

**TOWN OF LA POINTE  
REGULAR TOWN BOARD MEETING  
September 9th, 2025 at Town Hall  
at 5:00PM**

Join Zoom Meeting

<https://us02web.zoom.us/j/83238986020?pwd=d2c3NDBrWWZMeG4vWFhZNWxYTFRFQT09>

Call in: 1-312-626-6799

Meeting ID: 832 3898 6020

Passcode: 688590

Some Town Board Members May Attend via Telephone

A quorum of the Town Board may be present prior to the meeting for voucher signing

**I. Public Comment A\***

*This portion of public comment is restricted to one minute in length. The opportunity to speak for longer than one minute appears later in the agenda. You may also submit a public comment to the Town Clerk via email ([clerk@townoflapointewi.gov](mailto:clerk@townoflapointewi.gov)) or drop it in the suggestion box outside Town Hall*

**II. Administrative Reports**

- A. Town Administrator's Report
- B. Public Works Director's Report
- C. MRF Supervisor's Report
- D. Airport Manager's Report & Checklist
- E. Planning and Zoning Administrator's Report
- F. Accounting Manager's Report
- G. Police Chief's Report
- H. Fire Chief's Report
- I. Ambulance Director's Report

**III. Public Works**

**IV. Committees**

- A. Planning and Zoning
  - 1. Grant Easement for Grutzner Property
  - 2. Discussion of Zoning Ordinance Public Hearing

**V. Town Hall Administration**

**A. Consider Possible Negotiation and Purchase of Property for Public Use**

The Town Board may go into closed session during the meeting for the deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business in which it is or is likely to become involved in accordance with to Wisconsin Statutes 19.85 (1)(e). After the completion of the closed session, the Board will come back into open session to act upon the discussion in the closed session or otherwise complete the business of the meeting before adjourning.

**B. Approve Job Description for Public Works Laborer**

**C. Update on Madeline Island Museum (Presentation by Mike Wiggins)**

- D. Special Event Permit for Native American Education Technologies for Treaty Days
- E. Approve Revised Budget Timeline
- F. Approve Lease Agreement for MJ Electric

#### **VI. Vouchers**

- A. Town of La Pointe

#### **VII. Minutes**

- A. Special Town Board Meeting – August 22<sup>nd</sup>, 2025
- B. Regular Town Board Meeting – August 26<sup>th</sup>, 2025

#### **VIII. Emergency Services**

- A. Police Department
  - 1. Hire Part Time Officer
  - 2. Purchase order for 20ft Range Storage Container (#2025-21)

#### **IX. Public Comment B\*\* *Public Comment that is longer than one minute***

#### **X. Liquor Licenses**

- 1. Temporary Class “B” Picnic License with the Madeline Island Preservation Association for the Codger Game

#### **XI. Lawsuits & Legal Issues**

The Town Board may go into closed session during the meeting for the purpose of conferring with legal counsel with respect to litigation in which it is or is likely to become involved in accordance with to Wisconsin Statutes 19.85 (1)(g). After the completion of the closed session, the Board will come back into open session to act upon the discussion in the closed session or otherwise complete the business of the meeting before adjourning.

- A. Petition with Ashland County Circuit Court case Regarding Ashland County Tax Levy
- B. Sargent Claim vs Town of La Pointe

#### **XII. New Agenda Items for Future Meetings**

#### **XIII. Adjourn**

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the Town Clerk.

## Town Board Meeting Memo

From: Max Imholte, TA

Date: September 9, 2025

Re: Agenda Items

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- Committees

- A. Planning and Zoning:

**Approve** grant of roadway right of way easement for a replacement structure at the Grutzner's property. A dilapidated accessory building on the Grutzner's property was torn down. That structure would not have met current zoning setback requirements but was grandfathered in. The property owners want to rebuild but on a larger footprint. They plan to move the new building further back from the road but will need a right-of-way easement to meet setbacks.

**Discuss** providing additional methods for encouraging public input on new zoning ordinance. The consensus was that one public hearing was not enough for such a large document.

- Town Hall Administration:

- B. **Approve** job description for Parks/Roads Laborer. This is a first step towards improving our parks maintenance. We propose to make our current seasonal parks employee a year-round employee. This will give us a head start on spring park prep. In the in the winter he will available for snow shoveling, janitorial duties and as back up at the MRF.

- E. **Approve** Budget timeline revision.

- F. **Approve** Industrial Lease for M.J. Electric. This relates to the Xcel power upgrade project. It will be a temporary storage spot for equipment and supplies.

- Emergency Services:

- A. **Police:** **Approve** hiring part-time police officer.

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Lawsuits

**Ashland County Tax Levy:** Waiting for TAC decision.

**Sargent Claim:** Nothing new.

## TOWN ADMINSTRATOR REPORT

9/9/25

We have completed the first round of department head budget meetings. Tomorrow we will send out the expense, capital and designated fund worksheets to the department heads as well as the narrative questions that we ask them to respond to. We plan to meet with each department head again in late September. The budget books will be available to the Town Board on October 10<sup>th</sup>.

One small step to addressing our perennial parks staffing issue is that we are asking the Town Board to approve a new year-round job description for a parks/roads laborer. If approved this would enable us to get an early start in the spring on getting the parks ready. The 2026 budget will also include a proposal for more competitive wages for the remaining two parks positions.

The creation of a new position, Short-term Rental Administrator, has already surfaced problems with compliance, room accommodation tax non-payment and prohibited uses. The Short-term Rental Administrator and the Zoning Administrator are collaborating to address these issues.

We will have some disruption and noise on Sunny Slope Road when Xcel completes their drilling for another electrical cable to the Island. Xcel representatives have stated that this will double or triple the Islands electric power availability.

After the public hearing on the revised Zoning Code, the consensus seemed to be that the volume of information to be reviewed coupled with the long-term consequences of the ordinance required a more deliberate review process than a single public hearing. Perhaps, at least for the more sensitive aspects of the ordinance, working groups could be assigned to individual topics.

The application of zoning regulations probably ranks only behind levying property taxes as the one of the most impactful decisions that a town government makes. The impact of these decisions is not only felt by the property owner but also by her neighbors and everyone else in similar situations. The goal is consistency in decision-making across fact patterns that are close but rarely exactly the same as

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preceding cases. Given variations in fact patterns the best driver for achieving consistency is following prescribed processes to their logical conclusion. Ultimately there needs to be a decision, one way or another, so finality is itself an important goal but consistency breeds respect for any outcome.

# Public Works Report

## August 2025

The 100 days of August are behind us. The Town Crew, BBTP Camp Hosts and MRF were busy as ever this month keeping up with trash & recycling collection and hauling, campers and day trippers at the park, road maintenance and repairs, dust control and road watering, airport mowing, Fire # installations, equipment maintenance, facilities maintenance and cleaning, and keeping the parks looking as good as we can.

I met with Emmer Shields who is contracting through Paladin Management Consultants for the Wisconsin DOT to inspect the "bridge" at the Island Marina. Technically that structure is categorized as a culvert and is not eligible for funding as a bridge because it is under 21 feet long. The Wisconsin DOT is looking to start a funding program for these types of culverts. Emmer deemed it to be in good shape, which is good news for us.

The fire suppression and alarm system at the Emergency Services building were inspected and tested this month. All systems are in good working order.

### Roads

- Graded stretches of North Shore Rd. 4 times
- Graded Benjamin Blvd. 2 times
- Graded School Hs. Rd 1 time
- Graded Big Arn's Road 1 time
- Replaces a culvert on Mondamin Trail and replaced blacktop
- Ditched and reshaped the shoulders on a small stretch of Mondamin trail
- Overlayed cold mix asphalt on a small stretch of Mondamin Trail
- Cleaned up several downed trees on North Shore and School Hs Road
- Spread the last 4 tons of dust control on School Hs Road and part of North Shore Rd.
- Watered North shore Rd, Benjamin Blvd. and School Hs Road 3 times
- Trimmed trees around street signs on Main Street and intersections Nebraska Row and Whitefish Street

### County H

- Swept corners and intersections 2 times

- Cleaned up a few downed trees
- Mowed around guard rails

## **Parks**

- Repaired the heaved blacktop over a culvert at the entrance to the skate park
- Added a small handicap parking pad at the entrance at the Dog Park
- Trash collection and bathroom cleaning are a daily occurrence at The Rec Center, Big Bay Town Park, Joni's Beach, and the White Fish Bathrooms
- Trevor is doing the best he can to stay on top of mowing and trimming the Clinic, Library, Town Hall, Joni's Beach, Pocket Park, Russel Park, Wheeler Walkway, MIFL Freight Building, Emergency Services Building, Winter Transportation Building, Town Shop, Airport hangers, Big Bay Town Park and along the right of way on Rice Street.
- Trimmed trees around the Skate Park and parking area along the Tennis courts
- Cleaned up several downed trees at the Big Bay Town Park

## **Facilities**

Ray has been doing an outstanding job keeping up with maintenance of our facilities in addition to hauling trash and cleaning bathrooms on weekends if or when Trevor or I are not available.

- Repaired water heater at Joni's Beach
- Repaired faucets at BBTP
- Replace air filters at ESB
- Repaired Rec Center toilets and urinals
- Replaced several outlets on the RV side of the Town Park
- Maintenance on the Town Park holding tank alarms
- Replace Town Hall water filters
- Helped with alarm testing at ESB
- Repaired change machine at the town Park
- Repairs made to the boardwalk at the Town Park
- Repaired broken playground equipment at the Rec Center
- Replaced rusted-out grill at Joni's Beach
- Repairs made to the bridge at the Town Park

## **Airport**

- Completed mowing along the runway in the airport tractor and rental skid steer with brush hog attachment.



- Began mowing and brush clearing around the AWOS station
- Repairs to the airport tractor mower. This implement has several wear parts that need to be replaced periodically

### **Equipment**

- 98 GMC: Replaced fuel pressure regulator, fuel filter, spark plugs, repaired wiring.
- 2016 RAM 2500: Oil change, replaces brakes on all axles
- 2005 5yard dump truck: Wiring repair for brake lights and running
- 2004 Chevy 2500: Oil Change and radiator replacement
- MRF Roll-off truck: added coolant mixing valve for air conditioning, replaced backup alarm
- Installed DOT compliant fire extinguisher brackets on pickup trucks
- Repaired mower trailer wiring
- Replaced hour meter on Feris lawn mower, oil change and blade change

### **Fire #'s**

- Called in utility locates for 49 properties and installed 47 Fire Numbers.  
We are missing some numbers, and an order will be placed as soon as we have enough of a list to make the order cost effective.

