

TOWN OF LA POINTE
Board of Harbor Commissioners
THURSDAY September 18th, 2025
9:00a.m. at Town Hall and Live via YouTube
Approved Minutes

Commissioners Present: Michael Collins, Zach Montagne, Glenn Carlson, Evan Erickson Jr., Jay Wiltz, Susan Widmar, Mary Ross

Staff Present: Lauren Burtaux, Harbor Commission Secretary, Katie Kisner, Chief Administrative Officer

Public Present: Cal Linehan (via Zoom), Robin Trinko Russell, Dave Donkers

1. Call to Order: Meeting called to order at 9am by Z. Montagne.
2. Roll Call: All members, staff and public present as listed above.
3. Public Comment A*: Dave Donkers asked the Commission if/when a presentation would be given to the public regarding ridership and numbers.
4. Minutes – 9/4/25: M. Ross suggests adding ‘estimated to #7 before costs, G. Carlson noted the wrong spelling of Russell for Robin Trinko Russell’s name in both sections of public comment, motion to approve as amended by Z. Montagne, seconded by E. Erickson, all in favor, motion carried.
5. Chief Administrative Officer Report – Katie Kisner: Discussion regarding the Bayfield passenger tax of \$2/person when using the Bayfield City dock. Consensus to have MIFL’s lawyer respond to Bayfield stating disagreement in their point of view *but potentially donating \$2,000 annually*. ~~Harbor Commission recommends donating \$2,000 annually to the City of Bayfield.~~ Motion by E. Erickson to put the CAO report on file, seconded by S. Widmar, all in favor, motion carried.
6. Harbor Assistance Program Project Updates: Cal Linehan states the dock should be open for traffic Wednesday, Sept. 24th or Thursday, September 25th. No other updates.
7. Herring Shed Repairs: Motion by Z. Montagne to approve MIFL working on getting the window rot on the Herring Shed repaired, seconded by G. Carlson, all in favor, motion carried.
8. Accept Resignation of Secretary: Motion by Z. Montagne to accept resignation, seconded by M. Collins, all in favor, motion carried.
9. Appointment of New Secretary: Motion by Z. Montagne to appoint K. Kisner as the interim Harbor Commission Secretary, seconded by E. Erickson, all in favor, motion carried.
10. Amend Secretary Job Description to Full Time Status: Motion by Z. Montagne to amend the working hours for the CAO/interim secretary to become full time at 34-40

hours/week with full time benefits, seconded by E. Erickson, all in favor, motion carried.

11. Approval of Bills: Motion by Z. Montagne to approve the bills in the amount of \$270,803.17, seconded by J. Wiltz, all in favor, motion carried.
12. Future Agenda Items: Bayfield Harbor Commission passenger tax, tariff discussion, consideration of an additional money market bank account, presentation to towns' people discussion.
13. Meeting Dates: Monday, October 6th at 4:30pm.
14. Public Comment B**: J. Wiltz thanks Lauren Burtaux for her time as the Harbor Commission secretary.
15. Review of MIFL Management Contract: None.
This meeting may, upon duly made motion, be convened in closed session under State Statute 19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. If the Commission goes into closed session; it will reconvene in open session before adjourning.
16. Adjourn: Motion by J. Wiltz to adjourn, seconded by M. Collins, all in favor, meeting adjourned at 9:50am.

Respectfully submitted by Lauren Burtaux, Harbor Commission Secretary, Thursday, September 18th, 2025.

Minutes approved with edits in italics on Monday, October 6th, 2025, K.Kisner.