

Accounting Manager Report September 2025

10/7/2025

1. Completed Items:

- a. 2026 Budget Workbooks created and sent to department heads.
- b. Attended a Workhorse Conference with Katey Abbott, La Pointe Treasurer.

2. Ongoing Items:

- a. Financial Working Group: Cash Flow Analysis working on forecasting cash flow out to 2026-2028.
- b. Kerber Rose Accounting Support: helped tie in new accounts into the correct banking account in workhorse.
- c. 2026 Budget Planning: working with department heads for first draft of their budgets, including compensation and capital requests.

3. Upcoming Items:

- a. 2026 Budget Book due to Town Board 10/10/25.
- b. Baker Tilly Audit ending review and meeting.
- c. Train Katie Kisner, Harbor Commission Administrative Officer, on Workhorse.

Respectfully submitted,

Liz Brown

Accounting Manager

RECEIVED
OCT 7 2025

Initial: dg