Respectfully submitted by,

Pete Wiggins

Public works Director for the Town Of La Pointe

## August Ambulance Report

The Ambulance Service had a total of 17 calls for the month of August. This brings us to 77 calls for the year so far. This surpasses our total call volume of 75 for 2024. Despite the business of EMS services, our team did exceptionally well. No call was missed, and all calls were responded to in a timely and professional manner.

The highlight of August was certainly the ESB Polka Ball and Fundraiser. Our community showed up in full force to help fundraise for both the Ambulance and Fire Departments. The rough estimate of what was raised is approximately \$15,000. We are so thankful to everyone that supported the fundraiser and/or volunteered their time working at the event. We also thank all the sponsors as well. Marty Curry and Lilah Guertin deserve a special shout out and thank you as they spent countless hours organizing the event. Ambulance service members spent time serving food, selling tickets, working the dunk tank, and cleaning up. We are already looking forward to 2027's event and have some great ideas! Thank you!

With the beginning of fall, comes the beginning of our training season for EMS. We will do EVOC (Emergency Vehicle Operations Course) training, rescue training at the State Park and much more! We will work with the Fire Dept. on some training sessions to keep our communication and teamwork skills improving.

I have encouraged our current EMRs to further their education and licensure to EMT status. The best course of action for our EMRs to obtain EMT licenses will be to take the online EMT course through Allied Medical. They will complete a course that is self-paced online and then travel to Edina for a week of hands-on training. Because they have such a great baseline of knowledge from the EMR course, I'm confident they can successfully complete online training without too many complications. I already have two EMRs signed up!

Report respectfully submitted by Sarah Schram.

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## Accounting Manager Report

### August 2025

9/3/2025

#### 1. Completed Items:

- a. Ambulance Billing Issues: discussions with vendor, Cvikota, to improve quality of collection information.
- b. Final 2024 Audit completed.

#### 2. Ongoing Items:

- a. Financial Working Group: Cash Flow Analysis working on forecasting cash flow out to 2026-2028.
- b. Kerber Rose Accounting Support: various accounting topics discussed: reconciliation after audit journal entries, miscellaneous billing for next year, and loan payment accounts for paying and receiving.
- c. Early 2026 Budget Planning Process. Max and I have completed our first round of meetings with department heads.

#### 3. Upcoming Items:

- a. 2026 Budget Work.
- b. Baker Tilly Audit ending review and meeting.

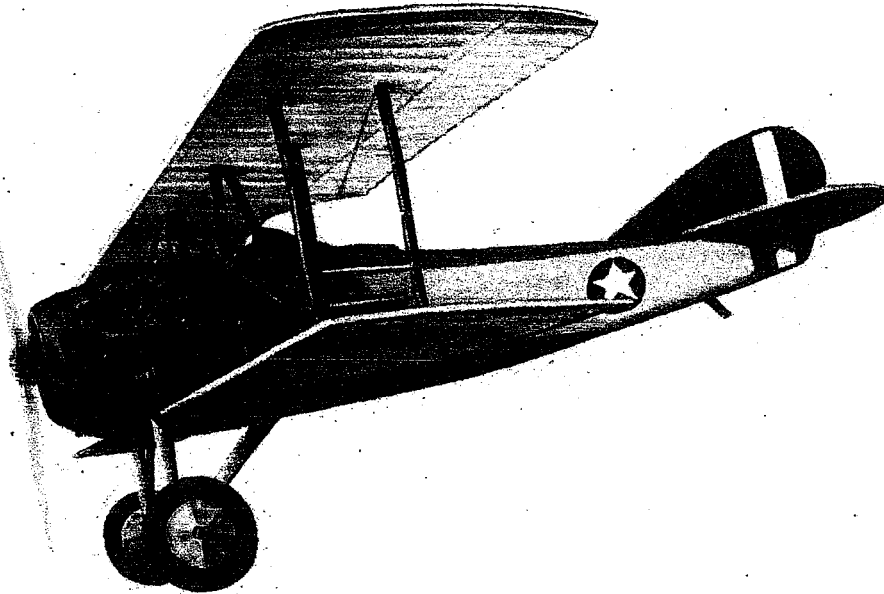
Respectfully submitted,

*Liz Brown*

Accounting Manager

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**Major Gilbert Field (4R5)**

**To: Town Board**

**From: Paul Wilharm**

**Date: 09/03/2025**

**Re: Monthly report for August 2025**

During the month of August our airport was issue free.

Drop box receipts:	\$740.00
Traffic, flight plan:	77
Traffic, sign in	50
NOTAMS	05

Traffic counts do not include touch and go and those who do not file and/or sign in which historically is many.

Attached are logs / checklists

Thanks !

Paul cover + (6)

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August 2025 Traffic count and revenue log / checklist

Drop box receipts \$ 740.00

The following filed flight plans:

8/1/25 N9901U	8/11/25 N1069W	8/26/25 N710LP
8/1/25 N192AF	8/11/25 N839RV	8/28/25 N229TA
8/1/25 N824F	8/11/25 N2744J	8/28/25 N944JP
8/1/25 N592PU	8/12/25 N737DV	8/29/25 N29056
8/2/25 N824F	8/12/25 N41265	8/29/25 C-FCVU
8/2/25 N9486H	8/12/25 N1679H	8/29/25 N115BY
8/2/25 N34433	8/13/25 N1592L	8/29/25 N604WM
8/2/25 N824F	8/13/25 N616SK	8/29/25 N200NW
8/2/25 N641CC	8/14/25 N2577D	8/29/25 N185MB
8/2/25 N824F	8/14/25 N192AF	8/29/25 N79843
8/2/25 N824F	8/15/25 N200NW	8/30/25 N777DU
8/2/25 N824F	8/16/25 N229TA	8/30/25 N36ME
8/2/25 N824F	8/19/25 N1592L	8/30/25 N6355J
8/3/25 N2288Y	8/20/25 N1592L	8/30/25 N1724Y
8/3/25 N824F	8/20/25 N1592L	8/30/25 N4161F
8/3/25 N185MB	8/21/25 N839RV	8/31/25 N1375C
8/3/25 N185MB	8/21/25 C-FYZI	8/31/25 N784A
8/4/25 N151JB	8/21/25 N75MG	8/31/25 N986Y
8/7/25 N9093K	8/21/25 N63NC	8/31/25 N83RB
8/7/25 N200NW	8/22/25 N200NW	8/31/25 N2807E
8/7/25 N9774B	8/23/25 N201HC	8/31/25 N3117T
8/8/25 N192AF	8/24/25 N997TD	8/31/25 N61594
8/8/25 N79843	8/24/25 N13169	8/31/25 N185MB
8/8/25 N55RY	8/25/25 N7114A	
8/9/25 N317HA	8/25/25 N9289S	
8/10/25 N4572S	8/26/25 N711RB	
8/10/25 N333LN	8/26/25 N7890Y	

for additional traffic see sign in sheets 77

8/1		1	P	KAME	463-234-4532	15
8/1		2	P	KMG	312-497-2451	60
7-26/8-2		3	P	FBL		
8/2		1	P	KRYU	202-443-5192	
7-31-85		2	P	KMIC	612-481-2273	45
8-2-25		2	P	KMIC	952-217-6995	
8-2-25		2	P	57C	608-322-7489	
8-3-25		2	P	KMIC	612-836-2118	
8/3/2025		1	P	KRCX		15
8/4/2025		1	P	KMIC	952-692-2370	15
8/7/2025		3	P	KSUS	908-500-7854	75
8/10/2025		1	P	21D	5402886983	

Sign in (1)

11 225

# WELCOME TO 4R5

DATE	PILOT'S NAME	N-NUMBER	NUMBER ABOARD	BUSINESS/ PLEASURE	FLIGHT ORIGIN	CONTACT
8/10			3	✓		
8/11			2	↓		
8/12			2		KSUW	
8/12			2	Pleasure	21D	
8/10-8/13			3	"	KMSN	
8/14			2	B/P	KSGS	On file
8/17			2	Pleasure	KWA	
8/20			1	Pleasure	Y03	Flight of 3: champion
8/21			2	B/P	KSTP	
8/21			2	B/P	KSTP	
8-21			2	✓	658	406 425 1743
8/22			2	B/P	FCM	
8/24			2	P	AIG	608 2642 3464 camped "11"
8/25			2	P	KRNH	
8/26			2	P	KFCM	

(2)

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WELCOME TO 4R5

DATE	PILOT'S NAME	N-NUMBER	NUMBER ABOARD	BUSINESS/ PLEASURE	FLIGHT ORIGIN	CONTACT
8-26			1	PL	ADY	
8-26			2	PL	EAD	715 210 4100
8-26			1		KMIC	
8-27			1	Pleasure	KCKC	
8-27						
8-28			1	Pleasure	KHIR	612-749-7776
8-28			4/2	Bus	KSAS	
8-27			2	Pleasure	KSAL	248 820-7901
8/29			3	Pleasure	KOSH	
8-16/29			3	P	FBL	
8/29			2	P	UBE	
8/30			4	P	UWA	262-889-0844
8/30			1	P	OAC PBH	
8/30			1	P	PBH ETB	
8/30			2	P	Birchwood WI	715-492-9467

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WELCOME TO 4R5						
DATE	PILOT'S NAME	N-NUMBER	NUMBER ABOARD	BUSINESS/ PLEASURE	FLIGHT ORIGIN	CONTACT
8-30-25			2	P	DIK	701-690-1960 60
8-30-25			2	P	Ros	763-234-3510
8-30-25			2	P	SUE	920-217-0652 30
8-31-25			2	P	AXX	320-504-2050 15
8-31-25			2	P	R6K	651-335-8416
8/31/25			2	P		612-889-7240
8-31-25			2	P	RFD	224-4250-497 30
8-31-25						262-719-0209 15
8-31-25			3	IFR Training	KROS	612-860-5775 45

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50 740

08/25 NOTAM

## **Planning & Zoning Administrator**

### **Town of La Pointe, Wisconsin**

#### **August 2025 Report**

August was another great month.

#### **Coordination with New UDC Building Inspector**

- Coordination continues to be great with the UDC Building Inspector. During the month, we worked together to ensure that all projects are moving forward. I routinely make him aware of projects that will be submitted in the upcoming weeks to ensure he is ready.

#### **Coordination Continues with our Zoning Administrator Partners in Ashland County**

- Weekly 30-minute coordination meetings continued between the Town and Ashland County. During the month, meetings occurred on 8/5, 8/12, 8/19, and 8/26.
- These meetings continue to streamline our coordination efforts in an attempt keep projects moving on the Island. Each governmental unit prepares a list of items to talk about and then each topic is covered during the meeting. Examples of topics for August include a list of proposed projects that may be approved at the next TPC meeting, a privy/sanitary permit, above ground holding tank potential coordination, certified map coordination, and sanitary permitting questions.

