

## **Planning & Zoning Administrator**

### **Town of La Pointe, Wisconsin**

#### **August 2025 Report**

August was another great month.

##### **Coordination with New UDC Building Inspector**

- Coordination continues to be great with the UDC Building Inspector. During the month, we worked together to ensure that all projects are moving forward. I routinely make him aware of projects that will be submitted in the upcoming weeks to ensure he is ready.

##### **Coordination Continues with our Zoning Administrator Partners in Ashland County**

- Weekly 30-minute coordination meetings continued between the Town and Ashland County. During the month, meetings occurred on 8/5, 8/12, 8/19, and 8/26.
- These meetings continue to streamline our coordination efforts in an attempt keep projects moving on the Island. Each governmental unit prepares a list of items to talk about and then each topic is covered during the meeting. Examples of topics for August include a list of proposed projects that may be approved at the next TPC meeting, a privy/sanitary permit, above ground holding tank potential coordination, certified map coordination, and sanitary permitting questions.

##### **Wisconsin Department of Natural Resources Wetland Coordination**

- As the Island has numerous identified wetland locations, I coordinated with the DNR's Water Resource expert to discuss individual situations and questions that arose during the month. To attempt to save the property owners time, and streamline the DNR's process, I have developed (and implemented) a coordination process with the DNR that includes participating in Facetime phone calls at the property in question allowing the DNR representative to virtually attend various properties on the Island and be able to see the soils and vegetation nearly in person. This was successfully accomplished at one site during August, but will be used more in the future. This not only benefits the property owners on the Island but benefits the DNR in not having to travel to certain sites unless deemed necessary.

##### **Site Visits**

Site visits are critical to our understanding of the potential issues that property owners face and help facilitate our review. These visits also allow me to better understand the property owner's goals and to be able to share information as I see it. Providing on-going good customer service is important to me.

During August, I participated in eleven site visits (listed below):

August 1<sup>st</sup> – 301 Mondamin Trail & Big Bay Town Park  
August 5<sup>th</sup> – 2191 Hagen Road  
August 11<sup>th</sup> – 1632 North Shore Road, 2507 Spirit Lane  
August 13<sup>th</sup> – 2661 Big Bay Road  
August 21<sup>st</sup> – 2912 Big Bay Road  
August 25<sup>th</sup> – 1632 North Shore Road  
August 27<sup>th</sup> – 2008 North Shore Road  
August 28<sup>th</sup> – 2387 Hagen Road  
August 29<sup>th</sup> – 1139 Sunny Slope Road

### **Availability to Meet Property Owners/Developers**

Property owners have been making appointments, phoning me and also dropping in, if they are near Town Hall. I appreciate all forms of communication as this provides us the opportunity to serve the public. These visits and calls have been on the permitting process, zoning code questions and 911/firestop questions, to name a few. I always try to return their voice messages within 24 hours, sooner, if at all possible. Emails, phone calls and status updates are provided on a regular basis so everyone is in the loop.

### **Zoning Ordinance Re-Write**

On August 2<sup>nd</sup>, I completed combining all comments received from the TPC members into one document, and provided a copy, using Track Changes, to each TPC Team member for a final review. On August 14<sup>th</sup>, the DRAFT document was made available in electronic format on the Town's website, at Town Hall and at the Library. The public release of the draft coincided with the publishing of the Public Hearing notification in the Ashland Daily Press and posting of meeting information at Town Hall, the Library and the Post Office. The Public Hearing is scheduled for Wednesday, September 3<sup>rd</sup> at 5 pm at Town Hall. I have started to collect and share with the TPC written comments as they arrive.

### **Permit Processing**

Summer continues to be the busy season on Madeline Island not only in the number of permits that are being processed but by the number of questions that I am receiving either from currently property owners or prospective property owners. During the month of August, I was able to issue building permits for projects that were discussed and approved by the TPC during the monthly meeting on August 6<sup>th</sup>. These were all issued on the day after the TPC Monthly meeting. Ashland County also approved one privy/sanitation permit and I hand delivered it on August 11<sup>th</sup>.

In addition, I worked with the property owners or contractors on the proposed projects at 2008 North Shore Road, 1632 North Shore Road, and 987 Shore Pointe Road. All submitted applications are on the agenda to be discussed for approval at the September 3<sup>rd</sup> Special TPC Meeting.

### **August 2025 Permit Information/Status**

7/14/2025		NA 2025-31	Ishmel Sweeney	798	Raspberry Tr.		Driveway/Fire Number
7/17/2025			Steve & Michelle Jerrard	2008	North Shore Rd.	01400-0701	Dwelling
7/21/2025	9494	NA	Kevin Beitler	2507	Spirit Lane	00058-0200	Privy
7/24/2025			Wright Living Trust	1632	North Shore Rd.	00099-0110	Dwelling & Accessory B
7/25/2025	9493	2025-30	Phil Myers	3756	Big Bay Rd.	00020-0400	Driveway
7/30/2025		NA	Kenneth Myhre	900	Big Bay Rd.	00119-0400	Solar
7/31/2025	9491	2025-25	Arnie Nelson	Between 1035 & 1081	South Shore	00291-0400	Driveway/Firestop
7/31/2025		NA 2025-26	Bob Hartzell	601	Jolenes Trail		Seasonal Dwelling
7/31/2025		NA 2025-27	Bob Hartzell	611	Jolenes Trail		Seasonal Dwelling
7/31/2025		NA 2025-28	Bob Hartzell	814	Raspberry Trail		Seasonal Dwelling
8/4/2025	9492	2025-29	Andy Doroschak/Kathleen Anderson	2191	Hagen Rd.	00157-0500	Accessory Building
8/19/2025			Jack & Nikole Jones	987	Shore Point Ln	00158-1000	Addition/Accessory Bld

### **Supporting the Short Term Rental Administrator**

As the new Short Term Rental Administrator gets up to speed, we are receiving questions that cross both our areas of expertise. We are meeting regularly to discuss the issues to ensure that we are providing one consistent response across the different Town Departments. During August, we received one written complaint that we are working together on developing a formal response. We met with the complainant on August 27<sup>th</sup> and are working together towards a final written response.