Form

GOVERNMENT AGENCY TAX EXEMPT

- All Sales are Tax Exempt -

Date of Request 8/11/2025 Is this Expenditure Currently in the Budget? ☒ Y ☐ N
 Person's Name Peter Wiggins If not, where will funds come from? _____
 Budget Line Item # 53311-371 Currently in budget line item \$ 7,000.00
 Project Name Cold mix asphalt Date Needed 8/12/2025
 Purpose Purchase 15 tons @ \$185.00 per ton for repairs on Mondamin Trail
 Amount Estimate \$ 2,847.15 Checked State Purchasing Website ☐ Y ☒ N
 Date Town Board approved: _____ SDS Needed? no
 Actual Cost _____ Actual Purchase Date _____

Purchasing policy requires attaching 3 vendor quotes/estimates. Circle Selected Vendor:

Vendor #1 Unique Paving Materials Corp Amount \$ _____
 Vendor #2 _____ Amount \$ _____
 Vendor #3 _____ Amount \$ _____

Why did you pick this vendor Specialty product, only available in Superior WI

Chairperson [Signature] Date 8/12/25
 Supervisor #2 [Signature] Date 8/12/25
 Supervisor #3 [Signature] Date 8-12-2025
 Supervisor #4 [Signature] Date 8/12/25
 Supervisor #5 [Signature] Date 8/12/25
 Town Administrator _____ Date _____

NOTE: Complete one Purchase Order for each vendor on a multi-vendor project.

CONTRACT PROCESSING

\$1,500 - \$5,000 - Signed by Town Administration ☐ YES ☐ NO
 \$5,001 - Signed by Town Board ☐ YES ☐ NO Date Contract to TB _____
 Publishing/posting Needed? ☐ YES ☐ NO If yes, date(s) _____



Paving Materials Corp.

"Performance Now and Down the Road"

3993 East 93rd Street
Cleveland, OH 44105-4096
(216) 441-4880 • (800) 441-4880
www.UniquePavingMaterials.com

INVOICE

INVOICE NO. 88978
INVOICE DATE 07/30/25
CUSTOMER ID LAP001
SHIP DATE 07/23/25

SOLD TO Town of LaPointe

PO Box 270
La Pointe, WI 54814-
US

SHIP TO Town of LaPointe
Pickup at HDK
3200 Winter St
Superior, WI 54880-
US

EMAIL accounting@townoflapointewi.gov

ORDER NO.	ORDER DATE	PAYMENT TERMS	SHIP VIA	P/O NO.	SALESPERSON
072365	07/23/25	Net 30	Customer Pick Up		UMW - Karl Shoberg

ORDER QTY	SHIP QTY	P/N	DESCRIPTION	WHSE	UNIT PRICE	UOM	TOTAL
15.39	15.39	90-00022	UPM® Cold Mix, Winter, Bulk, Tons Ticket # HDK 1777	HDK	185.00	TN	2,847.15

We charge a 15% restocking fee (\$25 minimum) on all returned items.

Please note payment terms. Past due balances incur finance charges of 1.5% per month.

Payment by ACH (preferred):

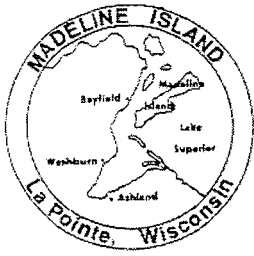
First National Bank
Account: 97046964
Routing: 043318092
Remittance: Billing@UniquePavingMaterials.com

Payment by Check:

Unique Paving Materials Corp.
3993 East 93rd Street
Cleveland, OH 44105

SUBTOTAL	2,847.15
SALES TAX	0.00
TOTAL	2,847.15
AMOUNT RECEIVED	0.00
BALANCE DUE	2,847.15

THANK YOU FOR YOUR BUSINESS!



LA POINTE POLICE DEPARTMENT

MADELINE ISLAND
270 MAIN STREET
LA POINTE, WISCONSIN 54850

PHONE: (715) 747-6913
FAX: (715) 747-3096
police@townoflapointewi.gov

(5) TB, TA, A, Clerk, PD, Public

To: Town Board
From: Thom Rossberger
Date: 8/12/2025
Re: Monthly Police Report for June 2025

During the month of June, the La Pointe Police responded to the following:

** Note due to new Dispatch software we are unsure of the exact total and several calls have been misplaced or not entered by the new combined dispatch. Still a work in Progress,

80 Incidents/Complaints (calls for service)
22 Traffic Stops
19 Citizen Assists
0 Accidents
0 Civil Process
23 EMS calls
10 False Alarm/911 hang up calls.
4 Call Out
4 Animal Calls
2 Parking Citations

To supplement Thom's list I handled:

911 hang ups - 4
Accidents - 3
Alarm calls - 3
Traffic stops - 26
Vehicle unlocks 2
Parking citation - 4
Animal calls - 2

Thank you,
Officer K. Williams

As you know Chief Defoe is out and there is still no date for his return, but he has made a turn for the better. He indicated he may be back as soon as Mid-September.