#### **Wisconsin Department of Natural Resources Wetland Coordination**

- As the Island has numerous identified wetland locations, I coordinated with the DNR's Water Resource expert to discuss individual situations and questions that arose during the month. To attempt to save the property owners time, and streamline the DNR's process, I have developed (and implemented) a coordination process with the DNR that includes participating in Facetime phone calls at the property in question allowing the DNR representative to virtually attend various properties on the Island and be able to see the soils and vegetation nearly in person. This was successfully accomplished at one site during August, but will be used more in the future. This not only benefits the property owners on the Island but benefits the DNR in not having to travel to certain sites unless deemed necessary.

#### **Site Visits**

Site visits are critical to our understanding of the potential issues that property owners face and help facilitate our review. These visits also allow me to better understand the property owner's goals and to be able to share information as I see it. Providing on-going good customer service is important to me.

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During August, I participated in eleven site visits (listed below):

August 1<sup>st</sup> – 301 Mondamin Trail & Big Bay Town Park  
August 5<sup>th</sup> – 2191 Hagen Road  
August 11<sup>th</sup> – 1632 North Shore Road, 2507 Spirit Lane  
August 13<sup>th</sup> – 2661 Big Bay Road  
August 21<sup>st</sup> – 2912 Big Bay Road  
August 25<sup>th</sup> – 1632 North Shore Road  
August 27<sup>th</sup> – 2008 North Shore Road  
August 28<sup>th</sup> – 2387 Hagen Road  
August 29<sup>th</sup> – 1139 Sunny Slope Road

### **Availability to Meet Property Owners/Developers**

Property owners have been making appointments, phoning me and also dropping in, if they are near Town Hall. I appreciate all forms of communication as this provides us the opportunity to serve the public. These visits and calls have been on the permitting process, zoning code questions and 911/firestop questions, to name a few. I always try to return their voice messages within 24 hours, sooner, if at all possible. Emails, phone calls and status updates are provided on a regular basis so everyone is in the loop.

### **Zoning Ordinance Re-Write**

On August 2<sup>nd</sup>, I completed combining all comments received from the TPC members into one document, and provided a copy, using Track Changes, to each TPC Team member for a final review. On August 14<sup>th</sup>, the DRAFT document was made available in electronic format on the Town's website, at Town Hall and at the Library. The public release of the draft coincided with the publishing of the Public Hearing notification in the Ashland Daily Press and posting of meeting information at Town Hall, the Library and the Post Office. The Public Hearing is scheduled for Wednesday, September 3<sup>rd</sup> at 5 pm at Town Hall. I have started to collect and share with the TPC written comments as they arrive.

### **Permit Processing**

Summer continues to be the busy season on Madeline Island not only in the number of permits that are being processed but by the number of questions that I am receiving either from currently property owners or prospective property owners. During the month of August, I was able to issue building permits for projects that were discussed and approved by the TPC during the monthly meeting on August 6<sup>th</sup>. These were all issued on the day after the TPC Monthly meeting. Ashland County also approved one privy/sanitation permit and I hand delivered it on August 11<sup>th</sup>.

In addition, I worked with the property owners or contractors on the proposed projects at 2008 North Shore Road, 1632 North Shore Road, and 987 Shore Pointe Road. All submitted applications are on the agenda to be discussed for approval at the September 3<sup>rd</sup> Special TPC Meeting.

### **August 2025 Permit Information/Status**

7/14/2025	NA 2025-31	Ishmel Sweeney	798 Raspberry Tr.		Driveway/Fire Number
7/17/2025		Steve & Michelle Jerrard	2008 North Shore Rd.	01400-0701	Dwelling
7/21/2025	9494 NA	Kevin Beiter	2507 Spirit Lane	00058-0200	Privy
7/24/2025		Wright Living Trust	1632 North Shore Rd.	00099-0110	Dwelling & Accessory Bldg
7/25/2025	9493 2025-30	Phil Myers	3756 Big Bay Rd.	00020-0400	Driveway
7/30/2025	NA	Kenneth Myhre	900 Big Bay Rd.	00119-0400	Solar
7/31/2025	9491 2025-25	Arnie Nelson	Between 1035 & 1081 South Shore	00291-0400	Driveway/Firestop
7/31/2025	NA 2025-26	Bob Hartzell	601 Jolenes Trail		Seasonal Dwelling
7/31/2025	NA 2025-27	Bob Hartzell	611 Jolenes Trail		Seasonal Dwelling
7/31/2025	NA 2025-28	Bob Hartzell	814 Raspberry Trail		Seasonal Dwelling
8/4/2025	9492 2025-29	Andy Doroschak/Kathleen Anderson	2191 Hagen Rd.	00157-0500	Accessory Building
8/19/2025		Jack & Nikole Jones	967 Shore Point Ln	00158-1000	Addition/Accessory Bldg

### **Supporting the Short Term Rental Administrator**

As the new Short Term Rental Administrator gets up to speed, we are receiving questions that cross both our areas of expertise. We are meeting regularly to discuss the issues to ensure that we are providing one consistent response across the different Town Departments. During August, we received one written complaint that we are working together on developing a formal response. We met with the complainant on August 27<sup>th</sup> and are working together towards a final written response.



# LA POINTE POLICE DEPARTMENT

MADELINE ISLAND  
270 MAIN STREET  
LA POINTE, WISCONSIN 54850

PHONE: (715) 747-6913  
FAX: (715) 747-3096  
police@townoflapointewi.gov

(5) TB, TA, A, Clerk, PD, Public

**To:** Town Board  
**From:** Thom Rossberger  
**Date:** 9/5/2025  
**Re:** Monthly Police Report for August 2025

During the month of August, the La Pointe Police responded to the following:

214 Incidents/Complaints (calls for service)  
87 Traffic Stops  
11 Citizen Assists  
2 Accidents  
1 Civil Process  
16 EMS calls  
14 False Alarm/911 hang up calls.  
12 Call Out  
2 Animal Calls  
9 Parking Citations

We have made it to September, and the Month of August was a busy one. La Pointe Officer's have been busy and working overtime.

We did not hire the part-time officer that was approved at the town board meeting. However, former La Pointe Police Officer Richard Laakonen has applied to return to the island as a part time officer. He has been working with the Bayfield Co Sheriff's Department. He will allow the department to utilize a more realistic work schedule and reduce the overtime hours.

Chief Defoe has made statements to the fact he will be attempting to return in October.

If you know anyone that is interested in a career in law enforcement, please have them come talk to me about how they can get into the profession.

If there are any questions or if you wish to discuss things within the department, please feel free to contact me.

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## August 2025 MRF Report

The door is starting to close on the Summer of 2025. The start of August continued to stay as busy as July, but as we came to the last week and a half of August, we started to see a decline in traffic. As usual, Micheal and Woodstock continued to make regular trips with waste and recycling to Ashland. As we move into September, we will start to work on projects like wire striping, car recycling, and budget.

For the month of August, we seen a reduction in our need for hauling to Ashland. Over the past month Micheal and Woodstock made 9 trips with a total tonnage hauled of 73.24 tons. Materials hauled consisted of one single stream load of paper and plastic, three demolition, three solid waste/trash, one scrap metal, and one of cardboard bales. As we get further into the fall, we will see a small decline in the number of loads hauled to Ashland in a month.

Now that open days have started to slow down, we will start working on projects to keep us productive during the day. Wire stripping is technically not worth the labor time, but when there isn't many customers coming through, it's a nice project to keep us moving and productive while keeping an eye out for customers coming through. The largest project we will start working on is car crushing. We will start this by draining fluids and pull tires off the cars that will be scrapped. Once we have all the cars ready for crushing, we will bring down the John Deere 120 excavator to rip the cars apart and stuff into 40 yard open top boxes. With the cars we have right now, we will have about 3 loads of cars that we will take to Ashland for recycling income.

In August we started work on the 2026 Budget. To start the budget, we worked on editing the spreadsheet that we used for last year's budget to be more user friendly for this year. For MRF, we have entered in our estimated expenses and revenue for the year 2026. With no need for a clean sweep for 2026 and modifying labor hours to be more accurate, we are looking at a reduction in the operation budget in 2026. MRF has made a request for two capital expenditures. The first item is more of a wish list item. An indoor heated building to house the hauling truck, MRF equipment, and materials that should not freeze is something that the MRF could make use of. Currently in the winter, we have to thaw out trash boxes for a couple of days so that they will dump when we haul them to Ashland. We currently use the town shop or the SRE to thaw out trash boxes, and as you can imagine, the smell in the building is terrible. The second request, and the most important, is getting a newer haul truck. Our backup truck "the beast" needs to be retired, and our main haul truck "Woodstock" will be 22 years old next year. Seeing that we started earlier this year, we are looking forward to a smooth budget season.

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total dg

We are looking forward to the cool weather and less fruit flies that September will bring. As always, we look forward to seeing you Monday, Wednesdays and Saturdays 8:30AM-2:30PM at the MRF



**Financial Information:****August:**

Gross Sales: \$30,075.75

MRF card discounts: (\$4,444.87)

MRF card sales: \$14,824.00

Total Revenue: \$42,596.88

Fees: (\$296.66)

Net Total: \$42,300.22

**Year to Date:**

Gross Sales: \$144,621.83

MRF card discounts: (\$18,190.12)

MRF card sales: \$73,317.83

Total Revenue: \$199,749.54

Fees: (\$1,357.02)

Net Total: \$198,392.52

Outstanding invoices through Square: \$4,476.28

Outstanding MRF card balance: \$18,617.75

**Recycling tracking:**

See attached spreadsheets for hauling recycling data

Cardboard bailed: August/YTD: 12,248lbs/52,666lbs

Aluminum bailed: June/YTD: 2,030lbs/8,468lbs

Tin bailed: June/YTD: 0lbs/2,458lbs

**Hauling:**

9 loads hauled (73.24 tons) during the month of August. 3 solid waste, 3 Demo, 1 scrap metal, 1 cardboard, 1 paper/plastic.

