

**REGULAR LIBRARY BOARD MEETING**  
**Tuesday November 18, 2025**  
**5:00 PM Meeting Zoom**  
**Minutes**

**Members present:** Paula Wurst; chair, Peggy Ross, Kerrey Andreas, and Mary Whittaker.  
**Members absent:** Monique Darton, Mike Peterson, Marilyn Hartig  
**Staff present:** Lauren Schuppe, Library Director  
**Public present:** Helen Roland

The Madeline Island Library Board meeting was called to order by Paula at 5:01 pm.

**I. Public Comment – none**

Motion by Mary to move V,B,1 to top of agenda, seconded by Peggy, all ayes.

**II. Minutes**

**A. Regular Library Board Meeting October 21, 2025**

Motion by Mary to approve the above minutes as presented, seconded by Peggy, all ayes.  
Motion Carried.

**III. Financials**

**A. Sign Directors Timesheets**

Timesheets submitted for week ending 10/11/25 and 11/8/25.

Motion by Kerrey to approve signing director's timesheets as presented, seconded by Peggy, all ayes. Motion Carried.

**B. Approve Vouchers**

Wal-Mart	228.45
New York Times	56.00
Arrow Lift	423.00
Darlings Grocery	112.11
Micaela Montagne	939.24
NWLS	277.04
Norvado	178.78
Lauren Schuppe	230.00

Motion by Peggy to approve paying vouchers as submitted, seconded by Mary, all ayes. Motion Carried.

**IV. Directors Report**

- Lauren and Micaela have been making purchases on their personal credit cards due to the Town changing credit card companies and Lauren not having one available.
- Budget meetings went well with the Town approving a new full-time position who will also help the Town in the winter to keep hours at full-time.

- Lauren will send out a picture postcard/appeal at the end of the year with a link to the website for a full year-end review.
- Lauren & Micaela are hosting an exchange next week (like a small version of the Island Closet) to help families before the Holiday's.
- Lauren has secured a new elevator service provider (Arrow Lift) which will save us money and get better service. Lauren has scheduled them to come fix the door edge and will do a service contract with them also.

## **V. Ongoing Projects**

### **A. Strategic Plan**

#### **1. Review progress in each sub committee**

- Peggy, Kerrey and Louise met to discuss programming. Lauren shared the document they created including; how to evaluate programming, programming needs and ways to advertise. Lauren would like to create an evaluation policy using this information.

#### **2. Review & sign NWLS Service Agreement 2026**

Motion by Peggy to approve the 2026 NWLS Service Agreement, seconded by Kerrey, all ayes. Motion Carried.

### **B. Friends Circle**

#### **1. Report from Helen Roland**

Helen gave an overview of the FriendsCircle (FC) Report dated 11/14/25 which included working with James Everest to add stories and poetry to the Library Woods Sound Garden Echoes app and looking for guidance on priorities for annual appeal letter and ways the FC can help.

Motion by Peggy to accept the proposal from James Everest for \$1,000 to add stories and poetry to the sound garden app, seconded by Kerrey, all ayes. Motion Carried

## **VI. Future Agenda Items - Program director job description, Arrow Lift contract**

### **Adjourn:**

Motion by Mary to adjourn, seconded by Kerrey, all ayes. Motion Carried. Meeting adjourned at 6:01pm.

Minutes taken from recording and submitted by D. Goetsch, Clerical Assistant.

Minutes approved as presented 12/16/25. D. Goetsch, Clerical Assistant