The part-time officer that was approved at the town board meeting has failed to provide an application or credentials for his training. I also have not been able to speak with him. So, we have not hired a second part time officer. Ofc Lindquist had been valuable and has received more hours than I anticipated giving him.

July was a very busy month for the ambulance and both Ofc Williams and I were on numerous calls for service. I believe approximately 20 of the calls, one or both, of use were on them. Ofc Lindquist was on 2.

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8-13-25

dg

If you know anyone that is interested in a career in law enforcement, please have them come talk to me about how they can get into the profession.

If there are any questions or if you wish to discuss things within the department, please feel free to contact me.

SGTTJR

JOB DESCRIPTION

PART TIME AMBULANCE DIRECTOR/EMT

Immediate Supervisor:

Town Administrator

Classification:

Part-Time

I. DUTIES:

A. AMBULANCE DIRECTOR

1. Create and maintain volunteer schedules for 24/7 coverage.
2. Maintain adequate inventory of medical supplies.
3. Recruit new EMT and EMR volunteers.
4. Manage insurance reimbursement processes.
5. Responsible for the day-to-day operations of the ambulance service.
6. Submits monthly reports to the Town Board.
7. Prepares and tracks department budget.
8. Other duties as described in the Ambulance Director job description of 5/25/2021.

B. EMT

1. As described in Volunteer Description for Emergency Medical Technician, 2/13/2018.
2. Deal with the public in a helpful, courteous and professional manner.
3. Attend all required training programs.

II. QUALIFICATIONS

A. EDUCATION AND TRAINING

1. Requires a high school diploma or equivalent, and an equivalent combination of education, training, and/or experience which provides the demonstrated knowledge, ability and skill necessary to perform the job satisfactorily.

B. LICENSES/CERTIFICATIONS

1. Possess a valid Driver's License.
2. Possess current EMT licensure as required by Wisconsin State Statutes.

C. KNOWLEDGE

1. Knowledge of and experience with Insurance Carrier reimbursement procedures.

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Initial dg

2. Knowledge of and experience with Microsoft Office.
4. Knowledge of and experience with inventory management
5. Knowledge of and experience with personnel scheduling methods.
6. Knowledge of streamlining processes and procedures for improving operational efficiency of reporting and budgeting systems.

D. SKILLS AND ABILITIES

1. Ability to follow oral and written instructions.
2. Ability to communicate effectively.
3. Ability to coordinate scheduling of Ambulance volunteers.
4. Ability to meet and work with the public.
5. Ability to analyze work situations.
6. Ability to work on own initiative.

E. PHYSICAL REQUIREMENTS

1. Frequently required to sit; talk; or hear.
2. Occasionally required to stand; walk; use hands to finger; handle; or feel; reach with hands and arms; and stoop; kneel; or crouch.
3. Must occasionally lift and/or move up to 25 pounds.
4. Specific vision abilities required by this job include close vision, distance vision and depth perception.

This position description has been prepared to assist in defining job responsibilities, physical demands, working conditions, and skills needed to perform essential functions. It is not intended as a complete list of duties, responsibilities, and/or essential functions. This description is not intended to limit or modify the right of any supervisor to assign, direct, and control the work of employees under supervision. The Town of La Pointe retains and reserves any and/or all rights to change, modify, amend, add to or delete, from any section of this document as it deems, in its judgment, to be proper.

I have read and do understand the duties and responsibilities for the part-time position of Ambulance Direct/EMT for the Town of La Pointe.