Date	Vehicle	Material	Category	Employee	Destination	Hours	Equipment Cost	Number of Tons	Cost per Ton	Price per Ton	Lipping	Recycling	Farm Fees	Fuel	Other Fees	Total Cost/Revenue	Cost/Revenue of Hour
12/2/2025	Woodstock	Demo	Waste	Michael Haben	Republic, Ashland	3.5	272.16	124.11	5.18	\$ 88.20	\$ 458.88	\$ -	\$ 270.00	\$ -	\$ -	\$ (1,131.19)	\$ (0.11)
1/15/2025	Woodstock	Demo	Waste	Michael Haben	Republic, Ashland	5	388.80	177.30	7.21	\$ 88.20	\$ 635.92	\$ -	\$ 283.00	\$ -	\$ -	\$ (1,485.02)	\$ (0.10)
1/17/2025	Woodstock	Solid Waste	Waste	Michael Haben	Republic, Ashland	4.5	346.92	159.57	9	\$ 88.20	\$ 393.80	\$ -	\$ 307.00	\$ 154.43	\$ -	\$ (1,764.72)	\$ (0.10)
1/20/2025	Woodstock	Demo	Waste	Michael Haben	Republic, Ashland	4	311.04	141.84	6.03	\$ 88.20	\$ 531.85	\$ -	\$ 291.00	\$ -	\$ -	\$ (1,275.79)	\$ (0.11)
1/22/2025	Woodstock	Demo	Waste	Michael Haben	Republic, Ashland	5	388.80	177.30	7.36	\$ 88.20	\$ 643.15	\$ -	\$ 283.00	\$ -	\$ -	\$ (1,488.29)	\$ (0.10)
1/29/2025	Woodstock	Scrap Metal	Recycling	Michael Haben	Chicago Iron, Ashland	5.5	427.88	195.03	7.82	\$ -	\$ 100.00	\$ -	\$ 782.00	\$ 283.00	\$ 171.11	\$ (294.82)	\$ (0.02)
2/10/2025	Woodstock	Cardboard	Waste	Michael Haben	Republic, Ashland	4	311.04	141.84	8.04	\$ 88.20	\$ 95.14	\$ -	\$ 247.00	\$ -	\$ -	\$ (1,208.24)	\$ (0.01)
2/10/2025	Woodstock	Solid Waste	Waste	Michael Haben	Republic, Ashland	5.5	427.88	195.03	8.76	\$ 88.20	\$ 772.63	\$ -	\$ 285.00	\$ 143.59	\$ -	\$ (1,833.93)	\$ (0.10)
2/11/2025	Woodstock	Demo	Waste	Michael Haben	Republic, Ashland	6	466.56	212.76	2.77	\$ 77.09	\$ 213.54	\$ -	\$ 265.00	\$ -	\$ -	\$ (1,127.86)	\$ (0.20)
2/12/2025	Woodstock	Paper/Plastic	Recycling	Evan Erickson	Recycle Technologies, Duluth	1.025	26.84	60.29	0.019	\$ -	\$ 7,300.00	\$ -	\$ 116.80	\$ 10.35	\$ 1,105.64	\$ 19.22	\$ 0.60
3/1/2025	21	HW	Recycling	Evan Erickson	Chicago Iron, Ashland	1.625	76.84	60.29	0.0344	\$ 1,000.00	\$ 419.95	\$ -	\$ 174.08	\$ 10.35	\$ -	\$ (615.11)	\$ (0.73)
3/18/2025	HMF pickup	Batteries	Recycling	Evan Erickson	Chicago Iron, Ashland	3.25	53.89	120.58	0.41995	\$ 1,000.00	\$ 568.89	\$ -	\$ -	\$ 20.70	\$ 116.19	\$ (2,662.33)	\$ (0.21)
3/19/2025	HMF pickup	Electronics	Recycling	Evan Erickson	Springfield Salvage, Ashland	6.5	505.44	238.49	6.45	\$ 88.20	\$ 568.89	\$ -	\$ -	\$ -	\$ -	\$ (1,526.31)	\$ (0.09)
3/20/2025	Woodstock	Demo	Waste	Michael Haben	Republic, Ashland	4.5	346.92	159.57	8.32	\$ 88.20	\$ 733.82	\$ -	\$ 283.00	\$ -	\$ -	\$ (1,402.16)	\$ (0.09)
3/21/2025	Woodstock	Solid Waste	Waste	Michael Haben	Republic, Ashland	3.5	272.16	124.11	8.06	\$ 88.20	\$ 710.89	\$ -	\$ 285.00	\$ 149.07	\$ -	\$ (1,402.16)	\$ (0.10)
4/1/2025	Woodstock	Demo	Waste	Michael Haben	Republic, Ashland	6	466.56	212.76	10.42	\$ 88.20	\$ 919.04	\$ -	\$ 319.00	\$ -	\$ -	\$ (1,525.09)	\$ (0.10)
4/10/2025	Woodstock	Demo	Waste	Michael Haben	Republic, Ashland	3.75	291.60	132.98	8.01	\$ 88.20	\$ 706.48	\$ -	\$ 394.00	\$ -	\$ -	\$ (1,525.09)	\$ (0.10)
4/14/2025	Woodstock	Solid Waste	Waste	Michael Haben	Republic, Ashland	3.25	282.72	115.25	7.97	\$ 88.20	\$ 702.95	\$ -	\$ 394.00	\$ -	\$ -	\$ (1,464.92)	\$ (0.09)
4/22/2025	Woodstock	Demo	Waste	Michael Haben	Republic, Ashland	4	311.04	141.84	7.88	\$ 88.20	\$ 686.02	\$ -	\$ 373.00	\$ 144.65	\$ -	\$ (1,558.66)	\$ (0.11)
5/2/2025	Woodstock	Solid Waste	Waste	Michael Haben	Republic, Ashland	4.5	346.92	159.57	7.46	\$ 88.20	\$ 657.97	\$ -	\$ 359.00	\$ -	\$ -	\$ (1,528.46)	\$ (0.10)
5/8/2025	Woodstock	Demo	Waste	Michael Haben	Republic, Ashland	3.5	272.16	124.11	5.94	\$ 88.20	\$ 523.81	\$ -	\$ 345.00	\$ -	\$ -	\$ (1,265.18)	\$ (0.11)
5/9/2025	Woodstock	Scrap Metal	Recycling	Michael Haben	Republic, Ashland	3.5	272.16	124.11	8.03	\$ -	\$ 120.00	\$ 963.60	\$ 373.00	\$ -	\$ -	\$ 194.33	\$ 0.01
5/9/2025	Woodstock	Demo	Waste	Michael Haben	Republic, Ashland	4.5	346.92	159.57	7.88	\$ 88.20	\$ 685.90	\$ -	\$ 373.00	\$ 180.34	\$ -	\$ (1,758.89)	\$ (0.11)
5/12/2025	Woodstock	Demo	Waste	Michael Haben	Republic, Ashland	4	311.04	141.84	10.5	\$ 88.20	\$ 926.10	\$ -	\$ 401.00	\$ -	\$ -	\$ (1,778.89)	\$ (0.08)
5/14/2025	Woodstock	Solid Waste	Waste	Michael Haben	Republic, Ashland	5	388.80	177.30	10.5	\$ 88.20	\$ 926.10	\$ -	\$ 270.50	\$ -	\$ -	\$ (1,762.70)	\$ (0.08)
5/20/2025	Woodstock	Solid Waste	Waste	Michael Haben	Republic, Ashland	4.5	346.92	159.57	6.25	\$ 88.20	\$ 551.25	\$ -	\$ 345.00	\$ -	\$ -	\$ (1,405.74)	\$ (0.11)
5/23/2025	Woodstock	Fin and Cardboard	Recycling	Michael Haben	Republic, Ashland	3.5	311.04	141.84	7.61	\$ 88.20	\$ 74.88	\$ -	\$ 359.00	\$ 142.78	\$ -	\$ (1,394.86)	\$ (0.03)
5/27/2025	Woodstock	Demo	Waste	Michael Haben	Republic, Ashland	3.25	282.72	115.25	6.36	\$ 88.20	\$ 560.95	\$ -	\$ 345.00	\$ -	\$ -	\$ (1,302.22)	\$ (0.10)
5/29/2025	Woodstock	Scrap Metal	Recycling	Michael Haben	Chicago Iron, Ashland	2.5	73.40	105.03	0.25	\$ -	\$ 190.00	\$ -	\$ 36.50	\$ -	\$ -	\$ (1,243.99)	\$ (0.10)
5/29/2025	22 Air Conditioners	Recycling	Waste	Ray Haktor	Chicago Iron, Ashland	4	311.04	141.84	5.18	\$ 99.20	\$ 530.96	\$ -	\$ 331.00	\$ -	\$ -	\$ (214.09)	\$ (0.02)
6/3/2025	Woodstock	Solid Waste	Waste	Michael Haben	Republic, Ashland	3.5	272.16	124.11	6.02	\$ 88.20	\$ 507.06	\$ -	\$ 345.00	\$ -	\$ -	\$ (1,243.99)	\$ (0.02)
6/4/2025	Woodstock	Demo	Waste	Michael Haben	Republic, Ashland	3.5	272.16	124.11	6.54	\$ 88.20	\$ 676.83	\$ -	\$ 345.00	\$ 160.05	\$ -	\$ (1,318.10)	\$ (0.10)
6/5/2025	Woodstock	Paper/Plastic	Recycling	Michael Haben	Republic, Ashland	4.5	346.92	159.57	8.37	\$ 88.20	\$ 738.23	\$ -	\$ 373.00	\$ -	\$ -	\$ (1,450.89)	\$ (0.09)
6/11/2025	Woodstock	Demo	Waste	Michael Haben	Republic, Ashland	3.5	272.16	124.11	6.44	\$ 100.00	\$ 897.20	\$ -	\$ 345.00	\$ -	\$ -	\$ (1,691.69)	\$ (0.13)
6/16/2025	Woodstock	Solid Waste	Waste	Michael Haben	Republic, Ashland	3.5	272.16	124.11	6.82	\$ 88.20	\$ 601.62	\$ -	\$ 359.00	\$ 164.10	\$ -	\$ (1,520.89)	\$ (0.11)
6/17/2025	Woodstock	Demo	Waste	Michael Haben	Republic, Ashland	3	233.28	106.38	10.38	\$ 88.20	\$ 915.92	\$ -	\$ 401.00	\$ -	\$ -	\$ (1,712.79)	\$ (0.08)
6/17/2025	Woodstock	Scrap Metal	Recycling	Michael Haben	Republic, Ashland	5	466.56	212.76	4.66	\$ 88.20	\$ 411.01	\$ -	\$ 317.00	\$ -	\$ -	\$ (1,067.67)	\$ (0.11)
6/19/2025	Woodstock	Scrap Metal	Waste	Michael Haben	Republic, Ashland	3.5	272.16	124.11	5.08	\$ 88.20	\$ 448.08	\$ -	\$ 331.00	\$ 165.92	\$ -	\$ (1,175.39)	\$ (0.12)
6/24/2025	Woodstock	Demo	Waste	Michael Haben	Republic, Ashland	4.25	330.48	150.71	13	\$ 88.20	\$ 1,146.60	\$ -	\$ 443.00	\$ -	\$ -	\$ (2,070.79)	\$ (0.08)
6/30/2025	Woodstock	Solid Waste	Waste	Michael Haben	Republic, Ashland	3.5	272.16	124.11	5.24	\$ 88.20	\$ 462.17	\$ -	\$ 331.00	\$ 169.03	\$ -	\$ (1,357.47)	\$ (0.13)
7/2/2025	Woodstock	Demo	Waste	Michael Haben	Republic, Ashland	4	311.04	141.84	6.09	\$ 88.20	\$ 557.14	\$ -	\$ 345.00	\$ -	\$ -	\$ (1,335.02)	\$ (0.11)
7/3/2025	Woodstock	Demo	Waste	Michael Haben	Republic, Ashland	3	233.28	106.38	9.68	\$ 88.20	\$ 853.78	\$ -	\$ 387.00	\$ -	\$ -	\$ (1,580.46)	\$ (0.08)
7/7/2025	Woodstock	Solid Waste	Recycling	Michael Haben	Republic, Ashland	4	311.04	141.84	8.16	\$ -	\$ 45.00	\$ 367.20	\$ 373.00	\$ 152.18	\$ -	\$ (610.86)	\$ (0.04)
7/14/2025	Woodstock	Cardboard	Recycling	Michael Haben	Republic, Ashland	3.5	272.16	124.11	12.75	\$ 88.20	\$ 1,124.55	\$ -	\$ 429.00	\$ -	\$ -	\$ (1,949.82)	\$ (0.08)
7/16/2025	Woodstock	Demo	Waste	Michael Haben	Republic, Ashland	3.5	272.16	124.11	8.68	\$ 88.20	\$ 589.18	\$ -	\$ 345.00	\$ -	\$ -	\$ (1,330.45)	\$ (0.10)
7/17/2025	Woodstock	Aluminum Cans	Recycling	Michael Haben	Republic, Ashland	4	311.04	141.84	3.4	\$ -	\$ 1,460.00	\$ 4,954.00	\$ 303.00	\$ -	\$ -	\$ 4,208.12	\$ 0.62
7/17/2025	Woodstock	Aluminum Cans	Recycling	Michael Haben	Republic, Ashland	4	311.04	141.84	10.51	\$ 88.20	\$ 926.98	\$ -	\$ 401.00	\$ 192.44	\$ -	\$ (1,973.30)	\$ (0.08)
7/19/2025	Woodstock	Scrap Metal	Recycling	Michael Haben	Chicago Iron, Ashland	3.5	272.16	124.11	9.07	\$ 88.20	\$ 799.97	\$ -	\$ 568.80	\$ 345.00	\$ -	\$ (1,727.47)	\$ (0.01)
7/29/2025	Woodstock	Refrigerators	Waste	Michael Haben	Chicago Iron, Ashland	3	233.28	106.38	14.08	\$ 88.20	\$ 1,241.88	\$ -	\$ 467.00	\$ 185.31	\$ -	\$ (2,252.13)	\$ (0.08)
7/29/2025	Woodstock	Demo	Waste	Michael Haben	Republic, Ashland	3.25	282.72	115.25	2	\$ -	\$ 675.00	\$ -	\$ 289.00	\$ -	\$ -	\$ (1,390.27)	\$ (0.34)
7/31/2025	22 Electronics	Recycling	Waste	Michael Haben	Republic, Ashland	3.5	272.16	124.11	4.57	\$ 88.20	\$ 403.07	\$ -	\$ 317.00	\$ -	\$ -	\$ (1,177.96)	\$ (0.13)
8/4/2025	Woodstock	Paper/Plastic	Recycling	Michael Haben	Republic, Ashland	5.5	272.16	124.11	5.58	\$ 130.00	\$ 725.40	\$ -	\$ 331.00	\$ 159.40	\$ -	\$ (1,612.07)	\$ (0.14)
8/4/2025	Woodstock	Solid Waste	Waste	Michael Haben	Republic, Ashland	3.5	272.16	124.11	12.45	\$ 88.20	\$ 1,098.09	\$ -	\$ 429.00	\$ -	\$ -	\$ (1,920.36)	\$ (0.08)
8/7/2025	Woodstock	Demo	Waste	Michael Haben	Republic, Ashland	3.25	282.72	115.25	5.54	\$ 117.80	\$ 652.63	\$ -	\$ 331.00	\$ -	\$ -	\$ (1,351.59)	\$ (0.12)
8/11/2025	Woodstock	Demo	Waste	Michael Haben	Republic, Ashland	3	233.28	106.38	6.2	\$ 88.20	\$ 468.64	\$ -	\$ 331.00	\$ -	\$ -	\$ (1,252.65)	\$ (0.11)
8/13/2025	Woodstock	Solid Waste	Waste	Michael Haben	Republic, Ashland	3	272.16	124.11	12.65	\$ 88.20	\$ 1,115.73	\$ -	\$ 429.00	\$ 188.26	\$ -	\$ (1,551.27)	\$ (0.02)
8/16/2025	Woodstock	Cardboard	Recycling	Michael Haben	Republic, Ashland	3.5	272.16	124.11	6.29	\$ 88.20	\$ 554.78	\$ -	\$ 345.00	\$ -	\$ -	\$ (1,298.05)	\$ (0.10)
8/20/2025	Woodstock	Demo	Waste	Michael Haben	Republic, Ashland	3	233.28	106.38	11.33	\$ 88.20	\$ 999.31	\$ -	\$ 415.00	\$ -	\$ -	\$ (1,753.97)	\$ (0.08)
8/20/2025	Woodstock	Scrap Metal	Recycling	Michael Haben	Republic, Ashland	3	233.28	106.38	5.84	\$ -	\$ 100.00	\$ 594.00	\$ 331.00	\$ -	\$ -	\$ (86.66)	\$ (0.01)
9/3/2025	Woodstock	Solid Waste	Waste	Michael Haben	Republic, Ashland	4.5	346.92	159.57	11.59	\$ 88.20	\$ 1,022.24	\$ -	\$ 415.00	\$ 146.61	\$ 28.88	\$ (2,124.32)	\$ (0.09)
67.00						261.50	\$ 19,304.65	\$ 9,307.65	469.77		\$ 336,345.66	\$ 11,203.68	\$ 20,977.40	\$ 2,940.86	\$ 2,396.14	\$ (80,068.68)	

