

TOWN ADMINSTRATOR REPORT

Feb. 24, 2026

- With the ferry shutdown three projects are on hold: ESB Microgrid, ADA door openers and the audio upgrade for the Town Hall meeting room. Although with respect to the ESB Microgrid project we would be at a standstill even if the ferry was running. The necessary audio equipment for the Town Hall meeting room is ready and just waiting for word that the ferry is running. The vendor that we have been in contact with about the ADA doors needs to come over and evaluate the current doors to prepare a proposal.
- Although nothing will be done without Will Lulham's approval (Our IT resource) we are looking at two software applications that would improve our operational capabilities. One is a timesheet app for mobile phones. This would automate much of the detailed data input that Public Works has to do. Some of the timesheet apps will integrate directly with our ERP software, Workhorse. The other is process mapping software that would help us standardize and document processes throughout all departments and provide a flatter learning curve for new employees.
- The interviews for the full-time summer rec director have begun this week and I have been participating in those since Town Hall will have access to this person in the off-season.
- The personnel policy rewrite is ongoing.
- A new goal for us this year is to do a thorough document purge of our records downstairs. This might be one of the tasks that the summer ec director can work on in the offseason.

RECEIVED

FEB 20 2026

Initial: dg