Employee Signature

Date

TOWN OF LA POINTE
REGULAR TOWN BOARD MEETING
July 8th, 2025 at Town Hall
Immediately following the Special Town Meeting
Draft Minutes

Town Board Members Present: Chair Glenn Carlson, Supervisor Aimée Baxter, Supervisor Mike Anderson, Supervisor Samantha Dobson, Supervisor Sue Brenna

Staff Present: Town Clerk Alex Smith, Public Works Director Pete Wiggins, MRF Interim Supervisor Evan Erickson (via zoom), Town Administrator Max Imholte, Town Treasurer Katey Abbott, Airport Manager Paul Wilharm, Zoning Administrator Rich Kula

Public Present: Mary McHugh, Steve McHugh, Deborah Blair, John Carlson, Rick Reichkitzer, John Nielsen, Steve Law, Jim Peters, Richard Hoglund, Paul Brummer, Charley Brummer

Call to Order: 5:12 PM

I. Public Comment A*

Paul Brummer commented on the library position and suggested keeping the position vacant to save tax dollars. He requested CUPs in the future to focus on zoning and not economic development.

Steve McHugh stated he is present to answer any questions the Town Board may have regarding his Conditional Use Permit Application.

John Carlson reminded the Town Board to consider the Town Plan Commission members who approved of this permit and keep that in mind when the time to reappoint comes.

Rick Reichkitzer stated he is a busy builder that goes through the proper permit process, he has noticed a lot of projects without the proper permit posted and voiced his concerns.

Evan Erickson (via zoom comment) apologized for the late submission of his MRF report.

Steve Law commented his reasons for being in favor of the McHugh CUP.

Debbie Blair voiced her concerns for musicians and their freedom to express themselves regarding the McHugh CUP.

II. Administrative Reports

- A. Town Administrator's Report: Prepared by Max Imholte
- B. Public Works Director's Report: Prepared by Pete Wiggins
- C. MRF Supervisor's Report: Prepared by Evan Erickson
- D. Airport Manager's Report & Checklist: Prepared by Paul Wilharm.
- E. Planning and Zoning Administrator's Report: Prepared by Rich Kula/Max Imholte
- F. Accounting Manager's Report: Prepared by Liz Brown.
- G. Police Chief's Report: Prepared by Thom Rossberger.
- H. Fire Chief's Report: Prepared by Rick Reichkitzer.
- I. Ambulance Director's Report: Prepared by Sarah Schram.

All monthly reports placed on file by unanimous consent.

III. Public Works

A. Roads, Dock and Harbor

1. Purchase Order for tire replacement on dump truck

Motion to approve the purchase order for tire replacement on the dump truck in the amount of \$1,887.80, M. Anderson/S. Dobson, 5 Ayes, Motion Carried.

IV. Committees

A. Planning and Zoning

1. Discussion of McCue Conditional Use Permit:

The Town Board discussed the McHugh CUP recommendation from the TPC with the current list of conditions and conducted their first reading. No action was taken.

Motion to move item V. A to after Lawsuits and Legals, G. Carlson/A. Baxter, 5 Ayes, Motion Carried.

V. Town Hall Administration

~~The Town Board may go into closed session during the meeting for the purpose of deliberating or negotiating the purchasing of public properties, investing of public funds, or conducting other specified public business in which it is or is likely to become involved in accordance with Wisconsin Statutes 19.85 (1)(e). After the completion of the closed session, the Board will come back into the open session to act upon the discussion in the closed session or otherwise complete the business of the meeting before adjourning.~~

A. Building Inspector Contract

VI. Vouchers

A. Town of La Pointe:

Motion to approve the vouchers in the amount of \$30,666.46, M. Anderson/A. Baxter, 5 Ayes, Motion Carried.

VII. Minutes

A. Regular Town Board Meeting - June 10th, 2025

B. Regular Town Board Meeting – June 24th, 2025

Motion to approve the Town Board meeting minutes for 6/10 and 6/24 as submitted, S. Brenna/A. Baxter, 5 Ayes, Motion Carried.

VIII. Emergency Services

A. Police Department

1. Possible Hiring of Part-Time Police Officer:

Motion to hire John William as part time police officer at \$26.03/hr starting July 8th not to exceed 400 hours, A. Baxter/S. Brenna, 5 Ayes, Motion Carried.

IX. Public Comment B**:

Glenn Carlson read Jim Peters' written public comment regarding the McHugh CUP. Please see attached.

Paul Brummer mentioned there should be no more public comments taken into consideration for McHugh CUP, as the time to do so was at the public hearing weeks ago.

Charley Brummer voiced his agreement with the Mc Hugh CUP, stating the conditions are fair & abide by the town's comprehensive plan for a home studio/gallery.

John Carlson asked the town board what the plan will be if the contract with UDC Inspector James Price is terminated.