## 2025 Bailing numbers

IS end	Material	Weight
	1/15/2025 Aluminum	514
	1/15/2025 Cardboard	1,066
	1/27/2025 Cardboard	1,150
	1/27/2025 Tin	776
	2/10/2025 Cardboard	1,052
	2/26/2025 Cardboard	1,152
	2/27/2025 Aluminum	532
	3/15/2025 Cardboard	1,098
	3/24/2025 Cardboard	1,064
	4/2/2025 Aluminum	428
	4/2/2025 Cardboard	1,078
	4/12/2025 Cardboard	1,036
	4/23/2025 Cardboard	1,050
	5/3/2025 Aluminum	486
	5/3/2025 Cardboard	1,076
	5/3/2025 Tin	844
	5/7/2025 Cardboard	1,116
	5/12/2025 Cardboard	1038
	5/19/2025 Cardboard	1074
	5/21/2025 Cardboard	1050
	5/24/2025 Cardboard	1020
	5/26/2025 Aluminum	430
	5/28/2025 Cardboard	1064
	5/29/2025 Shrink Wrap	1374
	5/30/2025 Shrink Wrap	1572
	5/31/2025 Cardboard	1008
	5/31/2025 Shrink Wrap	334
	6/4/2025 Cardboard	1052
	6/7/2025 Aluminum	454
	6/9/2025 Cardboard	1050
	6/14/2025 Cardboard	1038
	6/18/2025 Aluminum	500
	6/18/2025 Cardboard	1022
	6/23/2025 Cardboard	1090
	6/25/2025 Cardboard	1102
	6/28/2025 Aluminum	540
	6/28/2025 Cardboard	1190
	7/2/2025 Cardboard	1076
	7/5/2025 Aluminum	500
	7/5/2025 Cardboard	1150
	7/7/2025 Cardboard	1212
	7/9/2025 Cardboard	1038
	7/9/2025 Tin	838
	7/12/2025 Aluminum	540
	7/12/2025 Cardboard	1046
	7/14/2025 Cardboard	1214
	7/16/2025 Cardboard	1212
	7/19/2025 Aluminum	474
	7/19/2025 Cardboard	1132
	7/23/2025 Cardboard	1142
	7/26/2025 Aluminum	520
	7/26/2025 Cardboard	1092
	7/26/2025 Cardboard	1054
	7/30/2025 Aluminum	520
	7/30/2025 Cardboard	1252
	7/30/2025 Cardboard	1062
	8/2/2025 Cardboard	1102
	8/4/2025 Aluminum	500
	8/4/2025 Cardboard	1150
	8/6/2025 Cardboard	1094
	8/9/2025 Aluminum	486
	8/9/2025 Cardboard	1066
	8/11/2025 Cardboard	1072
	8/13/2025 Cardboard	1036
	8/16/2025 Cardboard	1220
	8/18/2025 Aluminum	524
	8/20/2025 Cardboard	1200
	8/23/2025 Aluminum	520
	8/23/2025 Cardboard	1096
	8/27/2025 Cardboard	1098
	8/30/2025 Cardboard	1114
Total		66,872

## JOB DESCRIPTION

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# Public Works Laborer

**Immediate Supervisor:**

Public Works Director

**Classification:**

Full Time

### I. Position Overview

**DRAFT**

- A. Responsible for mowing and maintaining all Parks and Rec areas, Town properties and facilities, assisting the Roads Department as needed, assisting the MRF as needed, snow removal and janitorial duties.

### II. Examples of Duties

- A. Mowing and trimming all town properties.
- B. Hauling trash from parks and facilities, cleaning public bathrooms
- C. Assist the Roads Crew with projects as needed
- D. Assist Parks Supervisor and Facilities manager as needed
- G. Respond to the public in a courteous manner; provide information within the area of assignment; resolve complaints in an efficient and timely manner.
- H. Operate pick-up truck and trailer, operate snow removal equipment, riding lawn mower, weed-whip, chain saw, pole saw, walk behind compactor and a variety of hand tools.
- I. Assist at the MRF with Recycling and waste.
- J. Snow blow and shovel sidewalks and entrances to Town buildings
- K. Janitorial duties

### III. Qualifications

- A. Knowledge of
- Small engines operation
  - Operating snow removal equipment

- Pulling and backing trailers with a pickup truck
- Operating lawn care equipment
- Experience operating heavy equipment such as wheeled compactor, front end loader, excavator.

#### **IV. Education and Training**

- A. High School graduate or GED.



