

TOWN OF LA POINTE
Board of Harbor Commissioners
THURSDAY August 21st, 2025
9:00a.m. at Town Hall and Live via YouTube
Approved Minutes

Commissioners Present: Michael Collins, Zach Montagne, Glenn Carlson, Evan Erickson Jr. (via Zoom), Jay Wiltz, Susan Widmar, Mary Ross (via Zoom)

Staff Present: Lauren Burtaux, Harbor Commission Secretary, Katie Kisner, Chief Administrative Officer

Public Present: Cal Linehan (via Zoom), Robin Trinko Russell

1. Call to Order: Meeting called to order at 9:03am.
2. Roll Call: All members, staff and public present as listed above.
3. Public Comment A*:
 - a. Elena Erickson stated there are seven kids signed up for fall soccer and asked if there was going to be a late boat for after practices on Tuesdays. She also commented that there might be other kids involved in other sports that may utilize the late boat. Secondly, Elena asked what the policy is for gratis ferry for students who are Island residence but go to a different school district, as her son will be attending the Washburn School District this school year.
 - b. See attachment 3A. Consensus to request the town put in place No Wake signs near breakwater, as suggested in the public comment.
4. Minutes – 8/4/25: G. Carlson suggests changing the word ‘order’ in 3D to ‘report’. Motion by Z. Montagne to approve the minutes as amended, seconded by J. Wiltz, all in favor, motion carried.
5. Chief Administrative Officer Report – Katie Kisner: Motion by S. Widmar to put the report on file, seconded by Z. Montagne, all in favor, motion carried.
6. Harbor Assistance Program Project Updates: Cal Linehan noted the project is going as planned. The equipment should be out by the 29th, after that, the cement will need a bit more time to dry until the dock can be used by light traffic. The Harbor Assistance Program director is going to come to Bayfield to check out the project outcome. The reimbursement needed to be resubmitted, which has been resubmitted. Therefore, the reimbursement should be coming in the upcoming weeks.
7. Consider Dockside Lease Agreement: Motion by Z. Montagne recommend the town board approve the agreement, seconded by G. Carlson, all in favor, motion carried.
8. Consider Bayfield School District Contract: Motion by J. Wiltz to approve the contract, seconded by S. Widmar, all in favor, motion carried.
9. Discussion on Big Top Special Boats: Continued requests for late boats have come through, specifically for September 19th, Bonnie ~~Raitt~~ ~~Rhett~~. Discussion on how to respond to these types of inquiries and what the cost is.

10. Discussion Regarding Gravel Parking Lot in Bayfield: Bayfield has put the gravel parking lot across from the Herring Shed a public parking spot. This has created several problems for MIFL and the ferry customers. Discussion on how to deter folks from parking there. MIFL would like a letter to be sent to *Chamber* Bayfield so that this is removed from their map as public parking. Motion by G. Carlson to have Katie Kisner send a letter to MIFL saying that the gravel parking lot is not public parking, seconded by Z. Montagne, all in favor, motion carried.
11. Authorize General Authority to Make Transfers Between Accounts at Bremer: Motion by G. Carlson to authorize the transfer of funds between the Harbor Commission accounts at Bremer Bank (soon to be Old National), seconded by M. Collins, all in favor, motion carried.
12. Approval of Bills: Motion by G. Carlson to approve \$502,889.11, seconded by J. Wiltz seconds, all in favor, motion carries.
13. Future Agenda Items: Possibly further discussion regarding the 'No Wake' signage.
14. Meeting Dates: Thursday, September 4th at 4:30pm.
15. Public Comment B**:
A. R. Russel: There is a back window in the passenger terminal that has severe rotting wood and paint peeling that is going to affect the condition of the wood when exposed. The Harbor Commission requested a quote from MIFL to fix both items to be presented at the next meeting.
16. Review of MIFL Management Contract: Motion by G. Carlson to go into closed session, seconded by Z. Montagne, roll call vote, seven ayes, all in favor, motion carried. Meeting in closed session at 9: 43am.
This meeting may, upon duly made motion, be convened in closed session under State Statute 19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. If the Commission goes into closed session; it will reconvene in open session before adjourning.
17. Adjourn: Motion by J. Wiltz to adjourn, seconded by M. Collins, all in favor, motion carried. Meeting adjourned at 10:21am.

Respectfully submitted by Lauren Burtaux, Harbor Commission Secretary, (minutes taken via Zoom recording).

Minutes approved with edits in italics on Thursday, September 4th, 2025.