Rick Reichkitzer shared similar concerns regarding the possible termination of the UDC Inspector.

Steve Law and John Nielsen both agree and support Jim Peters letter in support of McHugh CUP.

X. Liquor Licenses: Nothing to report on this time.

XI. Lawsuits & Legal Issues

The Town Board may go into closed session during the meeting for the purpose of conferring with legal counsel with respect to litigation in which it is or is likely to become involved in accordance with to Wisconsin Statutes 19.85 (1)(g). After the completion of the closed session, the Board will come back into open session to act upon the discussion in the closed session or otherwise complete the business of the meeting before adjourning.

A. Petition with Ashland County Circuit Court case Regarding Ashland County Tax Levy

B. Sargent Claim vs Town of La Pointe

No closed session or action taken.

Motion to go into closed session, S. Brenna/A. Baxter, Roll Call Mike Anderson yes, Sue Brenna yes, Aimee Baxter yes, Samantha Dobson yes, Glenn Carlson yes, Motion Carried. 5:36pm

V. Town Hall Administration

The Town Board may go into closed session during the meeting for the purpose of deliberating or negotiating the purchasing of public properties, investing of public funds, or conducting other specified public business in which it is or is likely to become involved in accordance with Wisconsin Statutes 19.85 (1)(e). After the completion of the closed session, the Board will come back into the open session to act upon the discussion in the closed session or otherwise complete the business of the meeting before adjourning.

A. Building Inspector Contract: Discussed in closed session.

Motion to return to open session, S. Brenna/S. Dobson, 5 Ayes, Motion Carried. 5:54PM

Motion to direct the town's attorney to draft a notice of incurable default of contract to James Price, G. Carlson/A. Baxter, 5 Ayes, Motion Carried.

Motion to appoint Steve Schraufnagel at interim UDC Building Inspector, A. Baxter/S. Brenna, 5 Ayes, Motion Carried.

XII. New Agenda Items for Future Meetings

Hire Short Term Rental Administrator

Minutes

McHugh CUP

Ambulance Director position request

XIII. Adjourn: Motion to adjourn, S. Brenna/A. Baxter, 5 Ayes, Motion Carried. 5:56PM

Submitted by Town Clerk, Alex Smith.

(5) TB, TA, A, Clerk, Public
Peters

To: Town of LaPointe Board Members
Re: Steve McHugh Conditional Use Permit (CUP)

7-8-25

I voted to approve the McHugh CUP because the applicant is trying to come in compliance with our Zoning Ordinance by changing the use of his property from a Home Occupation to a Home Business.

The Town Plan Commission (TPC) placed 6 conditions on this CUP. I agree with the first one (requiring a commercial inspection) but believe numbers 2, 3, 5 and 6 are unnecessary as they are already covered in other Town Ordinances.

I disagree with condition number 4 because this Art Studio had live music for the past 3 years without a single complaint. This Home Business is located in Zoning District W-1 which requires a minimum 20 acre parcel and results in few close neighbors. After being notified of this CUP application, no property owner expressed opposition.

Possible replacement for condition number 4:

"Live music is limited to two (2) musicians and must end by 9:00 pm."

"If three (3) Noise Ordinance violations are received and verified by the Police Department in one (1) calendar year, this CUP is null and void."

The Town Board also has the option to add this condition: "This CUP will terminate if and when this property is sold."

Every CUP received by the TPC is reviewed and considered on its own merit. You will not be setting a precedent when approving this CUP application with these conditions.

Thank you for your consideration in this matter,

Jim Peters

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Jim Peters

TOWN OF LA POINTE
Board of Harbor Commissioners
THURSDAY June 26th, 2025
7:30a.m. at Bell Street Tavern
Approved Minutes

Commissioners Present: Michael Collins, Zach Montagne, Glenn Carlson, Evan Erickson Jr., Jay Wiltz, Mary Ross, Susan Widmar

Staff Present: Lauren Burtaux, Harbor Commission Secretary, Katie Kisner, Chief Administrative Officer

Public Present: Kevin Stranberg (Stranberg Associates)

1. Call to Order: Meeting called to order by Z. Montagne at 8am.
2. Roll Call: All members, staff and public present as listed above.
3. Strategic Planning Retreat: Motion by Z. Montagne to go into closed session, roll call vote, 7 ayes, all in favor, motion carried. Meeting in closed session at 8:01am.

Motion by Z. Montagne to go into open session, seconded by E. Erickson, all in favor, motion carried. Meeting in open session at 11:39am.