#### **V. License/Certificates**

- A. Possession of valid Class D Wisconsin Driver's License

#### **VI. Physical Requirements**

- A. Perform moderate lifting and carrying, walking or standing for prolonged periods of time, bending, stooping, kneeling, climbing, crawling, while performing job duties.
- B. Color vision
- C. Hearing
- D. Ability to push 100 pounds and lift 50 pounds
- E. Ability to climb ladder and step ladder
- F. Ability to bend at the waist, sit, kneel, lay horizontally, climb, walk, etc. as job may require.

#### **VII. Working Environment**

- A. Extreme heat or cold
- B. Sustained noise
- C. Heights
- D. Electricity

E. Lubricating fluids, cleaning solvents, batteries, diesel, gasoline, etc.

This position description has been prepared to assist in defining job responsibilities, physical demands, working conditions, and skills needed to perform essential functions. It is not intended as a complete list of duties, responsibilities, and/or essential functions. This description is not intended to limit or modify the right of any supervisor to assign, direct, and control the work of employees under supervision. The Town of La Pointe retains and reserves any and/or all rights to change, modify, amend, add to or delete, from any section of this document as it deems, in its judgment, to be proper.

I have read and do understand the duties and responsibilities for the position of Town Mechanic and CDL driver for the Town of La Pointe.

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Employee Signature

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Date

## TPC DISCUSSION ON REPLACEMENT DWELLING SITING

Name of Owner Eric & Barbara Grutzner

Site Address 1045 Sunny Slope

Type of Land Use Replacement Accessory Dwelling

Description of Project Replace 1904 Structure (Damaged)

Zoning District R-1 Residential District, Single Family

### History

In the early 1900s, a dwelling was constructed on 1045 Sunny Slope Road. This structure contained a couple of bedrooms, a bathroom and garage. In 1987, La Pointe enacted (May) and Ashland County passed (December) La Pointe's first official Zoning Ordinance establishing a document to be used in regulating and restricting the location, construction and use of buildings, structures and the use of land in the Town of La Pointe and for said purposes dividing the Township into districts. Due to its location, the original dwelling would have been considered a non-confirming use.

After an online aerial photo search from 1930s to current, I was not able to locate an aerial photo that clearly depicted the original structure due to tree cover and the fact that most of the photos were taken either at full leaf on, or near full leaf on conditions. The below photo shows a small part of the original roof (see lower right-hand corner near the property lines).



RECEIVED  
InHd dg

**Timeline of Events (based on a review of existing files)**

**July 2024** – Property owners met with the Town to discuss process to reconstruct the building. Discussion included setbacks and rules about rebuilding on the same footprint or building on a new footprint. The Town met with the property owners on site.

Property Owner hired an architect and had them design the replacement structure based on the meetings that occurred in July 2024. The design was completed around the end of November/beginning of December 2024. The owner's plan was to submit the plan to the Town around the 3<sup>rd</sup> week of December 2024 for approval.

**December 2024** – The Town revised their review/approval process such that all proposed projects needed to go through the Town Planning Commission for approval (TPC Meeting the 1<sup>st</sup> Wednesday of each month.)

Also, about the same time it was discovered that the property was incorrectly determined to be R-2, whereas it should have been determined to be R-1. This had significant impacts on the plan as the Front:Road setbacks are increased from 30' to 40' and the side setbacks were increased from 10' to 30'.

<b>ZONING SCHEDULES – DIMENSIONAL REQUIREMENTS</b>					
<b>Zoning District</b>	<b>LZ-1</b>	<b>W-1 C-V P-R</b>	<b>W-2</b>	<b>R-1 LZ-2</b>	<b>R-2</b>
<b>Required Lot Area</b>	85 ft x 50 ft	20 Acres	5 Acres	1 Acre	9600 sq ft
<b>YARD REQUIREMENTS (SETBACKS)</b>					
Measured from the road right of way and include stairs, eaves, etc.					
<b>Front: Road</b>	5 ft	75 ft	60 ft	40 ft	30 ft
<b>Front: Navigable Water</b>	N/A	N/A	N/A	75 ft	75ft
<b>Side</b>	10 ft	75 ft	50 ft	30 ft	10 ft
<b>Rear</b>	10 ft	75 ft	50 ft	30 ft	25 ft

The proposed structure would now be non-compliant for the road side setbacks and the side setbacks. The architect's drawings were now not compatible to meet the restrictions on the proposed site.



August 2025 – The property owner reached out to the Town on August 11<sup>th</sup>. The Town met with the property owner that day at Town Hall and also visited the site to understand the concerns better. Later that day the property owner submitted a series of drawings that showed the development of the plan including reducing the size of the proposed structure and a lot line move to allow for a larger structure. The Town replied the next morning (8/12) indicated that we would review it and get back with questions soon. On 8/13, the Town completed an initial review and had additional questions and suggested meeting on 8/15. The property owner had other commitments and a meeting ultimately was scheduled for 8/21. The property owner had a last minute meeting to attend at home so the meeting was changed to 8/25.

The Town met with the property owner on 8/25. Additional details were covered including that the proposed new building would be approximately 30' by 45' whereas the old building was approximately 28' by 39'. This results in a slightly over 20% increase in overall size. The property owner was also moving it further, up to a point to minimize additional tree removal, east away from the road. The Town indicated that this issue was being discussed with the TPC Working Group the very next morning.

On 8/26, the proposed project was discussed with the TPC Working Group and, as part of the on-going brain storming session, three potential options were discussed. These included the following:

- 1) Rebuild the new structure the exact same size in the exact same location as the original 1904 building.
- 2) Construct a larger building moved further east and meets all existing set back requirements.
- 3) Property Owner to request a variance.

Later the same day, the property owner stopped at Town Hall to meet. Although the solution was still a work in progress, the Town shared the three options with the property owner and indicated that there may be other options.

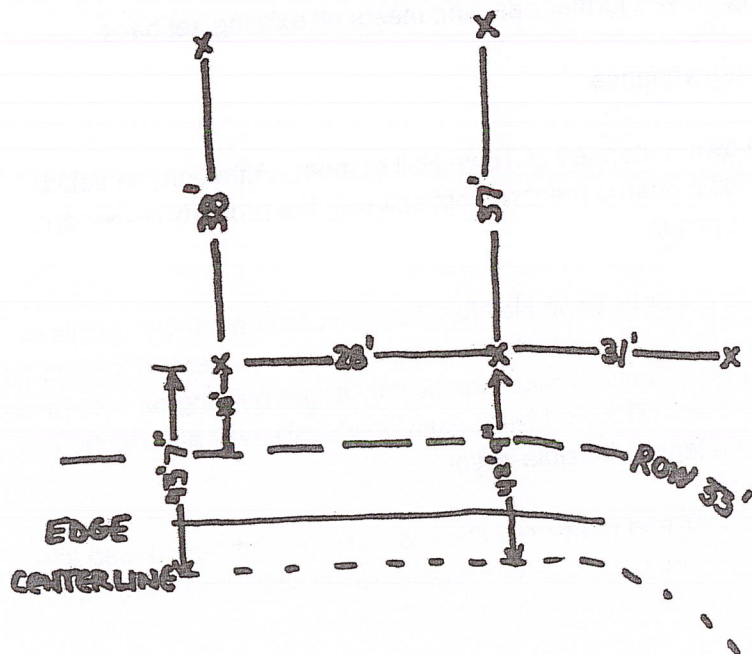
Additional discussions continued to occur in Town Hall for potential solutions and a couple of other alternatives were identified. The most promising was the use a permanent easement that would provided to the property owner that would allow the slightly larger building be constructed within the setback distances to the road. This had been used previously, was allowed by the current Zoning Ordinance and was a legally feasible option.

The Town visited the site again on 8/27 and measured the latest stakes at the proposed site. The below photo was taken. It shows the edge of the roadway right of way (stake with the long orange flag) and the proposed building corners (small orange flags).



The Town prepared a sketch that illustrates the distances from the centerline of the road to the right of way and the proposed building corners. The side setbacks meet the 30' setback requirements. The setback from the road does not.

**SITE MEASUREMENT SKETCH (8/27/25)**



On 8/27 it was decided that a Special Town Board Meeting would be held on 8/28 to discuss the potential approval of an easement for the proposed project. Proper notifications were placed.

On 8/28, the Town Board met and after discussion, it was decided that the project (and the issues it faced) would be discussed by the Town Planning Commission to help reach a final decision by the Town of La Pointe.

### **RECOMMENDATION**

Unfortunately, not all challenges have easy solutions. This is not an easy solution and has a lot of complex issues that have to be considered. We have a building that was constructed (and since demolished) approximately 120 years ago that was damaged by trees and the elements over the years. It was close to the road (exact distance is unknown but was most likely near the end of the road right of way, or even slightly into the road right of way.) This made it susceptible to potential damage from the snowplow or anyone that may have deviated from the actual roadway. Rebuilding the structure in the same spot to the same size is not a good solution.

Further complicating this issue is that mistakes were made at the Town level along the way that were not caught until far into the planning process. Time and a considerable amount of money was spent by the property owner preparing for what ended up not being approvable.

The property owner wants to do the right thing and in doing so, concessions have been made along the way. While originally planned for a much larger footprint, the property owner has reduced the overall size to just over 20% larger than the previous building was. These concessions have resulted in the north side (side property line) now to meet the 30' setback. I measured this using the stakes that were in the field and obtained 31'. This further reduces the amount of easement that is required.

I believe that, in part, due to the challenges faced and experienced along the way, allowing the recording of an easement allowing the property owner to rebuild a structure in the currently planned location (further from the road than the 1904, or so era, structure was) to a slightly larger size is the best available solution given all of the constraints and issues encountered along the way. From my involvement since mid-August, I believe it's a compromise on both the Town's and property owner's behalf.

Going forward, while not ideal in most situations, the Zoning Re-Write should include a paragraph that allows, under a very limited and prescribed situations, property owners to reconstruct buildings that, while they don't adhere to the zoning requirements of modern day, meet or exceed at least one of the purposes of zoning which include ensuring the public health, safety, and general welfare, by regulating land use to create organized, balanced communities that protect residential neighborhoods, preserve natural resources, and support economic stability. While this specific project would improve safety, an argument could be made for some of the other purposes of Zoning as well.



