

TOWN ADMINSTRATOR REPORT

8/12/25

1. COMPLETED ITEMS:

UDC Inspector Contract.

Wellspring contract for Cemetery Chapel cleaning.

Initial department head 2026 budget meetings.

2. ONGOING:

Financial Working Group- Cash Flow Analysis.

Rewrite Personnel Policy Manual with additional language addressing sexual abuse and misconduct in custodial situations.

ESB Microgrid Project/Grant. Secure reimbursement for downpayment to Jolma Electric

Working with the Horton Group to get an insurance bid on tank spill liability.

Ambulance/EMT position.

Rieman Park property transfer transaction.

Prepare cost estimate for ADA compliant door openers for Town Hall and Library. We would need door openers and new electronic door latches.

3. UPCOMING:

The single biggest thing that we have coming up is developing the 2026 budget book.

Develop a Parks Master Plan to address the repeated cycle of unfilled seasonal parks positions and the complaints that result. Note that for 2026 we are considering a full-time hybrid Parks 1 and roads position as well as more outsourcing of park landscape maintenance.

Collaborate with the Chamber's "Refreshment of Downtown" initiative.

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Initial: ng

Public Hearing on new Zoning Ordinance.

Financing BBTP ADA compliance. Note that the appropriation amount is \$1.5 million and the most recent estimate including a new bridge is approximately \$2.0 million to \$2.5 million.

Use Barb Nelson spreadsheets to create a master schedule of all government reporting requirements.

Develop a plan for digitizing Town records as of 1/1/2026.