This meeting may, upon duly made motion, be convened in closed session under State Statute 19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. If the Commission goes into closed session; it will reconvene in open session before adjourning.

4. Future Agenda Items: Employee on call benefits, auction update, student transportation policy for summer, bills, draft minutes, Big Top update, HAP update, announcement of HAP bid winner.
5. Meeting Dates: Thursday, July 3rd at 9am.
6. Adjourn: Motion by G. Carlson to adjourn, seconded by M. Collins, all in favor, motion carried. Meeting adjourned at 11:46am.

Respectfully submitted by Lauren Burtaux, Harbor Commission Secretary.
Minutes approved as presented on Thursday, July 3rd, 2025, L. Burtaux.

TOWN OF LA POINTE
Board of Harbor Commissioners
THURSDAY May 15th, 2025
9:00a.m. at Town Hall and Live via YouTube
Approved Minutes

Commissioners Present: Michael Collins, Zach Montagne, Glenn Carlson, Evan Erickson Jr., Jay Wiltz, Mary Ross, Susan Widmar

Staff Present: Lauren Burtiaux, Harbor Commission Secretary, Katie Kisner, Chief Administrative Officer

Public Present: Paul Brummer (arrived at 9:28am)

1. Call to Order: Call to Order: Meeting called to order at 9am by Z. Montagne.
2. Roll Call: All members, staff and public present as listed above.
3. Public Comment A: E. Erickson said good luck to MIFL and all Island businesses for the busy, marathon weekend.
4. Minutes: 4/24 & 5/1: Motion by M. Collins to approve the minutes as presented, seconded by E. Erickson. M. Ross suggests adding more details from 5/1 minutes item #9, all in favor, motion carried.
5. Chief Administrative Officer Report – Katie Kisner: Motion by E. Erickson to put the CAO report on file, seconded by M. Collins. Discussion on painting of the Cooperage and Herring Shed in Bayfield and other capital projects.
6. Harbor Assistance Program Project Updates: Two invoices will be submitted for reimbursement totaling \$149,535.00.
7. Bayfield School District Contract for 2025/2026 School Year: Discussion to increase tariffs at \$1/person, and to increase gas surcharges per the current tariffs. Motion by G. Carlson to approve with discussed changes, seconded by J. Wiltz, all in favor, motion carried.
8. Board of Commissioners of Public Lands Loan Update: The request is on the BCPL May 20th meeting agenda.
9. AIM Clear and Duluth Superior Area Community Foundation Grant Follow Up: AIM Clear sent a message to the Harbor Commission informing them a grant follow up report is due July 30th. Consensus that L. Burtiaux and K. Kisner will write and submit the grant report.
10. Trek & Trail (Lee Shore Kayaking) Lease Agreement: Discussion on increase for CPI and property taxes. K. Kisner will review these details. Motion by G. Carlson to table until more information is gathered, seconded by E. Erickson, all in favor, motion carried.

11. Plan Strategic Planning Session to Discuss Management Agreement: Motion by Z. Montagne to table until there is a contract to look over, seconded by G. Carlson, all in favor, motion carried.
12. Lawn Mowing Contract: Discussion that E & E Landscape and Kathleen Erickson have mowed the MIFL properties and would like to suggest turning over the duties to the town as it is town property now. Consensus to have the town staff mow the lawns moving forward.
13. Tariff Update: E. Erickson worked on updating revenue numbers with the new tariff rates. Z. Montagne asked if it would be possible to include recharging MAG cards with credit cards if the convenience fee is put on the customer to the tariffs. Discussion on statute 195.14 regarding discounted rates for groups of people. This conversation is on going based on K. Kisner inquiry with the Railroad Commission.
14. Approval of Amended 2025 Budget: Motion by Z. Montagne to table, seconded by G. Carlson, all in favor, motion carried.
15. Approval of Bills: Motion by G. Carlson to approve the bills in the amount of \$290,631.55, seconded by M. Collins, discussion to hold the NAN interest payments until BCPL funds are received, 5 ayes, 2 opposed, motion carried.
16. Future Agenda Items: Potential grant applications, Trek & Trail lease, strategic planning session, tariff updates, budget amendment, HAP updates.
17. Meeting Dates: Thursday, May 22nd at 9am.
18. Public Comment B**: Paul Brummer stated that if the Harbor Commission gives special rates to school students, they should give special rates to island residents.
19. Review of MIFL Management Contract: Motion by E. Erickson to go into closed session, seconded by M. Ross, roll call vote, 7 ayes, all in favor, motion carried. Meeting in closed session at 9:54am.