TOWN OF LA POINTE  
PO Box 270  
LA POINTE, WISCONSIN 54850TOW  
715-747-6913

GOVERNMENT AGENCY TAX EXEMPT  
- All Sales are Tax Exempt -

# Purchase Order Form

Date of Request 9/5/25 Is this Expenditure Currently in the Budget? ☒ Y ☐ N  
Requester's Name Thom Rossberger If not, where will funds come from? \_\_\_\_\_  
Budget Line Item # 52100-325 Currently in budget line item \$ ~~5,000.00~~ 4,747.47  
Project Name Range Storage Container Date Needed 9/5/25  
Purpose/Comments: This item was budgeted for as the Firearms range near the airport had been closed.  
This container will hold Range Suplies and misc Police Department Items.  
Amount Estimate \_\_\_\_\_ Checked State Purchasing ☐ Y ☒ N  
Date Town Board approved: \_\_\_\_\_ SDS Needed? ☐ Y ☐ N

Purchasing policy recommends attaching 3 vendor quotes/estimates.

Recommended vendor: TKI Tom Kramer Inc Amount \$ \$ 2,810.00  
Vendor #2 TKI Amount \$ \$ 3,160.00  
Vendor #3 Wiscontainer Amount \$ \$ 3,752.00

Why did you pick this vendor? Closest and lowest delivery charge. Able to deliver in the next two week

Chairperson \_\_\_\_\_ Date \_\_\_\_\_  
Supervisor 2 \_\_\_\_\_ Date \_\_\_\_\_  
Supervisor 3 \_\_\_\_\_ Date \_\_\_\_\_  
Supervisor 4 \_\_\_\_\_ Date \_\_\_\_\_  
Supervisor 5 \_\_\_\_\_ Date \_\_\_\_\_

Publishing/posting Needed? ☐ YES ☐ NO If yes, date(s) \_\_\_\_\_

Actual Cost \_\_\_\_\_ Actual Purchase Date \_\_\_\_\_





## PURCHASE QUOTE

**Agent:** Breonna Clark  
**Phone:** 218-389-3499  
**Mobile:** 218-389-3499  
**Email:** [breonna@tomkraemerinc.com](mailto:breonna@tomkraemerinc.com)

**Date:** September 4, 2025  
**Customer:** La Pointe Police Dept.  
**Address:** La Pointe, WI

**Attention:** Tom  
**Job:** 20' mid-grade  
**Phone:** 715-681-0699  
**Email:** [PatrolSgt@townoflapointewi.gov](mailto:PatrolSgt@townoflapointewi.gov)

### CONTAINER INFORMATION

QTY	SIZE	CONDITION	ITEM	BASE	TOTAL
1	20'	Used/Mid-Grade	Standard Height (8'6") Storage Container	\$ 2,250.00	\$ 2,250.00

### DELIVERY, ACCESSORIES, AND MODIFICATION INFORMATION

QTY	ITEM	BASE	TOTAL
1	Delivery	\$ 560.00	\$ 560.00
TOTAL:			\$2,810.00

### TERMS & CONDITIONS

- **The TKI Difference:** NO LEAKS Guaranteed | IN-HOUSE Trucking | YOU Can Pick Your Container | NO PREPAYMENT Required
- Site must be clear of obstructions with firm ground. A straight clearance of 120' is required for a 40' container and 60' for a 20' container
- Delivery fee includes 30 minutes onsite for 20' containers and 45 minutes for 40' containers; additional time is \$125 per hour
- Quotes are valid for 10 days and all units are sold on a first come, first serve basis
- Pricing is subject to state sales tax

Tom Kraemer, Inc. | 16994 County Road 158, Cold Spring, MN 56320 | 877-251-0151  
[www.TomKraemerinc.com](http://www.TomKraemerinc.com)





## PURCHASE QUOTE

**Agent:** Breonna Clark  
**Phone:** 218-389-3499  
**Mobile:** 218-389-3499  
**Email:** [breonna@tomkraemerinc.com](mailto:breonna@tomkraemerinc.com)

**Date:** April 25, 2025  
**Customer:** SGT Thomas Rossberger  
**Address:** Bayfield, WI

**Attention:**  
**Job:**  
**Phone:** 715-292-5447  
**Email:** [patrolsgt@townoflapointewi.gov](mailto:patrolsgt@townoflapointewi.gov)

### CONTAINER INFORMATION

QTY	SIZE	CONDITION	ITEM	BASE	TOTAL
1	20'	New/One-Trip	Standard Height (8' 6") Double Door Storage Container (Doors on Both Ends)	\$ 3,850.00	\$ 3,850.00
1	20'	New/One-Trip	Standard Height (8' 6") Storage Container	\$ 3,350.00	\$ 3,350.00
1	20'	Used/Mid-Grade	Standard Height (8' 6") Storage Container	\$ 2,400.00	\$ 2,400.00
1	20'	Used/Low-Grade	Standard Height (8' 6") Storage Container	\$ 2,050.00	\$ 2,050.00

### DELIVERY, ACCESSORIES, AND MODIFICATION INFORMATION

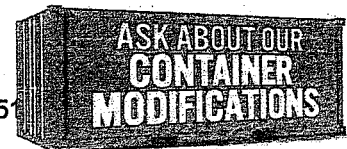
QTY	ITEM	BASE	TOTAL
1	Estimated Delivery	\$ 660.00	\$ 660.00
			\$ -
			\$ -
			\$ -
TOTAL = 3110			

### TERMS & CONDITIONS

- **The TKI Difference:** NO LEAKS Guaranteed | IN-HOUSE Trucking | YOU Can Pick Your Container | NO PREPAYMENT Required
- Site must be clear of obstructions with firm ground. A straight clearance of 120' is required for a 40' container and 60' for a 20' container
- Delivery fee includes 30 minutes onsite for 20' containers and 45 minutes for 40' containers; additional time is \$125 per hour
- Quotes are valid for 10 days and all units are sold on a first come, first serve basis
- Pricing is subject to state sales tax

Tom Kraemer, Inc. | 16994 County Road 158, Cold Spring, MN 56320 | 877-251-0156

[www.TomKraemerinc.com](http://www.TomKraemerinc.com)



**TIMELINE FOR 2026 LA POINTE BUDGET REVISED**

Thursday September 18, 2025	Department capital requests due to LB/MI, 9 a.m.
Friday September 26, 2025	Department budgets due to LB/MI, 9 a.m.
Friday October 10, 2025	Budget books will be available for the Town Board by 4 p.m.
Wednesday Oct. 15, 2025 (5 pm)	Town Board Round One budget workshop: Public Works (Roads, Parks, MRF, Airport, Dock, Cemetery), Harbor Commission
Thursday Oct. 16, 2025 (5 pm)	Town Board Round One budget workshop: Police, Ambulance, Fire, Library, Community Clinic
<u>Wednesday Oct. 22, 2025 (5 pm)</u>	Town Board Round One budget workshop: General Government, Committees (Affordable Housing Advisory Committee, Community Awards Committee, Energy Committee, Island Collaborative Task Force, Town Plan Commission, Winter Transportation Committee)
<u>Thursday Oct. 23, 2025 (5 pm)</u>	Town Board Round One budget workshop: Follow-up conversations with departments, committees, commissions as necessary; final instructions to staff
<i>Tuesday October 28, 2025 (5 pm)</i>	<i>Regular Town Board Meeting</i>
Due End of October 2025	Deadline to receive tax levy from technical college
Due End of October 2025	Deadline to receive tax levy from sanitary district
Thursday November 6, 2025 (4:30pm)	Town Board Round Two budget workshop
Friday November 7, 2025 (4:30pm)	Town Board Round Two budget workshop
Beginning of November 2025	Deadline to receive tax levy from school district
<i>Tuesday Nov. 11, 2025 (5 pm)</i>	<i>Regular Town Board meeting &amp; <b>finalize budget.</b></i>
<b>Friday November 14, 2025</b>	<b>Town Budget must be posted by Noon</b>
<b><u>Thursday Dec. 4, 2025</u></b>	<b>Public hearing on budget; Town Meeting to finalize levy</b>
<i>Tuesday Dec. 9, 2025 (5pm)</i>	<i>Regular Town Board meeting</i>
<b>Sunday, December 14<sup>h</sup>, 2025</b>	<b>Deadline to submit Levy Limit Worksheet to DOR</b>

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**MOTION TO HIRE EMPLOYEE**

**TOWN BOARD MEETING DATE:** 9/9/25

**Job Title** PART TIME Police OFFICER

**Department** POLICE DEPT

I make a motion to hire (name) RICHARD LARSEN as (job title) POLICE OFFICER at \$ 26.68 per hour for X hours per week with a start date of OCTOBER 1, 2025

**PART-TIME/SEASONAL**

This position will not exceed 800 hours in total. The position is scheduled to begin on (date) 10/1/2025 and is expected to end no later than (date) TBD unless and earlier date is otherwise determined by the Department Head.

RECEIVED

Initial dg

**NOTE:** This form should be completed and distributed to the Town Board prior to each hire being on the Town Board agenda.



CEB, TA, A, Clerk, PWD, RU, ROBIC

# SPECIAL EVENT PERMIT

FILE NUMBER \_\_\_\_\_

Organization/Sponsor(s) of Event: Native American Education Technologies, Inc

Contact: Paul (First Name) DeMars (Last Name)

Address: PO Box 534 (First Name) 690 Main Street (Last Name)

LA Pointe (City) WI (State) 54850 (Zip Code) Phone: 715-558-2991

E-mail address: skabarcis@hotmail.com

Date(s) Requested: Sept 26th - Sept 30th, 2025

Mapped route (if any): Son's Beach

Description of event: Burch Bank Lounge/Dugout Bandy Contest, Twenty Days, Venues

I/We have read the attached \$347-12 Special Event Ordinance and agree to abide by said ordinance. I/We agree to pay for the cost incurred by the Town for the event (50% of anticipated costs due with permit application, remainder due after event once costs are totaled):

Paul DeMars Signature 9/14/2025 Date

Deposit Paid: \$ — pd deposit Received by: \_\_\_\_\_ Date: \_\_\_\_\_

Amount Paid: \$ 150.00 Received by: D. Goetsch Date: 9-1-25

Amount Refunded: \_\_\_\_\_ Date: \_\_\_\_\_

THIS PERMIT WILL BE VALID ONLY FOR: \_\_\_\_\_ TO \_\_\_\_\_  
(Start Date & Time) (End Date & Time)

Approved by Town Clerk: \_\_\_\_\_ (Signature of Town Clerk/Deputy Clerk) (Date)

Permit: \$150.00 Deposit: \$100.00  
(Please pay with 2 separate checks.) Fees approved by Town Board December 19, 2024 for 2025

RECEIVED

## August Ambulance Report

Revised 9-4-25

The Ambulance Service had a total of 17 calls for the month of August. This brings us to 77 calls for the year so far. This surpasses our total call volume of 75 for 2024. Despite the busyness of EMS services, our team did exceptionally well. No call was missed, and all calls were responded to in a timely and professional manner.

