

# TOWN ADMINISTRATOR REPORT

April 24, 2026

- The annual return of the ferries, our own swallows of Capistrano, is the signal that projects requiring the transportation of freight can now begin. The audio upgrade for the Town Hall meeting room is scheduled for May 11<sup>th</sup> and 12<sup>th</sup>. I am trying to get a representative from the ADA door opener distributor to schedule a visit to finalize the design of that installation.
- I am learning the basics of benefits administration. I am now credentialed with WRS, Medsurety, and Standard Insurance.
- We received notification from the Office of Energy Information that our Buy American Waiver request for the ESB Microgrid project has “recently been moved to the next step in the process”. Awaiting clarification on how many steps there are and do they all take as long as this first one.
- We have a contract with CarCo for the purchase and retrofitting of a hook truck for the MRF. A ten percent deposit check has been sent.
- We are still in the process of finalizing quotations for the HVAC system at the Clinic building. We hope to have this ready for approval by the Board at the next meeting.
- All of my other objectives for this year, new personnel policy, process mapping software and digital timecards were paused when the new payroll and benefits processes were initiated. As we get some smooth air on those I will get back to those objectives.

Max I.