This meeting may, upon duly made motion, be convened in closed session under State Statute 19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. If the Commission goes into closed session; it will reconvene in open session before adjourning.

Motion by G. Carlson to come out of closed session, seconded by M. Collins, all in favor, motion carried. Meeting in open session at 10:43am.

20. Adjourn: Motion by Z. Montagne to adjourn, seconded by E. Erickson, all in favor, motion carried. Meeting adjourned at 10:44am.

Respectfully submitted by Lauren Burtaux, Harbor Commission Secretary.
Minutes approved as presented on Thursday, June 12th, 2025, L. Burtaux.

TOWN OF LA POINTE
Board of Harbor Commissioners
THURSDAY July 3rd, 2025
9a.m. at Town Hall and Live via YouTube
Approved Minutes

Commissioners Present: Michael Collins, Zach Montagne, Glenn Carlson, Evan Erickson Jr., Jay Wiltz, Susan Widmar, Mary Ross (via Zoom)

Staff Present: Lauren Burtaux, Harbor Commission Secretary, Katie Kisner, Chief Administrative Officer

Public Present: Cal Linehan (via Zoom), Robin Russell (via Zoom), Paul Brummer

1. Call to Order: Meeting called to order at 9am by Z. Montagne.
2. Roll Call: All members, staff and public present as listed above.
3. Public Comment A*:
 - a. Paul Brummer asked if the Commission would have another evening meeting.
 - b. Evan Erickson wished the crew good luck for the 4th of July holiday.
4. Minutes – 6/12/25 & 6/26/25: Motion by M. Collins to approve both sets of minutes as presented, seconded by E. Erickson, M. Ross abstained from 6/12/25 minutes due to her absence, all in favor, motion carried. Minutes approved as presented.
5. Chief Administrative Officer Report – Katie Kisner: UPS parcel hauling revenue is not included in budget reports. Discussion on the fire suppression system that was accidentally set off by a crew member. Motion by Z. Montagne to place the CAO report on file, seconded by S. Widmar, all in favor, motion carried.
6. Big Top Chautauqua Late Boat Update: There was a late boat request for a couple of Big Top shows. Motion by Z. Montagne to reject requests, seconded by M. Collins, discussion that it does not fit in the budget, all in favor, motion carried.
7. Harbor Assistance Program Project Updates: A question on who and when dredging will happen for the project. Cal Linehan stated not until the fall.
8. Announce Bid Winner for Boat Ramp Improvements Bid: Motion by E. Erickson to award the bid to Janke General Contracting for up to \$393,007.50, seconded by M. Ross, all in favor, motion carried.
9. MIFL On Call Employee Benefits: Motion by G. Carlson to approve the increase in on call pay to \$50/captains and \$35/deckhands and no trailer benefits currently. Discussion on trailer benefits and if they are subject to income tax. E. Erickson abstains, M. Ross opposes, 5 ayes, motion carries.

10. Spring Auction Updates: E. Erickson stated the auction was disappointing as the fridge truck did not get high bids. He suggests using the fridge truck for other town purposes such as hauling items at the MRF.
11. School Student Transportation Summer Protocol: Discussion on how to go about students who do not have their pass on them. There was a student and parent who refused to pay for a ticket because the student didn't have their pass on them. They were not kind to the deckhands/MIFL staff in the process. Consensus to let the students present a photo of themselves with their ferry pass so this does not happen again. MIFL will draft a letter to be sent to families to explain protocol.
12. Approval of Bills: Motion by G. Carlson to approve the bills in the amount of \$348,627.16 and \$500.00, seconded by J. Wiltz, all in favor, motion carried.
13. Future Agenda Items: Pay off the line of credit or town loan, legal counsel, Herring Shed repair quotes, trailer benefits for MIFL staff, letter for student summer transport.
14. Meeting Dates: Monday, July 14th at 4:30pm at Town Hall.
15. Public Comment B**: Paul Brummer commented on the price of the fridge truck.
16. Review of MIFL Management Contract: Motion by G. Carlson to go into closed session, seconded by Z. Montagne, roll call vote, 7 ayes, motion carried. Meeting in closed session at 10:06am.

Motion by G. Carlson to go back into open session, seconded by M. Collins, all in favor, motion carried. Meeting in open session at 10:14am.