The highlight of August was certainly the ESB Polka Ball and Fundraiser. Our community showed up in full force to help fundraise for both the Ambulance and Fire Departments. The rough estimate of what was raised is approximately \$15,000. We are so thankful to everyone that supported the fundraiser and/or volunteered their time working at the event. We also thank all the sponsors as well. Marty Curry and Lilah Guertin deserve a special shout out and thank you as they spent countless hours organizing the event. Ambulance service members spent time serving food, selling tickets, working the dunk tank, and cleaning up. We are already looking forward to 2027's event and have some great ideas! Thank you!

With the beginning of fall, comes the beginning of our training season for EMS. We will do EVOC (Emergency Vehicle Operations Course) training, rescue training at the State Park and much more! We will work with the Fire Dept. on some training sessions to keep our communication and teamwork skills improving.

I have encouraged our current EMRs to further their education and licensure to EMT status. The best course of action for our EMRs to obtain EMT licenses will be to take the online EMT course through Allied Medical. They will complete a course that is self-paced online and then travel to Edina for a week of hands-on training. Because they have such a great baseline of knowledge from the EMR course, I'm confident they can successfully complete online training without too many complications. I already have two EMRs signed up!

Report respectfully submitted by Sarah Schram.

RECEIVED

dg

**TOWN OF LA POINTE**  
**SPECIAL TOWN BOARD MEETING**  
**FRIDAY AUGUST 22nd, 2025**  
**AT 5:00 PM**  
Draft Minutes

**Town Board Members Present:** Chair Glenn Carlson, Supervisor Aimée Baxter, Supervisor Samantha Dobson, Supervisor Sue Brenna

**Staff Present:** Town Clerk Alex Smith, Town Administrator Max Imholte

**Public Present:** John Carlson, Lucy Dobson

**I. Call to Order:**

Meeting called to order by Glenn Carlson at 5:00pm.

**II. Public Comment:**

None.

**III. Approve Temporary Class "B"/Class B" Picnic License for La Pointe Emergency Services Polka Ball:**

Motion to approve the Temporary Class "B"/Class B" Picnic License (beer and wine) for La Pointe Emergency Services Polka Ball, S. Brenna/A. Baxter, 4 Ayes, Motion Carried.

**IV. ESB Microgrid Project Update:**

Town Administrator, Max Imholte, gave an update on the ESB Microgrid Project. He stated we are currently waiting to hear on two parts (battery and inverter) that are not made in the US, this is something that was submitted before he started. He is currently working towards an alternative plan to skip the battery portion and order an inverter from the US. Either way, 60 solar panels will be needed no matter which plan is chosen. At this point both the original plan and alternative plan are both options moving forward.

**V. Adjourn:**

Motion to adjourn, S. Brenna/S. Dobson, 4 Ayes, Motion Carried. 5:08pm

**Submitted by Town Clerk, Alex Smith.**

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Initial

**TOWN OF LA POINTE**  
**REGULAR TOWN BOARD MEETING**  
**August 26th, 2025 at Town Hall**  
**at 5:00PM**  
Draft Minutes

**Town Board Members Present:** Chair Glenn Carlson, Supervisor Aimée Baxter, Supervisor Samantha Dobson, Supervisor Sue Brenna, Supervisor Mike Anderson

**Staff Present:** Town Clerk Alex Smith, Town Administrator Max Imholte, Zoning Administrator Rich Kula, MRF Interim Supervisor Evan Erickson

**Public Present:** John Carlson, Arnie Nelson, Charley Brummer, Paul Brummer

**Call to Order:** 5:00pm

**I. Public Comment A\***

John Carlson requested a better sound system to be able to hear the recording more clearly, especially with budget season coming.

**II. Administrative Reports**

A. Town Administrator's Report: Placed on file by unanimous consent.

**III. Public Works**

A. Roads, Dock, Harbor

1. Discussion of 'No Wake Zone' signage:

A letter was received concerning boat traffic speeds near swimming areas and suggested the town add 'No Wake Zone' signs. The Town Board agreed to put signage along the break wall and possibly all the way to the marina.

2. Emergency Dredging Permit for Nelson Construction:

Motion to approve the emergency dredging permit for Nelson Construction, M. Anderson/S. Brenna, 5 Ayes, Motion Carried.

B. Materials Recovery Facility (MRF)

1. Purchase order for 2025 Town of La Pointe Clean Sweep:

Motion to approve the purchase order for the 2025 La Pointe Clean Sweep in the amount of \$15,807.08, M. Anderson/A. Baxter, 5 Ayes, Motion Carried.

**IV. Committees**

A. Committee Minutes: Minutes placed on file by unanimous consent. Glenn mentioned last week there was miscommunication within the Affordable Housing Advisory Committee, committee members weren't notified of lack of proper meeting notice/agenda and conducted a meeting anyway. No actions were taken during this meeting.

Please see end of IV Committees for Letter B-E motion.

B. Library Board

1. Appoint member with term ending 6/30/28

C. Winter Transportation Committee

1. Appoint member with term ending 9/9/28

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AUG 27 2025

Initial

**D. Energy Committee**

1. Appoint members with terms ending 8/23/28

**E. Affordable Housing Advisory Committee**

1. Appoint members with terms ending 8/31/27

Motion to appoint Monique Darton (Library Board), Ellen Troeltzsch (Winter Transportation), Tom Kromroy and Zach Montagne (Energy Committee), and James Peters (Affordable Housing Advisory), S. Brenna/A. Baxter, 5 Ayes, Motion Carried.

**V. Town Hall Administration**

**A. Budget Summary Report:**

Motion to approve the Budget Summary Report as presented, S. Dobson/M. Anderson, 5 Ayes, Motion Carried.

**B. Culligan Water Treatment for Town Hall:**

Motion to approve the Culligan Water Treatment for Town Hall, M. Anderson/S. Dobson, 5 Ayes, Motion Carried.

Discussion: Mike Anderson asked who will be setting the regeneration and or who is responsible/what time. Max was unsure at this time.

**C. Approve RFP for Liquid Propane:**

Motion to approve the RFP for Liquid Propane, A. Baxter/M. Anderson, 5 Ayes, Motion Carried.

**D. Budget Policy Discussion:**

The Town Board came to an agreement regarding a no show to the department's budget workshop meeting. If a department is absent during their meeting, the budget will remain the same as the previous year or the Town Board will adjust accordingly. Glenn also requested the Town Board members come up with specific department questions before we dive into budget workshop to have answers ahead of time.

**E. Approve Commercial Lease with Dockside Gifts:**

Motion to approve the commercial lease with Dockside Gifts, A. Baxter/M. Anderson, 5 Ayes, Motion Carried.

**F. Letter of Support for Ashland County FLAP Grant for CTY H:**

Motion to approve the letter of support for County H Grant, A. Baxter/S. Brenna, 5 Ayes, Motion Carried.

**H. Annual ESB Sprinkler Inspection:**

Aimee Baxter mentioned the possibility of training one of the firefighters in sprinkler inspections to save costs in the future.

Motion to approve the annual ESB sprinkler inspection in the amount of \$1,600 annually, M. Anderson/A. Baxter, 5 Ayes, Motion Carried.

**I. Northwoods Paving Contract Renewal:**

Motio to approve the Northwoods Paving contract renewal, M. Anderson/S. Dobson, 5 Ayes, Motion Carried.

**VI. Vouchers**

**A. Town of La Pointe:**

Motion to approve the town vouchers in the amount of \$54,737.22, M. Anderson/S. Dobson, 5 Ayes, Motion Carried.

**VII. Alternative Claims:**

Motion to approve the alternative claims in the amount of \$274,901.48, M. Anderson/S. Dobson, 5 Ayes, Motion Carried.

#### **VIII. Treasurer's Report:**

Motion to approve the treasurer's report as presented, A. Baxter/S. Dobson, 5 Ayes, Motion Carried.

#### **IX. Minutes**

A. Regular Town Board Meeting – August 12th, 2025:

Motion to approve the minutes from 8/12, S. Brenna/A. Baxter, 5 Ayes, Motion Carried.

Motion to move X. Emergency Service Letter A Police Department #1 Law Enforcement Protocols to after Lawsuits and Legals, S. Brenna/A. Baxter, 5 Ayes, Motion Carried.

#### **X. Emergency Services**

##### **A. Police Department**

The Town Board may go into closed session during the meeting for the purpose of considering strategy for crime detection or prevention in which it is or is likely to become involved in accordance with Wisconsin Statutes 19.85 (1)(d). After the completion of the closed session, the Board will come back into open session to act upon the discussion in the closed session or otherwise complete the business of the meeting before adjourning.

##### **1. Law Enforcement Protocols**

#### **XI. Public Comment B\*\*:**

John Carlson suggested with all of these appointments to committee, there should be an open meeting law policy for them to read.

Paul Brummer agreed and stated that new committee members and all other members should have access to the Wisconsin Towns Association handbook to better understand the laws and meeting regulations.

Glenn Carlson thanked all the volunteers and donors for the Emergency Services Polka Fundraiser.

**XII. Liquor Licenses:** Nothing to report at this time.

#### **XIII. Lawsuits & Legal Issues**

The Town Board may go into closed session during the meeting for the purpose of conferring with legal counsel with respect to litigation in which it is or is likely to become involved in accordance with to Wisconsin Statutes 19.85 (1)(g). After the completion of the closed session, the Board will come back into open session to act upon the discussion in the closed session or otherwise complete the business of the meeting before adjourning.

A. Petition with Ashland County Circuit Court case Regarding Ashland County Tax Levy

B. Sargent Claim vs Town of La Pointe

Nothing new to report at this time.

Motion to go into closed session, S. Brenna/S. Dobson, Roll Call Mike Anderson yes, Sue Brenna yes, Aimee Baxter yes, Samantha Dobson yes, Glenn Carlson yes, Motion Carried. 5:31pm

##### **A. Police Department**

The Town Board may go into closed session during the meeting for the purpose of considering strategy for crime detection or prevention in which it is or is likely to become involved in accordance with Wisconsin Statutes 19.85 (1)(d). After the completion of the closed session, the Board will come back into open session to act upon the discussion in the closed session or otherwise complete the business of the meeting before adjourning.

##### **1. Law Enforcement Protocols: Discussed in closed session.**

Motion to return to open session, S. Brenna/S. Dobson, 5 Ayes, Motion Carried. 5:38pm

**XIV. New Agenda Items for Future Meetings**

Consider the possible negotiation and purchase of property for public use \* Closed Session  
Quote for Cold Mix

**XV. Adjourn:**

Motion to adjourn, S. Brenna/A. Baxter, 5 Ayes, Motion Carried. 5:39pm

**Submitted by Town Clerk, Alex Smith.**

DRAFT