This meeting may, upon duly made motion, be convened in closed session under State Statute 19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. If the Commission goes into closed session; it will reconvene in open session before adjourning.

17. Adjourn: Motion by E. Erickson to adjourn, seconded by Z. Montagne, all in favor, motion carried. Meeting adjourned at 10:15am.

Respectfully submitted by Lauren Burtaux, Harbor Commission Secretary.
Minutes approved as presented on Monday, July 14th, 2025, L. Burtaux.

TOWN OF LA POINTE
Board of Harbor Commissioners
MONDAY July 14th, 2025
4:30p.m. at Town Hall and Live via YouTube

Approved Minutes

Commissioners Present: Michael Collins, Zach Montagne, Glenn Carlson, Evan Erickson Jr., Jay Wiltz, Susan Widmar, Mary Ross

Staff Present: Lauren Burtaux, Harbor Commission Secretary, Katie Kisner, Chief Administrative Officer

Public Present: Cal Linehan (via Zoom), Paul Brummer, Charley Brummer, Bob Vaa, Jeff Theune

1. Call to Order: Meeting called to order at 4:30pm by Z. Montagne.
2. Roll Call: All members, staff and public present as listed above.
3. Public Comment A*:
 - a. Paul Brummer submitted his public comment in writing, see attachment A.
 - b. Jeff Thuene explained his experience riding the ferry with his truck tailgate down and the added costs. He requested the Harbor Commission consider a different tariff for tailgates being down on a truck.
 - c. Charley Brummer said thank you for holding the meeting later in the day. He also agreed with Jeff and Paul.
 - d. Zach Montagne read in a public comment, see attachment B.
This portion of public comment is restricted to one minute in length. The opportunity to speak for longer than one minute appears later in the agenda. You may also submit a public comment to the Harbor Commission secretary via email (harbor@townoflapointewi.gov) or drop it in the suggestion box outside Town Hall.
4. Minutes – 7/3/25: Motion by M. Collins to approve the minutes as presented, seconded by E. Erickson, all in favor, motion carried.
5. Chief Administrative Officer Report – Katie Kisner: Discussion on the permanent wall installed in the visitor's building in Bayfield, the Dockside lease agreement, and the budget. It has been decided by the budget committee not to amend the budget. Motion by E. Erickson to put the report on file, seconded by S. Widmar, with the amendment to change #5 to read July, not June.
6. Harbor Assistance Program Project Updates: Cal Linehan informed the Commission that the DNR had responded to the permit application. It could delay the project by 30 days as the permit request would need to be published 30 days before awarding the permit. Cal is working with the DNR to resolve the matter. Janke will start July 29th, assuming the permit is obtained, and the contract is signed.
7. MIFL On Call Employee Trailer Benefits: Cal Linehan stated that if the employees were given trailer benefits, it would be taxable if doing business related activities. Motion by G. Carlson to oppose offering trailer benefits to on-call employees due to many reasons, including discrimination against employees who do not own a business or a trailer, seconded by Z. Montagne, E. Erickson abstains, all in favor, motion carried.

8. Discuss MIFL Staff Housing Lease Agreement: K. Kisner noted that the lease agreement includes utility expenses which was not previously known or approved. Motion by G. Carlson to approve the additional rent expenses, seconded by M. Collins, all in favor, motion carried.
9. Letter for School Student Transportation Summer Protocol: Discussion to include summer only to the letter. Students will lose their free ferry privileges if any MIFL employees or crew feel they have been treated disrespectfully.
10. Consider Approval of Contract with Janke General Contractors for HAP Project: Motion by G. Carlson to approve the contract with Janke, pending the DNR permit, seconded by J. Wiltz, all in favor, motion carried.

Motion by Z. Montagne to move item #12 up, seconded by E. Erickson, all in favor, motion carried.

12. Request to the Town Board to Extend Loan: Motion by G. Carlson to request the town board extend the loan until August 15th, seconded by E. Erickson, all in favor, motion carried.
11. Consider Paying Off Bremer Line of Credit: Motion by E. Erickson to pay off the line of credit for \$600,000, seconded by S. Widmar, all in favor, motion carried.
13. Approval of Debt Service Transfer: Motion by G. Carlson to approve the debt transfer in the amount of \$91,755.01, seconded by Z. Montagne, all in favor, motion carried.
14. Consider Engagement Letter for Legal Counsel: Motion by G. Carlson to approve the letter of engagement with von Brisen Roper, seconded by E. Erickson, all in favor, motion carried.
15. Approval of Bills: Motion by Z. Montagne to approve the bills in the amount of \$16,580.05, seconded by E. Erickson, all in favor, motion carried.
16. Future Agenda Items: Dockside Lease, Janke Contract, HAP update, DNR permit update, Town loan repayment.
17. Meeting Dates: Thursday, July 24th at 9am and August 4th at 4:30pm.
18. Public Comment B**: Cal Linehan responded to the complaint in Public Comment A regarding the morning's ferry: MIFL was unexpectedly down a captain this morning. He informed the Commission that the Madeline will be offline for about five days due to alignment issues.
19. Review of MIFL Management Contract: Motion by G. Carlson to go into closed session, seconded by M. Ross, roll call vote, 7 ayes, motion carried. Meeting in closed session at 5:48pm.

Motion by G. Carlson to come out of closed session, seconded by E. Erickson, all in favor, motion carried. Meeting back in open session at 6pm.

This meeting may, upon duly made motion, be convened in closed session under State Statute 19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. If the Commission goes into closed session; it will reconvene in open session before adjourning.

20. Adjourn: Motion by E. Erickson to adjourn, seconded by M. Collins, all in favor, motion carried. Meeting adjourned at 6:01pm.

Respectfully submitted by Lauren Burtaux, Harbor Commission Secretary.
Minutes approved as presented on Thursday, July 24, 2025, L. Burtaux.

SPECIAL EVENT PERMIT

FILE NUMBER

(5) TB, TA, A, Clerk, PWD, Police, Public
(original to clerk)

Organization/Sponsor(s) of Event: Madeline Island Marathon, Inc

Contact: Allyssa
(First Name)

Larsen
(Last Name)

Address: 4144 Meaden Lane

Eau Claire
(City)

WI
(State)

54701
(Zip Code)

Phone: 715-209-2622

E-mail address: Madeline Island Marathon@gmail.com

Date(s) Requested: Saturday - May 16, 2026

Mapped route (if any): attached - marathon + half marathon routes. Same as previous years.

Description of event: Marathon + Half marathon running races with post race festivities
at Jon's Beach

I/We have read the attached §347-12 Special Event Ordinance and agree to abide by said ordinance. I/We agree to pay for the cost incurred by the Town for the event (50% of anticipated costs due with permit application, remainder due after event once costs are totaled):

Allyssa
Signature

July 8, 2025
Date

50% estimated expenses paid: \$1200.00 check # 1508 - D. Gotschen - 7-10-25

Deposit Paid: \$100.00 check # 1501 Received by: D. Gotschen Date: 7-10-25

Amount Paid: \$150.00 check # 1502 Received by: D. Gotschen Date: 7-10-25

Amount Refunded: _____ Date: _____

THIS PERMIT WILL BE VALID ONLY FOR: 5-16-26 8:30 am TO 5-16-26 4 pm
(Start Date & Time) (End Date & Time)

Approved by Town Clerk: _____ (Signature of Town Clerk/Deputy Clerk) (Date)

Check # 1502 Check # 1501
Permit: \$150.00 Deposit: \$100.00
(Please pay with 2 separate checks.)

Fees approved by Town Board December 19, 2024 for 2025

RECEIVED
JUL 16 2025

July Ambulance Report

We have had 27 calls for the month of July. We have had 60 calls for the year already. For perspective, we had a total of 75 calls for the whole year in 2024. I estimate we'll easily surpass last year's total.

Despite the heavy call volume, the Team has answered all calls and provided excellent and professional care. New service members and veterans are working well together, and everyone is gaining valuable experience.

The press for new EMTs continues, however, regardless of our current numbers. Changes in our team members' availability will happen this fall and we will need some of our current EMRs to become EMTs to keep things running smoothly. I have discussed options with Tom Renz, head of EMS education at Northwood Tech. The state has currently increased the required hours needed for both EMT and EMR licensure. 'In Wisconsin, the hours required for Emergency Medical Technician (EMT) initial training have increased from 180 to 288 hours. This change was approved by the Department of Health Services (DHS) and is part of the new EMS training curriculum. The curriculum also increases Emergency Medical Responder (EMR) initial training from 75 to 108 hours.' Docs.legis.wisconsin.gov

I anticipate recruitment struggles as EMS requirements become more demanding. I will continue to brainstorm all possible incentives for future and current service members. I also welcome any suggestions.

Report respectfully submitted by Sarah Schram.

RECEIVED

Initial dg